



VILLE DE / TOWN OF

BARKMERE

**MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD
DECEMBER 10TH 2011 AT 10H AT THE BARKMERE COMMUNITY CENTRE, BARKMERE,
QUÉBEC**

Present:

Mayor
Councillors

Luc Trépanier
Laurent Barbé
Jake Chadwick
Jean Dubois
Marc Fredette
Stephen Lloyd

Secretary Treasurer and
Director general

Caroline Dion

1. Resolution 2011-126- Acceptance of the proposed agenda

Councillor Stephen Lloyd moved, Councillor Laurent Barbé seconded and it was unanimously resolved by all present:

That the proposed agenda be accepted.

ADOPTED

2. Resolution 2011-127 - Acceptance of the minutes of regular meeting of November 12th 2011

Considering that a copy of the minutes was sent to each council member at least twenty-four hours prior to this meeting, in compliance with the provisions of Article 333 of the *Cities and Towns Act*,

Councillor Stephen Lloyd moved, Councillor Jake Chadwick seconded and it was unanimously resolved by all present:

That the minutes of the municipal council held on November 12th be adopted as submitted.

ADOPTED

3 . Current Affairs

3.1 Announcements

Mayon Luc Trepanier reminds the holding of a Christmas lunch after the meeting.

3.2 Correspondence

Nothing to report.

3.3 BLPA

Nothing to report.

3.4. Follow up to the last session

No follow-up.

3.5 Question period

Susanne Sylvestre	Congratulates and thanks the Council for improvements made relating to waste containers located on Florestine Road
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Susanne Sylvestre	Congratulates and thanks the Council to allow citizens to pay their taxes in many installments.
Andreas Eickelschulte	Is asking for clarification regarding the letter he received from the municipal inspector as to his septic tank, its steps in the shoreline as well as repairs to the dock
Liliane Miller	How come a sump / holding tank has not been emptied for over 19 years?
Andreas Eickelschulte	How to access the Bylaws on the Internet and are they updated?
Andreas Eickelschulte	About the certificate of location he has presented to allow the update of the matrix, will it be done soon?

4. Administration

4.1 Director General's report

Director General Caroline Dion presents her report for the month of November 2011.

- Permits issued (3), Certificates of Authorization (4), Septic system pumping (0). See attached listing;
- Transfers :

From P. St-Georges to J. Brosseau	Sale	Lot 14-10, range 5, Township of Montcalm
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4.2 Resolution 2011-128 - Accounts payable

Councillor Marc Fredette moved and Councillor Jake Chadwick seconded and it was unanimously resolved by those present

THAT the following accounts be ratified and paid:

Ville de Barkmere				
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant				
No.	Bénéficiaire	Montant	Date	Explication
3056	Bell Mobilité	\$109.70	2011/11/24	Cellulaires - employés
3057	Bell Mobilité Pagette	\$70.45	2011/11/24	Pagette premier répondant
3058	Clermont, Alexandre	\$1,157.76	2011/12/02	Paie période finissant 2011-12-01
3059	Dion, Caroline	\$1,816.41	2011/12/02	Paie période finissant 2011-12-01
3060	Receiver General of Canada (DAS)	\$1,086.50	2011/11/30	Déductions à la source - novembre 2011
3061	Clermont, Alexandre	\$1,157.76	2011/12/16	Paie période finissant 2011-12-15
3062	Dion, Caroline	\$1,816.41	2011/12/16	Paie période finissant 2011-12-15
3063	Dion, Yvon	\$961.27	2011/12/10	Paie période finissant 2011-12-31
3064	Bell Mobilité Pagette	\$70.45	2011/12/10	Pagette premier répondant
3065	Chadwick, Michael Jake	\$205.58	2011/12/10	Remboursement de dépenses
3066	Dion, Yvon	\$368.50	2011/12/10	Utilisation des outils pour novembre 2011
3067	Éco-Pro Environnement Inc.	\$1,708.88	2011/12/10	Inspection de systèmes septiques
3068	Estate Elsie Miller	\$585.89	2011/12/10	Essence pour bateau et divers, location pompe à eau
3069	Gilbert Miller & Fils Ltée	\$726.28	2011/12/10	Réparation stationnement été 2011
3070	Hydro-Québec	\$322.13	2011/12/10	Luminaire de rue
3071	Miller, Delia	\$750.00	2011/12/10	Entretien stationnement 2011
3072	Ministre des Finances du Québec (C)	\$266.53	2011/12/10	Tests - qualité de l'eau
3073	Pompage sanitaire Mont-Tremblant	\$330.38	2011/12/10	Location toilette portable - paiement final 2011
3074	Poupart & LeChasseur s.e.n.c.r.l.	\$1,130.52	2011/12/10	Frais légaux - routes illégales
3075	Société Coopérative agricole des Fer	\$917.05	2011/12/10	Huile à chauffage
3076	Sun Media	\$483.04	2011/12/10	Avis d'élection
3077	Trépanier, Luc	\$20.17	2011/12/10	Remboursement de dépenses
3078	Ville de Mont-Tremblant	\$234.57	2011/12/10	Agence 911 - janvier à septembre 2011
3079	Délicieusement Vôtres	\$239.00	2011/12/10	Fête de Noël 2011
	TOTAL	\$16,535.23		

ADOPTED

4.3 Notice of the returning officer

The returning officer informs of the publication of a new election notice following the authorization by the Minister of the postponement of the poll date to January 22, 2012

4.4 Resolution 2011-129 – Pro-Mayor

Considering that the Town of Barkmere must ensure its functioning and its representation in case the Mayor would be absent;

Considering that article 56 of the Cities and Towns Act (L.R.Q. c.C-19) allows the Town Council to designate a councillor to act as pro-mayor for a fixed period;

Considering that the mandate of Councillor Jean Dubois as Pro-Mayor of the Town of Barkmere ends on December 10, 2011;

Therefore, Councillor Jean Dubois moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That Councillor Marc Fredette be designated as Pro-Mayor of the Town of Barkmere for the period starting December 10 2011 and ending March 10 2012 inclusively.

ADOPTED

4.5 Meetings schedule

4.5.1 Resolution 2011-130 – 2012 Schedule of Meetings

Considering that article 319 of the Cities and Towns Act (L.R.Q. c.C-19) requires that all towns adopt the schedule for the regular meetings of its municipal council for a year, before the beginning of the year;

Considering that the Town of Barkmere has decreed with bylaw 42 that regular meetings of the Town Council must be held on the second Saturday of every month;

Therefore, Councillor Jean Dubois moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the Town of Barkmere adopts the following schedule for the regular meetings of the Town Council for year 2012:

- January 14, 2012;
- February 11, 2012;
- March 10, 2012;
- April 14, 2012;
- May 12, 2012;
- June 9, 2012;
- July 14, 2012;
- August 11, 2012;
- September 8, 2012;
- October 13, 2012;
- November 10, 2012;
- December 8, 2012.

ADOPTED

4.6 Code of Ethics and Deontology – Swearing in of the elected municipal officers

In accordance with article 49 of the *Municipal Ethics and Good Conduct Act*, the secretary-treasurer proceeds to the swearing in of all elected officials.

5. Environment

5.1 Bylaw no 215 amending Bylaw no 165

Councillors Laurent Barbé, Jake Chadwick, Jean Dubois, Marc Fredette and Stephen Lloyd, and Mayor Luc Trépanier, declare having read draft Bylaw 215.

5.1.1 Resolution – 2011- 131 - Dispensation of reading of draft Bylaw no 215

Considering that article 356 of the Cities and Towns Act (R.S.Q. c.C-19) allows the dispensation of the reading of a draft bylaw;

Considering that a copy of the draft bylaw no 215 was given to the members of the Council more than two judicial days before the current session;

Considering that all members of the Council declared having read draft bylaw no 215 and forgo its reading;

Therefore, Councillor Jake Chadwick moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

That the Municipal Council of the Town of Barkmere forgo the reading of draft Bylaw no 215 to amend Bylaw no 165 concerning the establishment of a Consultative Committee on the Environment (CCE) to amend the composition of the committee and correct some typographical errors.

ADOPTED

5.1.2 Adoption of Bylaw 215

According to law, Mayor Luc Trépanier explains that the purpose of this regulation is to facilitate the operation of the Environmental Consultative Committee and to correct typographical errors. This regulation has no financial impact.

Resolution 2011- 132- Adoption of Bylaw no 215

Therefore, Councillor Jake Chadwick moved, Councillor Stephen Lloyd seconded, that the municipal council of the Town of Barkmere adopts Bylaw n°215.

No one requested a vote.

Therefore, Bylaw 215 is adopted.

6. Public services

6.1 Road work

6.1.1 Resolution 2011-133 - Snow removal and sanding contract of Duncan Road

Considering Bylaw 212 creating a financial reserve for the maintenance expenses of Duncan Road;

Considering the bids received for the snow removal and sanding contract of Duncan Road for the 2011-2012 season;

Considering that Gilbert Miller et fils Ltée is the lowest bid;

Therefore, Councillor Jake Chadwick moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

That the snow removal and sanding contract for the 2011-2012 season be awarded to Gilbert Miller et fils Ltée;

That the amount of the contract is \$5,450 plus the applicable taxes and be paid in two (2) instalments: January 15, 2012 and May 15, 2012.

ADOPTED

6.2 Waste management

6.2.1 Resolution 2011-134 - Joint household hazardous waste depot

Whereas the municipalities of Montcalm, of Arundel, Huberdeau and the Town of Barkmere wish to establish a joint household hazardous waste depot;

Therefore, Councillor Marc Fredette moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

- to establish the schedule of employees who will act as agent of the depot as following:

- an employee of the Municipality of Montcalm: four (4) Saturdays a year;

- an employee of the Municipality of Huberdeau: four (4) Saturdays a year;

- an employee of the Municipality of Arundel: three (3) Saturdays a year;

- for the Town of Barkmere: the employee of the Municipality of Montcalm will work one (1) Saturday per year, at the expense of the Town of Barkmere

- to allow training related to the management of household hazardous waste for the employees of the municipality of Montcalm, either Rémi Titley, journeyman, the director general and secretary-treasurer and the municipal inspector

ADOPTED

7. Communication

7.1 Bulletin

Councillor Jean Dubois informs that the newsletter will be sent a little bit later than last year. It should be mailed in the course of next week

8. RCM and Governmental Affairs

8.1 Mayor's Report

Mayor Luc Trépanier explains that at the last Meeting of Mayors of the RCM, the budget and the bylaw establishing the shares were adopted, with an increase of about 3.7%, mainly to meet the obligations under the collective agreement.

They also made the appointments on the various committees.

7. Next Council meeting

The next regular council meeting will be held on Saturday, January 14th 2012 at 10h in the Town Community Centre in Barkmere, Québec.

7.1 Resolution 2011-135 - Adjournment

Councillor Laurent Barbé moved, Councillor Jean Dubois seconded and it was unanimously resolved by those present:

THAT this meeting be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Caroline Dion, Secretary-treasurer