

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD DECEMBER 13TH, 2014 AT 10:30 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor	Luc Trépanier
	The Councillors	Chantal Raymond Bruce MacNab Marc Fredette Stephen Lloyd Jake Chadwick Tim Kalil
	The Director General	Katia Morin
Absent :	The Councillor	

1. Resolution 2014-142 – Acceptance of the proposed agenda

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Chantal Raymond, and it is adopted unanimously by the present members:

THAT the proposed agenda be adopted as proposed:

1. Approval of the agenda

2. Adoption of the minutes of the regular meeting held November 8th, 2014

3. Current business

- 3.1 Announcements
- 3.2 Correspondence
- 3.3 BLPA
- 3.4 Follow-up from last meeting
- 3.5 Question period (30 minutes)

4. Finance and Administration

- 4.1 Town Manager's report
- 4.2 Accounts payable
- 4.3 Resolution – Presentation of the extract from the public register of donations
- 4.4 Resolution – Approval and submission of management indicators 2013 to the MAMOT
- 4.5 Resolution – Nomination of the Independent Auditor for the financial statements ending on December 31th, 2014

5. Urbanism

- 5.1 Announcement of the outcome of the request for participation to a referendum Bylaw 224
- 5.2 Resolution – Reading exemption Bylaw 224
- 5.3 Resolution – Adoption Bylaw 224

6. Infrastructure

- 6.1 Resolution – TECQ 2010-2013: Minimum capital threshold and final account reporting

7. Public services

- 7.1 Resolution – Local fire implementation Plan
- 7.2 Resolution – Inter municipal Agreement on fire protection and for the provision of service – 2015 budget approval

8. Legal affairs

- 8.1 Resolution – Procedure of sale for non-payment of taxes

9. R.C.M. and governmental affairs

- 9.1 Mayor's report

10. Meeting adjournment

ADOPTED

2. Resolution 2014-143 – Adoption of the minutes of the regular meeting held on November 8th 2014

CONSIDERING THAT a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

THEREFORE, it is proposed by Councillor Chantal Raymond, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

THAT the minutes of the regular meeting of the municipal council held on November 8th, 2014, be adopted as proposed.

ADOPTED

3. Current Affairs

3.1. Announcements

The Mayor, Luc Trépanier, invites everybody to join us for Christmas lunch.

3.2. Correspondence

- 1- Letter received on November 13th, 2014 of MAMOT, telling us that we still have not filed the 2013 management indicators.
- 2- Email from the BLPA on November 19th, 2014, requesting space in the new Town Hall to archive their documents, 2 cabinets with 4 drawers.
- 3- Email from the BLPA on November 19th, 2014, confirming support for the project of a new walking trail on Goulden Island.
- 4- The Town received a communique of the Sûreté du Québec (SQ) about winter tires: Reminder: It is mandatory to have winter tires from December 15 to March 15. This year there is a new requirement that the tires have the icon with the snowflake.

3.3. BLPA

No comment.

3.4. Follow up from previous council meeting

This year, nine (9) septic systems were inspected. Five (5) of them were identified as non-compliant. Follow up with concerned citizens will be undertaken during the year 2015.

3.5. Question Period

Start of the question period for a maximum of 30 minutes, at 10:39 a.m.

1- Mr. Mark Uchwat

Question: He said he received an invoice for tax adjustments for the years 2011 to 2013. In addition, he received a statement with interest charges. He would like to know how this is possible and why the Town did not send a letter explaining why these fees are payable?

Answer: The assessment comes from the MRC, they send updates to the Town. When the Town receives these updates, it sends immediately the certificates. Secondly, the Town sends the invoice for the adjustment of taxes. It would surely be possible to improve the procedure by attaching the certificate we receive from the MRC to the invoice.

Question: Why didn't we receive the statement before?

Answer: The Town will try to send the statements before for the taxpayers to know if they have to pay an amount. Reminder that at the beginning of the year, you can see arrears on your tax bill.

End of the question period at 10:45 a.m.

4. Finance and Administration

4.1 Report of the Director general

Report for the month of November 2014:

Permits (2), Certificates of Authorization (1), PIIA (0), Subdivision (0), Septic pumping (1)
Transfers (2).

The Town received two updates from the RCM in November and December. The Town have already sent the certificats to the owners. There will be tax adjustments, the affected owners will receive invoice or credit after these updates.

4.2 Resolution 2014-144 - Payables

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

THAT the accounts listed below be ratified and paid:

Town of Barkmere				
Cheque Log for 15411111 National Bank - Mont-Tremblant				
No.	Payee	Amount	Date	Explanation
EFP-284	Hydro	\$201,01	2014-11-10	Electricity 182 Barkmere road
EFP-285	Hydro	\$48,45	2014-11-13	Electricity - Landing
EFP-286	Hydro	\$359,95	2014-11-13	Electricity - Street lighting
EFP-279	Revenu Canada	\$1 020,53	2014-11-14	Federal payroll remittances Oct 2014
EFP-287	Bell Mobilité	\$199,72	2014-11-17	Mobile phones - employees
EFP-288		\$285,20	2014-11-19	Pay for period ending 2014-11-16
EFP-289		\$1 617,15	2014-11-19	Pay for period ending 2014-11-16
EFP-290		\$1 359,09	2014-11-19	Pay for period ending 2014-11-16
EFP-293		\$104,67	2014-11-28	Vacation pay
EFP-291	Master card	\$133,09	2014-12-02	Miscellaneous expenses
EFP-294		\$1 631,28	2014-12-03	Pay for period ending 2014-11-30
EFP-295		\$1 358,98	2014-12-03	Pay for period ending 2014-11-30
EFP-292	Bell	\$147,55	2014-12-04	Phone Town hall
		\$8 466,67		Total - Bylaw 213
3761	Croix rouge	\$150,00	2014-12-13	Disaster Services Agreement
3762	Richard O'Shaughnessy	\$500,00	2014-12-13	Request for zoning change reimbursement
3763	Les ordinateurs SM computers	\$367,92	2014-12-13	Install VPN on portables
3764	Yelle Solutions	\$597,88	2014-12-13	Web site annual fee
3765	Luc Trépanier	\$2 431,27	2014-12-13	Purchase of two computers, Microsoft Office and
3766	Tremblay Savoie Lapierre	\$1 458,65	2014-12-13	Lawyer fees
3767	Katia Morin	\$419,87	2014-12-13	Expense account
3768	Ministre des finances CEAEQ	\$362,18	2014-12-13	Water test
3769	Energies Sonic RN s.e.c.	\$514,96	2014-12-13	Heating oil
3770	Chantal Raymond	\$372,33	2014-12-13	Expense account
3771	J.V. Maintenance	\$172,46	2014-12-13	Dock storage for winter
3772	Dave Williams Roy	\$115,67	2014-12-13	Expense account
3773	Service d'alarme DCS inc	\$816,33	2014-12-13	Annual surveillance
3774	Projetto Optimum Inc.	\$459,90	2014-12-13	Dam
3775	Michael Jake Chadwick	\$369,99	2014-12-13	Expense account
3776	Eastman Systems	\$690,19	2014-12-13	Bulletin
3777	Équipement Moore Ltée	\$439,78	2014-12-13	Temporary rental of a Town Hall
3778	Pompape Sanitaire Mont-Tremblant	\$195,46	2014-12-13	Restroom rental
3779	COMBEQ	\$304,68	2014-12-13	2014 training
3780	Monique Bibeau	\$600,00	2014-12-13	Accounting
	TOTAL	\$19 806,19		

The Mayor, Luc Trépanier, declared that the Town used Eastman Systems for the printing of municipal bulletin, a company of his brother-in-law.

One of the computer that was purchased, is for finance and will improve monitoring and allow the town management to respond more quickly to requests from citizens.

ADOPTED

4.3 Resolution 2014-145 - Extract of the public register of benefits received by Council members for a value exceeding \$100 for the year 2014

CONSIDERING paragraphs 3 and 4 of article 6 of the *Municipal Ethics and Good Conduct Act* (CQLR c E-15.1.0.1) in regards to the statement required of a Council member after receiving a gift, hospitality or other benefit which is not a purely private nature and not prohibited under subparagraph 4 of the first paragraph of the article 6 of said law;

CONSIDERING paragraph 2 of article 2 of Bylaw # 214;

CONSIDERING THAT the Council members declare not to have received a gift, hospitality or other benefit and no records mention receipt of a benefit by a Council member for year 2014;

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

THAT the Town Council of Barkmere accept the presentation of the report from the Secretary-Treasurer of this extract of the public registry of benefits received by Council members for a value exceeding \$100 for year 2014:

Number of statements filed: **No statement filed.**

ADOPTED

4.4 Resolution 2014-146 – Approval and submission of management indicators 2013 of MAMOT

CONSIDERING THAT a copy of document “Management indicators 2013” was sent to the council members before the present meeting;

THEREFORE, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

THAT the Council approve the management indicators 2013 and to submit same to the Ministry of Municipal Affairs, Regions and Land Occupancy (MAMOT).

ADOPTED

4.5 Resolution 2014-147 – Appointment of the auditor for 2014

CONSIDERING THAT it is required to appoint an Auditor for financial year 2014;

THEREFORE, Councillor Marc Fredette moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

THAT the Town of Barkmere appoint André Charest C.P.A. as Auditor for financial year 2014;

AND

TO AUTHORIZE the Director General to sign documents to confirm this appointment.

ADOPTED

5. Urbanism

5.1 Announcement of the result of the request to participate in a referendum Bylaw 224

The Town posted a public notice on November 20th about an application for participation in a referendum based on a second draft bylaw 224. The Town didn't receive any request for a referendum. This means that the bylaw is deemed approved by the qualified voters.

5.2 Resolution 2014-148 – Exemption from reading Bylaw 224 amending zoning Bylaw 201.

CONSIDERING THAT article 356 of the *Cities and Towns Act* (R.S.Q. c.C-19) allows the dispensation of the reading of a draft bylaw;

CONSIDERING THAT a copy of the Bylaw number 224 was given to the members of the Council more than two judicial days before the current session;

CONSIDERING THAT all members of the Council declared having read the Bylaw number 224 and forgo its reading;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere forgo the reading of the Bylaw number 224 amending the zoning Bylaw number 201.

ADOPTED

5.3 Adoption of Bylaw 224

Bylaw number 224 amending Bylaw number 201 relating to zoning.

Bylaw number 221 amending Zoning Bylaw 201 to:

a) Modify a new standard regarding the implementation of temporary buildings and constructions.

WHEREAS the zoning bylaw 201 is in force since December 7, 2009, date of issuance of the certificate of conformity of the RCM of the Laurentians;

WHEREAS the municipality may according to law modify the contents of its bylaws

WHEREAS the draft bylaw modifies a standard regarding Temporary Buildings and Constructions

WHEREAS the current modification aims to complete and clarify standards already existing

THEREFORE, the municipal council and orders as follows:

Article 1 : The preamble and annexes of this bylaw are an integral part.

Article 2 : The text of paragraph 1. a) of article 4.9.1 is replaced by the following text:

Two (2) temporary winter shelters for automobile vehicles are authorized by main building or by land. The total combined area must not exceed the maximum area authorized at sub-paragraph c);

Article 3: This Bylaw shall enter into force in accordance with the law.

Resolution 2014-149 - Adoption of Bylaw 224 amending zoning bylaw 201

CONSIDERING THAT the Town posted the public notice of an application for participation in a referendum based on a second draft bylaw at the Town Hall on November 20th, 2014 and in the local newspaper on November 20th, 2014;

CONSIDERING THAT the eight (8) days period following the date of publication has passed without receiving any signatures at the Town;

CONSIDERING THAT the Town has not received any signature, Bylaw 224 is deemed approved by the qualified voters on November 28th, 2014;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

TO ADOPT the Bylaw 224 amending zoning Bylaw 201.

ADOPTED

6. Infrastructure

6.1 Resolution 2014-150 - Taxe sur l'essence et de la contribution du Québec (TECQ): commitment of amounts for the minimum capital threshold and final account reporting

CONSIDERING resolution 2014-61;

CONSIDERING resolution 2014-62;

CONSIDERING resolution 2014-87;

CONSIDERING THAT the Town must specify which project it wants to invest its minimum capital of \$ 3,150.00;

CONSIDERING THAT the Town wants to use another invoice other than that provided by the resolution 2014-110;

CONSIDERING THAT the Town will not implement two projects proposed in the TECQ; septic system for the Town Hall and the Community Center (priority 1) and of the retrofits projects for the Town Hall (priority 4);

THEREFORE, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

TO REPEAL resolution 2014-110;

THAT the Town invests its minimum capital for the payment of the invoice # 17499 from Gilbert P. Miller & Fils Ltée for the amount of \$ 3,834.28;

AND

REMOVE the two projects that will not be implemented in the final account report.

ADOPTED

7. Public services

7.1 Resolution 2014-151 – Local implementation plan by fire for the town of Barkmere and the municipalities of Montcalm-Huberdeau-Arundel

Councillor Tim Kalil moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO ADOPT the 2014 local implementation plan by fire in the Town of Barkmere and the Municipalities of Montcalm-Huberdeau-Arundel.

ADOPTED

7.2 Resolution 2014-152 – Inter municipal agreement on fire protection and for the provision of service – 2015 budget approval

CONSIDERING THAT article 4 of the inter municipal agreement on protection against fire and for the provision of service, signed by the municipalities of Montcalm, Arundel, Huberdeau and the City of Barkmere, as amended states that:

“In subsequent years, 2013 and following: the budget for base will be established by the inter municipal committee. This budget must be approved by a resolution of each municipal Council, which will be adopted in November of each year and transmitted a copy to each of the participating municipalities in the agreement.”

THEREFORE, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the Town of Barkmere approve the budget as the basic distribution for fire services for the year 2015, which was set at \$ 173,000.

ADOPTED

8. Legal affairs

8.1 Resolution 2014-153 - Procedure of sale for non-payment of taxes

CONSIDERING THAT many taxpayers failed or neglected to pay their taxes;

CONSIDERING THAT account statements dated October 31th, 2014 have been sent;

CONSIDERING THAT some accounts are in arrears for more than two years;

CONSIDERING the legal obligation of the Town to recover unpaid taxes;

THEREFORE, Councillor Marc Fredette moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

TO AUTHORIZE the Director General to hire a law firm to initiate proceedings to recover sums due, including, if necessary, the forced sale of properties for recovery of all amounts due and recoverable in law.

ADOPTED

9. R.C.M. and governmental affairs

9.1 Mayor's report

- a) The RCM has hired a new General Director, Mrs. Nancy Paquette.
- b) The RCM will meet the owner of the outfitter of Berval Lake to conclude an agreement for improving the access. They want to negotiate an access to Beaver Lake, which has been recommended for a green resort project on public lands.
- c) The PGMR Committee has formed a subcommittee to review the regional eco-centers financing arrangements, according to the resolutions received from all municipalities in the western region, including the Town of Barkmere.
- d) The PGMR Committee also backed off on the proposed penalties to municipalities for non-compliant waste.
- e) The CLD was "abolished" by the Quebec Government. It will be maintained as affiliate but its budget will be reduced by \$ 292,000 that came from the Provincial Government.
- f) Concerning the gas tax, the MRC has delayed this project for a year since mayors do not seem very interested in the current project.

10. End of Session

The next regular Council session shall be held on January 10th, 2015, at 10:00 AM, in the Community Center at Barkmere, Quebec.

10.1 Resolution 2014-154 – End of session

The meeting was adjourned at 11:15 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab, and resolved unanimously by the present members:

THAT the session of the Town Council be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Katia Morin, Director General

Permis et Certificats d'Autorisation pour Novembre 2014 - Ville de Barkmere

PERMIS DE CONSTRUCTION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement</small>	LDE	Description
	Year	Category	Number			
05-nov-14	2014	C	32	Rénovation	6987	Réfection de la toiture en bardeau d'asphalte du bâtiment principal
07-nov-14	2014	C	33	Rénovation	8626	Réfection de la toiture en tôle du bâtiment principal

CERTIFICAT D'AUTORISATION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement, ouvrage</small>	LDE	Description
	Year	Category	Number			
19-nov-14	2014	CA	40	Ouvrage rive / littoral	2580	Rénovation de la fondation de l'abri à bateau existante (pieux) + construction d'un nouveau quai sur pieux (<i>avec démarches au Centre d'Expertise Hydrique du Québec</i>) + Démolition d'un escalier en bande riveraine (revégétalisation) + Construction d'un trottoir et d'escalier en bande riveraine.

VIDANGES SEPTIQUE - NOVEMBRE 2014

Receiving date	LDE	Pumped date	Pumped by
09-déc-14	0120	2014-11-19	Pompage Sanitaire Mont-Tremblant