

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD JANUARY 10TH, 2015 AT 10:00 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor	Luc Trépanier
	The Councillors	Chantal Raymond Bruce MacNab Marc Fredette Stephen Lloyd Jake Chadwick Tim Kalil
	The Director General	Katia Morin
Absent :	The Councillor	

1. Resolution 2015-001 – Acceptance of the proposed agenda

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Marc Fredette, and it is adopted unanimously by the present members:

THAT the proposed agenda be adopted as proposed:

1. Approval of the agenda

2. Adoption of the minutes of the regular meeting and special meeting held December 13th, 2014

3. Current business

- 3.1 Announcements
- 3.2 Correspondence
- 3.3 BLPA
- 3.4 Follow-up from last meeting
- 3.5 Question period (30 minutes)

4. Finance and Administration

- 4.1 Town Manager's report
- 4.2 Accounts payable
- 4.3 Resolution – Pro-Mayor nomination
- 4.4 Resolution – Director General salary
- 4.5 Resolution – Municipal Inspector salary

5. Public services

- 5.1 Resolution – Nomination of members for the Civil security committee

6. Legal affairs

- 6.1 Resolution – Mandate to a lawyer for the recovery of taxes

7. Meeting adjournment

ADOPTED

2. Adoption of the minutes of the regular meeting and special meeting held December 13th, 2014

2.1 Resolution 2015-002 – Adoption of the minutes of the special meeting held on December 13th 2014

CONSIDERING THAT a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

THEREFORE, it is proposed by Councillor Bruce MacNab, and seconded by Councillor Chantal Raymond, and it is adopted unanimously by the present members:

THAT the minutes of the special meeting of the municipal council held on December 13th, 2014, be adopted as proposed.

ADOPTED

2.2 Resolution 2015-003 – Adoption of the minutes of the regular meeting held on December 13th 2014

CONSIDERING THAT a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

THEREFORE, it is proposed by Councillor Tim Kalil, and seconded by Councillor Marc Fredette, and it is adopted unanimously by the present members:

THAT the minutes of the regular meeting of the municipal council held on December 13th, 2014, be adopted as proposed.

ADOPTED

3. Current Affairs

3.1. Announcements

No announcement.

3.2. Correspondence

The Council and the administration received Christmas cards from citizens and other organisms. We would like to thank everyone for these wishes.

3.3. BLPA

No representative.

3.4. Follow up from previous council meeting

The 2013 management indicators were deposited.

The final report of the 2010-2013 TECQ was completed and sent.

3.5. Question Period

Start of the question period for a maximum of 30 minutes, at 10:02 a.m.

No questions.

End of the question period at 10:03 a.m.

4. Finance and Administration

4.1 Report of the Director general

Report for the month of December 2014:

Permits (1), Certificates of Authorization (1), PIIA (0), Subdivision (0), Septic pumping (0)

Transfers (5).

The Town received two updates from the RCM in December and January. The Town will send the certificates to the owners in the next weeks. There will be tax adjustments, and the affected owners will receive invoice or credit after these updates.

4.2 Resolution 2015-004 - Payables

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

THAT the accounts listed below be ratified and paid:

Town of Barkmere				
Cheque Log for 15411111 National Bank - Mont-Tremblant				
No.	Payee	Amount	Date	Explanation
EFP-296	Revenu Canada	\$996,13	2014-12-15	Federal payroll remittances Nov. 2014
EFP-297	Hydro	\$347,51	2014-12-16	Electricity - Street lighting
EFP-298	Bell Mobilité	\$45,30	2014-12-16	Mobile phones - employees
EFP-299		\$1 652,46	2014-12-17	Pay for period ending 2014-12-14
EFP-300		\$1 295,16	2014-12-17	Pay for period ending 2014-12-14
EFP-302		\$1 751,01	2014-12-31	Pay for period ending 2014-12-28
EFP-303		\$1 295,16	2014-12-31	Pay for period ending 2014-12-28
EFP-301	Master card	\$397,73	2015-01-05	Miscellaneous expenses
EFP-304	Bell	\$159,86	2015-01-07	Phone Town hall
		\$7 940,32		Total - Bylaw 213
3781	Ministre des finances CEAEQ	\$100,20	2015-01-10	Water test
3782	Chantal Raymond	\$159,30	2015-01-10	Expense account
3783	Équipement Moore Ltée	\$439,78	2015-01-10	Temporary rental of a Town Hall
3784	Municipalité d'Huberdeau	\$2 378,75	2015-01-10	Fire protection
3785	Bruce MacNab	\$226,09	2015-01-10	Expense account
3786	Dave Williams Roy	\$236,63	2015-01-10	Expense account
	TOTAL	\$11 481,07		

ADOPTED

4.3 Resolution 2015-005 - Nomination of the Pro-Mayor

WHEREAS the Town of Barkmere must ensure its functioning and its representation in case the Mayor is absent;

WHEREAS article 56 of the *Cities and Towns Act* (R.S.Q. c.C-19) allows the Town Council to designate a Councillor to act as pro-mayor for a fixed period;

WHEREAS the mandate of Councillor Stephen Lloyd as Pro-Mayor of the Town of Barkmere ends on January 11th, 2015;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

THAT Councillor Jake Chadwick be designated as Pro-Mayor of the Town of Barkmere for the period starting January 11th, 2015 and ending April 11th, 2015 inclusively.

ADOPTED

4.4 Resolution 2015-006 – Salary of the Director General

CONSIDERING THAT Ms. Katia Morin was hired by the Town of Barkmere under resolution 2014-04;

CONSIDERING THAT the performance of Ms. Morin has met the expectations of the Council;

CONSIDERING THAT it is usual to re-evaluate the salary of the Town employees at the beginning of each fiscal year;

CONSIDERING the budget of the Town of Barkmere for year 2015;

THEREFORE, Councillor Mark Fredette moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the salary of the Director General, Katia Morin, be raised to \$65,000 per year, retroactively to January 1st, 2015, with other employment conditions remaining the same.

ADOPTED

4.5 Resolution 2015-007 – Salary of the Municipal Inspector

CONSIDERING THAT Mr. Dave Williams Roy was hired by the Town of Barkmere under resolution 2012-73;

CONSIDERING THAT the performance of Mr. Roy has met the expectations of the Council;

CONSIDERING THAT it is usual to re-evaluate the salary of the Town employees at the beginning of each fiscal year;

CONSIDERING the budget of the Town of Barkmere for year 2015;

THEREFORE, Councillor Mark Fredette moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

THAT the salary of the Municipal Inspector, Dave Williams Roy, be raised to \$ 50,000 per year, retroactively to January 1st, 2015, with other employment conditions remaining the same.

ADOPTED

5. Public services

5.1 Resolution 2015-008 – Nomination of members for the Civil Security committee

CONSIDERING article 7 of Bylaw 226;

THEREFORE, Councillor Tim Kalil moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the committee be composed of:

The Mayor: Luc Trépanier;

Two (2) Councillors: Tim Kalil and Chantal Raymond;

Two (2) residents: Stéphane Brosseau and Corey Walker ;

One (1) representative of the administration: the Director General, in case of absence, the Municipal Inspector will act in her place.

ADOPTED

6. Legal affairs

6.1 Resolution 2015-009 – Hiring of law firm to proceed with the recovery of unpaid taxes

CONSIDERING resolution 2014-153;

CONSIDERING THAT the law firm Prévost Fortin D'Aoust offers its services to recover taxes of some taxpayers;

THEREFORE, Councillor Marc Fredette moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

TO AUTHORIZE the Director General to hire law firm Prévost Fortin D'Aoust for recovery of all amounts due;

AND

TO AUTHORIZE the General Director to pay 15 % of the amounts of recoveries in cases of more than \$ 500.00, this amount payable after the receipt of the payment at the Town of Barkmere.

ADOPTED

7. End of Session

The next regular Council session shall be held on February 14th, 2015, at 10:00 AM, in the Community Center at Barkmere, Quebec.

7.1 Resolution 2015-010 – End of session

The meeting was adjourned at 10:10 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab, and resolved unanimously by the present members:

THAT the session of the Town Council be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Katia Morin, Director General

Permis et Certificats d'Autorisation pour Décembre 2014 - Ville de Barkmere

PERMIS DE CONSTRUCTION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement</small>	LDE	Description
	Year	Category	Number			
11-déc-14	2014	C	31	Rénovation	2703	Réfection de la toiture du bâtiment principal de bardeau d'asphalte à tôle, remplacement de certain pillotis, rénovation 2 escaliers extérieurs, nouveau trellis, rénovation de la cuisine et salle de bain

CERTIFICAT D'AUTORISATION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement, ouvrage</small>	LDE	Description
	Year	Category	Number			
19-déc-14	2014	CA	55	Abattage d'arbre	1061	Abattage de quinze (15) arbres mort et dangereux pour la sécurité des personnes ainsi qu'un bâtiment secondaire

VIDANGES SEPTIQUE - Décembre 2014

Receiving date	LDE	Owner	Pumped date	Pumped by