



MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD MAY 14 2011 AT 10H AT THE BARKMERE COMMUNITY CENTRE, BARKMERE QUÉBEC.

BARKMERE

Present:	Mayor	Luc Trépanier
	Councillors	Laurent Barbé France Boucher Jake Chadwick Jean Dubois Stephen Lloyd
Absent:	Director General	Caroline Dion
	Secretary Treasurer	Robert Mearns
	Councillor	Marc Fredette

1. Resolution 2011-47: Acceptance of the proposed agenda

Councillor Jean Dubois moved, Councillor Jake Chadwick seconded and it was unanimously resolved by all present:

THAT the proposed agenda be accepted.

ADOPTED

2. Acceptance of the minutes of meetings

Resolution 2011-48: Adoption of minutes of regular meeting of April 9 2011

CONSIDERING that a copy of the minutes was sent to each council member at least twenty-four 24 hours prior to this meeting, in compliance with the provisions of Article 333 of the *Cities and Towns Act*,

Councillor Stephen Lloyd moved, Councillor Jake Chadwick seconded and it was unanimously resolved by all present:

THAT the minutes of the municipal council held on April 9 2011 be adopted as submitted.

ADOPTED

3. Current Affairs

3.1 Announcements

Mayor Luc Trépanier informs that a public sale for unpaid taxes will be held on June 21 2011 at 10:00 AM, at the Registry Office of the district of Argenteuil, located at 505 Bethanie, room 219, Lachute, Quebec.

He is also informing the Council of the reason for the absence of Councillor Marc Fredette, who is at the bedside of his father who is ill. The Municipal Council of the Town of Barkmere expresses wishes of prompt recovery to the father of Mr. Fredette.

3.2 Correspondence

A letter was received from the Ministry of Natural Resources and Fauna recognizing that municipal bylaws are applicable to the construction of roads on public lands. Besides, a meeting is planned for the following week with the representatives of the Ministry.

3.3 BLPA

Nothing to report.

3.4 Village business

Nothing to report.

3.5. Follow up to the last session

Bell Mobility communication tower	The Town did not get any update from Bell Mobility since the last meeting, but the
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	administration will follow up.
Motorized vehicles in brooks	A meeting with Hydro-Quebec is planned for the following week to discuss potential solutions.
All terrain vehicles on Barkmere Road	The Sûreté du Québec was contacted. Operations will be planned for this Fall. In the meantime, the SQ is requesting the collaboration of the citizens in providing them with the time and date when the ATV traffic is occurring on Barkmere Road.
Fire intervention reports	We are still awaiting an answer from the service.
Defective lamppost on Barkmere Road	A request was made to Hydro-Quebec.
Emergency measures	A plan for emergency measures was prepared by the Town at the time of Mayor Douglas Lloyd. The committee created by the Council will work to update it.

3.6 Question period

Citizen	Subject
Audrey Bennett	Regarding the emergency plan, what types of emergencies need to be considered?
Audrey Bennett	Will the information contained in the plan be circulated to the public?
Wilfried Fink	Some people have been using the old landing at Duncan Road to transport building materials to their cottage, and they declared that they had the authorization of the Town and the owner of the land.
Jean Mathieu	Why is draft bylaw 212 is only addressing Duncan Road and not Priest Road?
Jean Mathieu	What is the objective of including the words "claims, losses or damages" in article 5 of draft bylaw 212?
Wilfried Fink	Does the Town intend to take over the management of the roads?
Wilfried Fink	Considering the state of the "Private Road" sign on Duncan Road, is it going to be replaced?
Wilfried Fink	What will be done in regards to the presence of ATVs on Duncan Road?
Jean Laurier	Regarding the presence of motorized vehicles in the brooks upstream from the Lake, there is apparently a group of people promoting it on <i>You Tube</i> .
Jean Laurier	Regarding the Biofilia tests on the water quality of Bark Lake, are these analyses aiming to verify the impact of these vehicles on the water quality of the Lake?

4. Administration

4.1 Director General's report

A free distribution of trees will be held on May 28 2011 at the Community Centre, as it was the case last year.

Census agents have left the questionnaire to all residences. The Town invites all its residents to fill the questionnaire either in paper form, or through the website of Statistics Canada.

4.2 Transfers

None to report.

4.3 Permits and Certificates

None issued.

4.4 Human Resources

Nothing to report.

4.4.1 Resolution 2011-49: Hiring of a building, environment and navigation inspector

Considering that the inspector Pierre Gagnon resigned his position on March 8 2011;

Considering that the Town of Barkmere signed an inter-municipal agreement to share the services of an inspector with the Municipality of Montcalm;

Therefore, Councillor France Boucher moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the Town of Barkmere confirm the hiring of Mr. Alexandre Clermont as building, environment and navigation inspector, as of May 3 2011;

That the salary of Mr. Alexandre Clermont be \$20 per hour during his probation of three (3) months, and \$22 afterwards, plus the social benefits prescribed by the applicable laws and regulations;

That the Town of Barkmere appoint Alexandre Clermont as a designated officer pursuant to the Permits and Certificates Bylaw n° 204 with all the powers and duties therein, and retroactively to the date of hiring;

That the Town of Barkmere inform the Municipality of Montcalm that Alexandre Clermont is the designated officer for the inter-municipal agreement to share the services of an inspector.

ADOPTED

4.4.2 Resolution 2011-50: Hiring of a landing attendant

Considering that the Town of Barkmere requires the services of a full-time landing attendant during the summer season;

Therefore, Councillor Jean Dubois moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

That the Town of Barkmere confirm the hiring of Ms. Marie-Catherine Perez as landing attendant, as of May 7 2011;

That the salary of Ms. Marie-Catherine Perez be \$9.65 per hour, plus the social benefits prescribed by the applicable laws and regulations.

ADOPTED

5. Finances

5.1 Resolution 2011-51 Accounts payable

Councillor Jake Chadwick moved and Councillor France Boucher seconded and it was unanimously resolved by those present

THAT the following accounts be paid:

2011-05-2294	Caroline Dion	Payroll - Dir.Gen. (to 05-06-2011)	1,689.51
2011-05-2295	Caroline Dion	Payroll - Dir.Gen. (to 05-20-2011)	1,689.51
2011-05-2296	Yvon Dion	Payroll - Supervisor Pub.Inst.	961.27
2011-05-2297	Robert A.C. Mearns	Payroll - Sec.- treas.	1,709.08
2011-05-2298	Bell Canada	Town Hall - telephones	153.72
2011-05-2299	Bell Canada	Emergency service telephone	93.48
2011-05-2300	Hydro Québec	Street Lighting	322.13
2011-05-2301	Municipalité de Montcalm	Contract Duncan Rd.maintenance	4,038.06

2011-05-2302	Soc.Coop.Agr.Fermes Nord	Heating - public installations	607.47
2011-05-2303	Chauffage Laurentien	Heating maintenace contract	205.00
2011-05-2304	J.V. Maintenance Inc.	Rental wharf contract 2011 - 75%	8,289.64
2011-05-2305	Defi Sport Marine Inc	Maintenance - security boat	116.64
2011-05-2306	Tideland Signal Canada	Navigation expense - light	707.70
2011-05-2307	Michael Jake Chadwick	Caucus expense	109.50
2011-05-2308	Michael Jake Chadwick	Water testing equipment purchase	2,366.17
2011-05-2309	Yvon Dion	Expense - Supervisor Pub.Inst.	368.50
2011-05-2310	Robert A.C. Mearns	Expense: Sec.- treas.	552.50
2011-05-2311	Robert A.C. Mearns	Petty Cash - Sec.- treas.	269.78
2011-05-2312	Iona Miller Dion	Payroll-Guard. (04-24/05-13)	458.36
2011-05-2313	Caroline Dion	Petty Cash/Exp - Dir.Gen/B.I	406.17
2011-05-2314	Xtreme Miller Sport	Exp - Security	54.73
2011-05-2315	Thémis Multifactum Inc.	Legal exp. (Blackwell-Saakal)	794.75
2011-05-2316	R.Gordon Miller	Snow removal (1/2)	1,300.00
2011-05-2317	Rec Gen Canada	Source ded. - Canada	1,462.87
2011-05-2318	Min du Revenu du Québec	Source ded - Québec	2,850.68
2011-05-2319	Freshwater Research	Lake water monitor exp.	2,237.00
2011-05-2320	Yvon Dion	Road maintenance - cleaning	800.00
2011-05-2321	Yvon Dion	Exp - Sec/T.Hall	66.96
2011-05-2322	Bell Mobilité	Pageette - telephone	70.45
2011-05-2323	Hydro Québec	Hydro -T.Hall/Com.centre	370.28
2011-05-2324	Fasken Martineau	Legal(Blackwell-Saakal to 12/31/10)	1,863.19
2011-05-2325	Fasken Martineau	Legal(Blackwell-Saakal to 01/31/11)	5,606.46

ADOPTED

5.2 Bylaw 212 creating a financial reserve for the maintenance expenses of Duncan Road

The Director General Caroline Dion, responsible for the access to documentation, has deposited copies of the draft bylaw for the perusal of the public at the beginning of this meeting.

Mayor Luc Trépanier asks each and every member of the Council if they have received the draft bylaw at least two (2) judicial days prior to the meeting, and if they have read the draft bylaw. All members of the Council declare having received and read the draft bylaw.

Resolution 2011-52: Dispensation of reading of draft bylaw 212

Considering that article 356 of the *Cities and Towns Act* (R.S.Q. c.C-19) allows the dispensation of the reading of a draft bylaw;

Considering that a copy of the draft bylaw 212 was given to the members of the Council more than two judicial days before the current session;

Considering that all members of the Council declared having read draft bylaw 212 and forgo its reading;

Therefore, Councillor Stephen Lloyd moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the Municipal Council of the Town of Barkmere forgo the reading of draft bylaw 212 creating a financial reserve to cover for the maintenance expenses of Duncan Road.

ADOPTED

Mayor Luc Trépanier explains that the objective of the bylaw is to create a financial reserve aiming at regularizing the collection of a special tax destined to the maintenance of Duncan Road, and to ensure that the maintenance of Duncan road conforms to environmental and urban regulations. The recurring maintenance expenses will be paid by the amounts collected by the special tax from the residents of this sector only, and kept in this financial reserve.

Resolution 2011-52.1: Amendment to draft bylaw 212

Councillor Jake Chadwick moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

That article 3, paragraph 2, be modified to remove “with at least one lodging and “similar”.

ADOPTED

Resolution 2011-52.2: Amendment to draft bylaw 212

Councillor France Boucher moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the second paragraph of article 9 be removed.

ADOPTED

Resolution 2011-53: Adoption of draft bylaw 212

Councillor Jean Dubois request that a vote be taken.

Mayor Luc Trépanier proceeds with a nominative vote.

In favour of the adoption of draft bylaw 212, as amended:

Laurent Barbé
France Boucher
Jake Chadwick
Stephen Lloyd

Against :

Jean Dubois

Mayor Luc Trépanier abstains from voting as per article 328 of the *Cities and Towns Act*.

Consequently, bylaw 212 is adopted as amended.

5.3 Resolution 2011-54: Purchase of accounting software

Considering that the Town of Barkmere has requested proposals in the view of purchasing a new accounting software, in agreement with article 573.1 of the *Cities and Towns Act* (R.S.Q. c.C-19);

Considering that only one supplier has accepted to prepare an offer, which amounts to more than \$30,000, and thus greatly exceeds the budget of the Town of Barkmere allocated for this purpose;

Considering that the solution currently in use by the Secretary Treasurer, Sage Simply Accounting, could be updated and the database re-created in order to comply with the requirements of the Ministry of Municipal Affairs, of the Regions and of the Occupancy of the Territory, at a fraction of the price for specialized solutions;

Therefore, Councillor Laurent Barbé moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

That the Town of Barkmere proceed to purchase a new version of the Sage Simply Accounting software;

That the total amount for this purchase not exceed \$1,000 plus applicable taxes.

ADOPTED

5.4 Report from the Secretary Treasurer

In conformity with article 105.4 of the *Cities and Towns Act* (R.S.Q. c. C-19), the secretary treasurer presents his report.

6. Environment

6.1 Report from the Consultative Committee on Environment

Councillor Jake Chadwick presents the priorities and objectives decided by the Committee during its meeting of April 13 2011.

6.2 Resolution 2011-55: Appointment to the Consultative Committee on Environment

Considering that Ms. Brenda Bartlett has resigned from the Consultative Committee on
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Environment, as representative of the Bark Lake Protective Association;

Considering that bylaw 165 prescribes that the mandate of the members other than those from the Municipal Council be one year, renewable for two years;

Therefore, Councillor Jake Chadwick moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

That Mr. Doug Hartley be appointed as representative of the Bark Lake Protective Association to the Consultative Committee on Environment for a term of one year;

That the mandates of Marie-Hélène Gauthier, Stuart Jack and Pierre Trempe be renewed for a term of two years.

ADOPTED

Resolution 2011-56: Acknowledgement to Ms. Brenda Bartlett

Considering that the resignation of Ms. Brenda Bartlett as a member of the Consultative Committee on Environment;

Therefore, Councillor Jake Chadwick moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

That the Town of Barkmere acknowledge Ms. Brenda Bartlett for her involvement as a member of the Consultative Committee on Environment.

ADOPTED

6.3 Notice of motion

Councillor Jake Chadwick gives notice of motion to introduce a bylaw to modify bylaw 165 establishing the Consultative Committee on the Environment (CCE), at a subsequent meeting of this Council.

7. Public Services

Councillor Stephen Lloyd leaves the meeting at 11:35 AM.

7.1 Resolution 2011-57: Installation of a dry hydrant

Considering that the risk coverage schema of the RCM of Laurentides provides for the Town of Barkmere to install at least one dry hydrant on its territory;

Considering that the fire prevention department has already identified the optimal site where the dry hydrant can be installed in the landing area;

Considering that the Town of Barkmere has already acquired the necessary equipment in the past, and that it is advisable to proceed with the installation of the hydrant as soon as possible before the start of the high summer;

Therefore, Councillor France Boucher moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the Town of Barkmere mandate the Director General to grant a contract for the installation of a dry hydrant in the landing area;

That the total amount for this installation not exceed \$4,500 including applicable taxes.

ADOPTED

8. Communications

8.1 Bulletin

Despite some delays in regards to the schedule, the bulletin will be published before the end of the month.

9. RCM and Governmental business

9.1 Resolution 2011-58: Grant request under the Pacte Rural program for the project to create a park for the residents

Considering that the Municipal Council has manifested an interest to create a lakeside park for the usage of the Town residents, mainly for those who inhabit a sector away from the shoreline of Bark Lake;

Considering that the needs expressed by the citizens via a survey conducted during the winter of 2010-2011 are exceeding the original plan prepared by the working committee on the park project;

Therefore, Councillor France Boucher moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

That the Town of Barkmere prepare a grant request under the Pacte Rural program 2011-2012 in order to finance part of the project to create a lakeside park for the residents of the Town;

That the Town of Barkmere authorize the Director General to act as the answering party and to sign any documents related to the grant request.

ADOPTED

9.2 Resolution 2011-59: Grant request under the Pacte Rural program for the water quality project

Considering that the three year project to collect data on the water quality of Bark Lake will continue in 2011;

Considering that the expert Gertrud Nuremberg must continue her work to prepare the profile of the carrying capacity of the Lake;

Therefore, Councillor Jake Chadwick moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the Town of Barkmere prepare a grant request under the Pacte Rural program 2011-2012 in order to finance part of the fees paid to Ms Gertrud Nuremberg, as well as the samples and analysis to be prepared during the summer of 2011;

That the Town of Barkmere authorize the Director General to act as the answering party and to sign any documents related to the grant request.

ADOPTED

9.3 Resolution 2011-60: Appointment of a representative to the inter-municipal Committee for Recreational Activities

Considering that the Town of Barkmere was approached by the municipality of Arundel to constitute an inter-municipal Committee for Recreational Activities, along with the municipalities of Montcalm and Huberdeau;

Considering that the objective of this Committee is to coordinate the organization of regional recreational activities, like the 4 Villages Carnival;

Therefore, Councillor Jake Chadwick moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

That the Town of Barkmere appoint Ms. Susan De Schulthess as the representative of the municipal Council of Barkmere to the inter-municipal Committee for Recreational Activities;

That this representative not be remunerated by the Town of Barkmere, with the exception of the reimbursement of her travel expenses if necessary, and not at any time and under no condition bind or commit the Town of Barkmere and the municipal Council;

That this representative present a report to the Mayor of Barkmere five (5) days before each session of the municipal Council, for the months where said committee is meeting.

ADOPTED

9.4 Resolution 2011-61: Mining exploration and exploitation on the territory of the Town of Barkmere

Considering that the *Mining Act* (R.S.Q. c.M-13.1) entitles the Government of Quebec to grant permits to explore and exploit mines everywhere on the Quebec territory, including

municipal territory located outside of the lands in the domain of the State;

Considering that article 246 of the *Act respecting Land use planning and development* (R.S.Q. c.A-19.1) allows the exploration, the research, the development and the exploitation of mineral resources, without taking into account the municipal urban plans and the planning schemas of the regional county municipalities;

Considering that the draft bill on Sustainable Regional and Local Land Use Planning Act includes an article which excludes mining activities from urban planning;

Therefore, Councillor France Boucher moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the Town of Barkmere support the Federation of Quebec Municipalities in its request to retract article 327 of the draft bill on Sustainable Regional and Local Land Use Planning Act which excludes mining activities from urban planning;

That the Town of Barkmere demand from the Ministry of Natural Resources that no permit, authorization, lease, claim, to explore or exploit mines be granted on the territory of the Town of Barkmere, without the consent of the Municipal Council of the Town, with respect to the urban plan of the Town.

ADOPTED

10. Next Council meeting

The next regular council meeting will be held on Saturday, June 11 2011 at 10h in the Town Community Centre in Barkmere, Québec.

10.1 Resolution 2011-62: Adjournment

Councillor Laurent Barbé moved, Councillor Jean Dubois seconded and it was unanimously resolved by those present

THAT this meeting be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Caroline Dion, Assistant Town Clerk