



**MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD FEBRUARY 12 2011 AT 10H AT THE BARKMERE COMMUNITY CENTRE, BARKMERE QUÉBEC.**

<b>Present:</b>	Mayor Councillors	Luc Trépanier Laurent Barbé France Boucher Jake Chadwick Jean Dubois Marc Fredette Stephen Lloyd Caroline Dion Robert Mearns
	Director General Secretary-treasurer	

**1. Resolution 2011-7: Acceptance of the proposed agenda**

Councillor Jake Chadwick moved, Councillor Stephen Lloyd seconded and it was unanimously resolved by all present:

**THAT** the proposed agenda be accepted.

**ADOPTED**

**2. Acceptance of the minutes of meetings**

**Resolution 2011-8: Adoption of minutes of regular meeting of January 8 2011**

**CONSIDERING** that a copy of the minutes was sent to each council member at least twenty-four 24 hours prior to this meeting, in compliance with the provisions of Article 333 of the *Cities and Towns Act*,

Councillor France Boucher moved, Councillor Jake Chadwick seconded and it was unanimously resolved by all present:

**THAT** the minutes of the municipal council held on January 8 2011 be adopted as submitted.

**ADOPTED**

**3. Current Affairs**

**3.1 Announcements**

Mayor Luc Trépanier informs the Council of the fire at the residence located at 20 chemin des Jésuites.

**3.2 Correspondence**

A letter was received from a resident regarding the possibility of paying the property taxes on the Internet. Mayor Luc Trépanier mentions that the feasibility of this project will be evaluated as well as its impact on the bank fees charged by the National Bank.

**3.3 BLPA**

Nothing to report.

**3.4 Village business**

Nothing to report.

**3.5. Follow up to question period of December 11 2010**

<b>Citizen</b>	<b>Subject</b>
Brenda Bartlett	The Town did not receive more information from Mr. Collard, nor from the Ministry of Natural Resources and Fauna, in regards to the construction of roads on public land.

Jean Mathieu	The missing meeting minutes were posted on the Town's website.
Debbie Miller	Sand was laid in front of the garbage containers on chemin Florestine and chemin Barkmere.  A letter was sent to confirm that there were no pending file regarding the property located at 183 chemin Barkmere.

### 3.6 Question period

Citizen	Subject
Suzanne Sylvestre	Congratulations to Michel Trudel for all his work as Town Manager of Barkmere.  Considering the health of the prefect of the MRC, Mr. Ronald Provost, if the Town normally transmits wishes for a speedy recovery.
Jean Mathieu	Possibility to establish a different method to distribute the cost of the Sûreté du Québec, instead of the taxation based on property values. .
Charles Huot	Possibility of allowing the payment of property taxes in more than two instalments, spreaded over the year. .
Steven Larose	Possibility to pay the property taxes electronically.

## 4. Administration

### 4.1 Director General's report

Director General Caroline Dion presents her report for the month of January 2011:

- Permits (0), certificates of authorisation (2), septic system pumping (0): see attached list.

#### Resolution 2011-9

Councillor Laurent Barbé moved, Councillor Jean Dubois seconded and it was unanimously resolved by all present:

**THAT** the Town of Barkmere thanks Mr Michel Trudel for his excellent work as Town Manager of Barkmere during the past four (4) years.

**ADOPTED**

### 4.2 Transfers

None to report.

### 4.3 Human Resources

#### 4.3.1 Resolution 2011-10: Appointment of an assistant clerk

**Considering** that Mrs Caroline Dion was hired as Director General of the Town of Barkmere;

**Considering** that Mr Robert Mearns is the secretary-treasurer of the municipality;

**Considering** that Mr Mearns will cease office not later than June 30th 2011 and Mrs Dion will replace him;

**Considering** that article 96 of the *Cities and Towns Act* allows the Town to appoint an assistant clerk;

**Considering** it is necessary during this period in order to facilitate the transition, to appoint Mrs Dion assistant-clerk;

Therefore, Councillor France Boucher, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere appoints Mrs Caroline Dion as assistant clerk.

**ADOPTED**

**4.3.2 Resolution 2011-11: Appointment of the person in charge of access to documents of the municipality**

**Considering** the hiring of Mrs Caroline Dion as Director General and her appointment as assistant-clerk;

**Considering** that section 114.2 of the City and Town Act provides the powers and duties of the person in charge of access to documents of the municipality;

**Considering** that it is necessary to appoint Mrs Dion the person in charge of access to documents of the municipality

Therefore, Councillor Stephen Lloyd moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere appoints Mrs Caroline Dion as the person in charge of access to documents of the municipality with all the powers and duties vested by law.

**ADOPTED**

**4.3.3 Resolution 2011-12: Appointment of as designated officer under the *Permits and Certificates* bylaw no. 204**

**Considering** the hiring of Mrs Caroline Dion as Director General;

**Considering** that sections 1.2.2 and 1.2.3 of the Permits and Certificates Bylaw no 204 provides the powers and duties of the designated officer for the enforcement of the said bylaw;

**Considering** that it is necessary to appoint Mrs Dion as a designated officer in accordance to the Permits and Certificates Bylaw no 204 with all the powers and duties provided for therein;

Therefore, Councillor Laurent Barbé moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere appoints Mrs Caroline Dion as a designated officer in accordance to the Permits and Certificates Bylaw no 204 with all the powers and duties provided for therein.

**ADOPTED**

**4.3.4 Resolution 2011-13: Clarification of the Pierre Gagnon**

**ADOPTED**

**4.4 Procurement**

**4.4.1 Resolution 2011-14: Computer purchase**

**Considering** that one of the Town computer his outdated and needs to be replaced;

**Considering** the usefulness of a laptop computer for the Director General;

Therefore, Councillor Stephen Lloyd moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere buys a laptop computer for the use of the town manager;

**That** the total expenditures for the purchase of that computer do not exceed \$1,000, plus taxes.

## ADOPTED

### 4.5 Contract

Mayor Luc Trépanier explains that the Town was asked by a resident interested in buying a lot which would allow to resolve some security issues on chemin Barkmere and to improve the supply of services to the population. The Town wishes to have this lot evaluated.

#### 4.5.1 Resolution 2011-15: Contract grant to Évaluations Serge Lavoie Inc

**Considering** that the Town of Barkmere was approached for the purchase of a vacant land located on lots 2-118 et 2-119 of the cadastre of the township of Arundel, registration division of Argenteuil (172, chemin Barkmere)

**Considering** that it is necessary to carry out the assessment of the land;

**Considering** the proposition of Évaluations Serge Lavoie Inc to provide an assessment report for the amount of 700\$, excluding the applicable taxes;

Therefore, Councillor Marc Fredette moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere grants a contract to Évaluations Serge Lavoie Inc to provide an assessment report for the lots 2-118 and 2-119 of the cadastre of the township of Arundel, registration division of Argenteuil (172, chemin Barkmere) ;

**That** the total expenditures for the assessment report does not exceed \$700, plus taxes.

## ADOPTED

### 5. Finances

#### 5.1 Resolution 2011-16: Accounts payable

Councillor Marc Fredette moved and Councillor France Boucher seconded and it was unanimously resolved by those present

**THAT** the following accounts be paid:

2011-01-2205	Caroline Dion	Salaire - Dir.Gén.(au 01-28)	1 552,55
2011-02-2206	Yvon Dion	Salaire - Chef. des instl.pub.	961,27
2011-02-2207	Robert A.C. Mearns	Salaire - Sec.- très.	1 709,08
2011-02-2208	Caroline Dion	Salaire - Dir.Gén.(au 02-11)	1 689,51
2011-02-2209	Pierre Gagnon	Salaire-Inspecteur (01-15/02-14)	2 378,46
2011-02-2210	Bell Canada	Téléphones - HdeV.	142,82
2011-02-2211	Bell Canada	Téléphones - serv.d'urgence	94,24
2011-02-2212	Hydro Québec	Éclairage de la rue	334,23
2011-02-2213	Hydro Québec	Hydro - HdeV/Cent.commun.	446,37
2011-02-2214	Hydro Québec	Électricité - Marina	36,09
2011-02-2215	Bell Mobilité	Téléphone - Pagette	70,45
2011-02-2216	Yvon Dion	Dép. - Chef. des instl.pub.	368,50
2011-02-2217	Robert A.C. Mearns	Dépense: sec.-très.	552,50
2011-02-2218	Marge Brownie	Dép.édif. - prépar.cmpt.de taxe	75,25
2011-02-2219	Luc Trépanier	Remercie - M.Trudel	203,97
2011-02-2220	Michel Trudel	Contrat - Dir.Gén./I.Bat.	2 187,36
2011-02-2221	Michel Trudel	Petit caisse/Dép.-Dir.Gén/I.B.	165,82
2011-02-2222	Pierre Gagnon	Formation COMBEC	293,96
2011-02-2223	Combec	Formation COMBEC	512,66
2011-02-2224	Freshwater Research	Trav. Pub. - analyse d'eau	1 695,00
2011-02-2225	M.R.C. des Laurentides	Dép.Interurbain -2010	15,58
2011-02-2226	Soc.Coop.Agr.Fermes Nord	Chauffage - HdeV.	1 203,60
2011-02-2227	M.R.C. des Laurentides	Dep. - faux alarme	48,79
2011-02-2228	Caroline Dion	Achat fourn.-édif.municipal	67,02
2011-02-2229	Rec Gen Canada	Ded.à la source - Canada	1 526,05
2011-02-2230	Min du Revenu du Québec	Ded.à la source - Québec	2 823,43

2011-02-2231	Robert A.C. Mearns	Petit caisse - Sec-très.	248,96
2011-02-2232	Sun Media	Avis public	322,41
2011-02-2233	Fasken Martineau	Honoraires prof.-conseil jur note 481158	30 668,35
2011-02-2234	Fasken Martineau	Honoraires prof.-conseil jur note 488166	2 473,90
2011-02-2235	Fasken Martineau	Honoraires prof.-conseil jur note 502300	1 542,26

### **ADOPTED**

## **6. Urbanism**

### **6.1 Parks**

Councillor Jean Dubois explains the results of the survey. Following the suggestions received, he notes that the wishes of the residents are greater than what was originally.

#### **6.1.1 Resolution 2011-17: Brian Clarke Memorial**

**Considering** that J. Brian Clarke was Mayor of Barkmere on two occasions, for a total of 15 years;

**Considering** that a group of citizens suggested to erect a memorial to honour his memory, to acknowledge his contribution and devotion to the Town of Barkmere;

Therefore, Councillor Laurent Barbé moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere erects a monument to the memory of former Mayor J. Brian Clarke, in the form of a stone bench bearing a dedicated bronze plaque;

**That** the total expenditures to erect this monument do not exceed \$1,100, taxes included.

### **ADOPTED**

## **7. Public Services**

### **7.1 Public Security**

#### **7.1.1 Resolution 2011-18: Marine Equipment Purchase**

**Considering** that a LED marine light of a buoy located on Bark Lake, in the Narrows sector, is damaged ;

**Considering** that the LED marine lights are powered by solar energy and batteries;

**Considering** that the LED marine light's batteries lifetime expires shortly;

**Considering** it is essential to ensure the safety of the users of the Lake that the damaged LED marine light and the batteries of all buoys must be replaced

Therefore, Councillor Stephen Lloyd moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere buys a LED marine light and replacement batteries;

**That** the total expenditures for the purchase of the marine equipment does not exceed \$1,000, plus taxes.

### **ADOPTED**

### **7.2 Waste management**

Mayor Luc Trépanier mentions that the RCM of Laurentides has granted a three-year contract for the garbage collection, which represents a decrease of costs of close to 23% for the Town of Barkmere. This contract will take effect as of July 1<sup>st</sup> 2011, therefore these savings will be reflected on the 2012 taxes only.

### **7.3 Telecommunications**

Mayor Luc Trépanier explains the new policy on the Internet services of the RCM of

Laurentides, aiming to ensure the control and the management of their information technology. The Town of Barkmere must comply with this policy, and take measures to limit the access to the Internet network of the RCM. For the moment, the access will be limited by the grant of a temporary password, on request only, upon presentation of a proof of residence, while visiting the public buildings. The passwords will be changed periodically.

### **7.3.1 Resolution 2011-19: Access restriction to the wireless Internet network of the municipality**

**Considering** that the Town of Barkmere is served by an Internet network provided by the MRC des Laurentides;

**Considering** that the MRC des Laurentides has adopted a policy for the use of its IT services at the Mayors meeting of November 2010, and that the Town of Barkmere must comply;

**Considering** that the Town of Barkmere can and wishes to provide its residents with a temporary access to its wireless Internet network within the municipality buildings;

**Considering** that the Town of Barkmere wishes to restrict access to its wireless Internet network within the municipal buildings only

Therefore, Councillor Laurent Barbé moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere restricts access to its wireless Internet network on proof of residence by the citizen, only for temporary access within the buildings of the municipality.

**ADOPTED**

## **8. RCM and Governmental business**

### **8.1 Mayor's Report**

Mayor Luc Trépanier presents a summary of the discussions arising from the meeting of the Mayors Council of the RCM, held in January. In particular, he talks about the modification to the declaration of competency of the RCM, regarding waste management, to allow three (3) municipalities to withdraw in order to create their own inter-municipal administration.

### **8.2 Resolution 2011-20: Agreement protocol renewal; with Transport adapté et collectif des Laurentides (TA&CL)**

**Considering** that it is necessary to renew the agreement protocol with "Transport Adapté et Collectif des Laurentides" for the provision, in the territory of the Town of Barkmere for 2011, for door to door para-transit services for persons with disabilities;

Therefore, Councillor France Boucher moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere means to Transport adapté et collectif des Laurentides (TA&CL) its acceptance of the agreement protocol renewal for para-transit services for persons with disabilities

**That** the Town of Barkmere pays its municipal share of the sum of \$241,86 (\$2.78 for 87 permanent residents);

**That** the Town of Barkmere mandate Luc Trépanier, as its representative on the Board of Directors of TA&CL and Laurent Barbé, as substitute.

**ADOPTED**

### **8.3 Resolution 2011-21: Payment to a third of the tax on 9-1-1 telephone services**

**Considering** that the Agence municipale de financement et de développement des centres d'urgence 9-1-1 du Québec was created in accordance with sections 244.73 and 244.74 of the Act respecting municipal taxation and must remit the tax levied for the telephone services to local municipalities for the funding of the 9-1-1 emergency centers;

**Considering** that the Town of Barkmere wants the Agence to remit directly to the body designated to provide the 9-1-1 emergency center services, as soon as possible;

Therefore, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere directs the Agence municipale de financement et de développement des centres d'urgence 9-1-1 du Québec to pay, as promptly as possible, to the Town of Mont-Tremblant, for and on behalf of the Town of Barkmere, all tax proceeds collected under article 244.68 of the Act respecting Municipal Taxation and which are otherwise due to the Town of Barkmere, the Town of Barkmere effectively acknowledging receipt of same, with such direction to have effect for so long as the Agence has not received 60 days' prior notice of a change in payee, the whole subject to the obligation of the Agence to render account to the Town of Barkmere of such payments.

**ADOPTED**

**8.4 Resolution 2011-22: Grant for the improvement of Jesuit Road and Duncan Road East and West**

**Considering that** the Town of Barkmere was granted an amount of \$10,000 from the Ministry of Transportation of Quebec for the improvement of Jesuit Road, and Duncan Road East and West;

**Considering that** the works have completed;

**Considering that** the expenditures to improve said roads are in the order of \$27,000, before taxes;

Councillor Laurent Barbé moved, Councillor Jake Chadwick seconded and it was unanimously resolved by all present:

**That** the Town of Barkmere approves the expenditures for the improvement works executed on said roads, for a subsidized amount of \$10,000, in conformity with the requirements of the Ministry of Transportation of Quebec;

**That** the works have been executed in conformity with the actual expenses on said roads whose management is the responsibility of the municipality, and that the audit file has been completed;

**That** the Town of Barkmere transmits to the Ministry of Transportation before February 15 2011 the form and the vouchers, in order to receive the grant.

**ADOPTED**

**9. Next Council meeting**

The next regular council meeting will be held on Saturday, March 12 2010 at 10h in the Town Community Centre in Barkmere, Québec.

**9.1 Resolution 2011-23: Adjournment**

Councillor Laurent Barbé moved, Councillor Jean Dubois seconded and it was unanimously resolved by those present

**THAT** this meeting be adjourned.

**ADOPTED**

Approved by:

Certified by:

\_\_\_\_\_  
Luc Trépanier, Mayor

\_\_\_\_\_  
Robert Mearns, Secretary-treasurer

**Permis et Certificats \_période pour séance du : 6 janvier 2010 au 5 février 2011**

**PERMIS DE CONSTRUCTION**

Date	Permit			Type Constuction, réno, reconstruction, agrandissement	LDE	Propriétaire/ Demandeur	Description
	Year	Category	Number				

**CERTIFICAT D'AUTORISATION**

Date	Permit			Type Constuction, réno, reconstruction, agrandissement, ouvrage	LDE	Propriétaire/ Demandeur	Description
	Year	Category	Number				
19-Jan-11	2011	CA	36	Rénovation abri bateau	1260	R.O'Shaughnessy	Le présent abri a bateau sera démoli et sera remplacer par l'abri à bateau provenant du LDE 7849
04-Feb-11	2011	CA	37	Déplacement abri bateau	2606	Ivan Spector	L'abri à bateau du LDE 2999

**PERMIS DE LOTISSEMENT**

Date	Permit			Type Opération cadastrale, regroupement	LDE	Propriétaire/ Demandeur	Description
	Year	Category	Number				

**SEPTIC PUMPING**

Receiving date	LDE	Owner	Pumped date	Pumped by