



MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD MAY 9TH, 2015 AT 10:00 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor	Luc Trépanier
	The Councillors	Bruce MacNab Marc Fredette Stephen Lloyd Jake Chadwick Tim Kalil
	The Director General	Steve Deschenes
Absent :	The Councillor	Chantal Raymond

1. Resolution 2015-049 – Acceptance of the proposed agenda

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

THAT the proposed agenda be adopted as proposed:

1. Approval of the agenda

2. Adoption of the minutes of the regular meeting held April 11th, 2015

3. Current business

- 3.1 Announcements
- 3.2 Correspondence
- 3.3 BLPA
- 3.4 Follow-up from last meeting
- 3.5 Question period (30 minutes)

4. Finance and Administration

- 4.1 Town Manager's report
- 4.2 Accounts payable
- 4.3 Resolution – Hiring of a Director General and Secretary-Treasurer
- 4.4 Resolution – Change of signatories at National Bank
- 4.5 Resolution – Credit card
- 4.6 Resolution – Designated officer under bylaw 204
- 4.7 Resolution – Person in charge of electronic services
- 4.8 Resolution – Allocation of accumulated surplus
- 4.9 Resolution – Hiring of Landing Attendants

5. Infrastructure

- 5.1 Resolution – Grant of a contract for professional services in the fil of rebuilding the Town Hall
- 5.2 Resolution – Grant of a contract for the implementation of a dry hydrant

6. Urbanism

- 6.1 Resolution – Exemption from reading Bylaw 228 amending Zoning Bylaw 201
- 6.2 Resolution – Adoption of Bylaw 228 amending zoning bylaw 201

8 R.C.M. and governmental affairs

- 8.1 Mayor's report

9. Meeting adjournment

ADOPTED

2. Resolution 2015-050 - Adoption of the Minutes of the regular meeting held on April 11th, 2015

CONSIDERING THAT a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

THEREFORE, it is proposed by Councillor Tim Kalil, and seconded by Councillor Jake Chadwick, and it is adopted unanimously by the present members:

THAT the minutes of the special meeting of the municipal council held on February 14th, 2015, be adopted as proposed.

ADOPTED

3. Current Affairs

3.1. Announcements

A court date is scheduled for December 2016 in the Peter Grou case.

We are still experiencing illegal dumping in our garbage and recycling bins at the landing. Non-conforming items and materials are being left in, and around the containers. We will need to revisit the waste disposal site to add deterrents to correct the situation. We will look at fencing options, different container types, and security cameras. We have also requested that the RCM to review the level of fines for illegal waste dumping.

We experienced brown algae in the lake in the spring of 2014. We request that the population stays vigilant and informs the Town administration or the mayor if it is suspected the brown algae is present. The Town is well equipped to take samples quickly and send them to a certified laboratory for analysis, and therefore to take whatever actions are necessary.

3.2. Correspondence

Mrs Janice Sullivan informed us that there was a problem on Barkmere road near Patry road. We will inform Transports Québec.

We received a request from M. Bruce Perron asking if it is possible to pay the Town dock rental fees by internet. Yes, it is possible to pay all amount owed to the Town by internet, using your matriculation number for property taxes, or to advise the Town administration where to apply the payment.

3.3. BLPA

No representative.

3.4. Follow up from previous council meeting

The Town received the final payment from the TECQ, and reimbursed the municipality of Montcalm as per council resolution.

Following tenders by invitation for the hiring of an architectural firm, and after the receipt and evaluation of the quotes, we will pass a resolution at the present council meeting to hire the selected firm.

3.5. Question Period

Start of the question period for a maximum of 30 minutes, at 10:23 a.m.

Mrs. Sylvestre informed the council that there is a dead cherry wood tree on the Jesuit's road. We will determine the owner and evaluate the risk in order to proceed with cutting down the tree.

Mrs. Sylvestre asked if a shed can be built for village residents. We suggested that she contact the building inspector to see if it would conform to the current bylaws. If not, he will see if the bylaw(s) can be modified.

Mrs. Sylvestre is questioning why Transports Québec is spreading so much sand on the public roads in Barkmere. We will look into this and respond at a later date.

End of the question period at 10:35 a.m.

4. Finance and Administration

4.1 Report of the Director general

Report for the month of April 2015:

Permits (1), Certificates of Authorization (2), PIIA (0), Subdivision (0), Septic pumping (2) Transfers (4).

4.2 Resolution 2015-051 - Payables

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

THAT the accounts listed below be ratified and paid:

Ville de Barkmere				
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant				
No.	Bénéficiaire	Montant	Date	Explication
EFP-343	Bell Mobilité	\$43,00	2015-04-14	Téléphones mobiles - employés
EFP-337	Revenu Canada	\$3 705,10	2015-04-15	Retenues à la source janv. à mars 2015
EFP-338	Revenu Quebec	\$7 702,21	2015-04-15	Retenues à la source janv. à mars 2015
EFP-340	Hydro-Quebec	\$359,10	2015-04-15	Électricité - luminaires de rue
EFP-345		\$1 378,43	2015-04-22	Paie pour période finissant 2015-04-19
EFP-346		\$4 382,51	2015-04-22	Paie pour période finissant 2015-04-19
EFP-344	Master card	\$42,19	2015-05-05	Dépenses diverses
EFP-348		\$1 378,43	2015-05-06	Paie pour période finissant 2015-05-03
EFP-347	Bell	\$153,20	2015-05-11	Téléphones hôtel de ville
		\$19 144,17		Total - Règlement 213
3830	Municipalité de Montcalm	\$144 084,00	2015-04-21	Programme TECQ -2ième versement
3831	Dave Williams Roy	\$864,54	2015-05-09	Compte de dépenses
3832	Métériaux R. McLaughlin Inc.	\$6,88	2015-05-09	Outilsage
3833	Gilbert Miller & Fils Ltée	\$5 116,40	2015-05-09	Déneigement
3834	MRC des Laurentides	\$119,68	2015-05-09	Fax et courriel
3835	8584176 Canada inc.	\$360,37	2015-05-09	Bail de location
3836	Monique Bibeau	\$1 125,00	2015-05-09	Tenue de livre
3837	Alissa Meurs	\$100,00	2015-05-09	Nettoyer salle municipale
3838	Municipalité de Montcalm	\$2 378,75	2015-05-09	Protection contre incendie
3839	Chauffage Laurentien 2000 inc.	\$217,02	2015-05-09	Plan de service complet
3840	Richard O'Shaughnessy	\$344,92	2015-05-09	Remisage du bateau
3841	Médias Transcontinental S.E.N.C.	\$335,73	2015-05-09	Avis public
3842	André Charest C.A.	\$6 151,16	2015-05-09	Audit 2014
3843	D + H Limited Partnership	\$405,48	2015-05-09	Commande de chèques
3844	Équipement Moore Ltée	\$439,78	2015-05-09	Location Hôtel de ville temporaire
3845	Tremblay Savoie Lapierre	\$1 697,88	2015-05-09	Frais d'avocat
3846	CRE Laurentides	\$120,00	2015-05-09	Carte de membre
3847	Techno-Peux Laurentides inc	\$10 980,11	2015-05-09	Infrastructure
3848	Municipalité d'Huberdeau	\$2 378,75	2015-05-09	Protection contre incendie
3849	J.V. maintenance	\$12 439,65	2015-05-09	Location quais
3850	CSST	\$68,46	2015-05-09	Avis de cotisation
	TOTAL	\$208 878,73		

ADOPTED

4.3 Resolution 2015-052 - Hiring of a Director General and Secretary Treasurer

Considering that Director General Katia Morin left her duties on April 14th 2015 and that the position is vacant since that date;

Considering article 112 of the *Cities and Towns Act* (Q.L.R. c.C-19);

Considering that a selection committee, formed by Mayor Luc Trépanier and Councillor Marc Fredette, has met with some candidates during the past month;

Therefore, Councillor Bruce Macnab moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

That Mr. Steve Deschenes be hired for the position of Director General and Secretary Treasurer of the Town of Barkmere, effective May 5 2015;

That the salary of Mr. Deschenes be set at \$65,000 annually, including vacation pay;

That Mr. Deschenes be eligible to three weeks of vacation during his first year of employment, and four weeks after the first anniversary of his start date.

ADOPTED

4.4 Resolution 2015-053 – National Bank signatories

CONSIDERING THAT the Town of Barkmere hired Mr. Steve Deschenes as Director General and Secretary-Treasurer;

CONSIDERING THAT the people in the following positions can sign cheques and other forms of payment for the Town of Barkmere, the Mayor (currently Luc Trépanier), the Director General (currently Steve Deschenes) and the substitute (currently Marc Fredette);

Therefore, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

TO AUTHORIZE the following positions and persons to act as a signatory of cheques and other forms of payment of the Town:

POSITION	CURRENT PERSON
Mayor	Luc Trépanier
Director General	Steve Deschenes
Substitute	Marc Fredette

AND

TO AUTHORIZE the Mayor, Luc Trépanier, and the Director General, Steve Deschenes, to sign the necessary documents at the National Bank to give effect to this resolution.

ADOPTED

4.5 Resolution 2015-054 – Credit card

CONSIDERING THAT the Town of Barkmere hired Mr. Steve Deschenes as Director General;

CONSIDERING Bylaw 213 “Budget control, monitoring and delegation of powers” defining the authorizations to spend for the Town employees;

CONSIDERING THAT it is required to use a credit card to make the expenditures necessary for the good functioning of the administration;

CONSIDERING THAT Bylaw 213 fixes a monthly spending limit at \$ 2 000,00 for the Director General;

Therefore, Councillor Tim Kalil moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO AUTHORIZE the Director General to obtain a credit card for the Town of Barkmere with a limit of \$ 2 000,00;

AND

TO AUTHORIZE the mayor, Luc Trépanier, and the Director General, Steve Deschenes, to sign the necessary documents at the National Bank to give effect to this resolution.

ADOPTED

4.6 Resolution 2015-055 – Designated officer under Bylaw 204

CONSIDERING THAT the Town of Barkmere hired a new Director General and Secretary-Treasurer;

CONSIDERING THAT Bylaw # 204 (Chapter 1, Section 1.2) provide for the designation by resolution of a person with the authority granted under that regulation;

Therefore, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

TO APPOINT the Director General Steve Deschenes as officer under Bylaw # 204 “Permits and Certificats” and to give her the authority defined therein.

ADOPTED

4.7 Resolution 2015-056 -- Person in charge of electronic services to Revenu Quebec

CONSIDERING THAT the Town of Barkmere hired a new Director General and Secretary-Treasurer;

CONSIDERING THAT the Town of Barkmere wishes to appoint Mr. Steve Deschenes, Director General and Secretary-Treasurer, in charge of electronic services to Revenu Quebec (ClicSeqr).

CONSIDERING THAT Ms. Katia Morin no longer works for the Town of Barkmere since April 15th 2015;

THEREFORE, Councillor Marc Fredette moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

THAT the Town of Barkmere appoint Mr. Steve Deschenes, Director General and Secretary-Treasurer, as responsible for electronic services to Revenu Quebec;

AND

THAT the Town revoke the appointment of Ms. Katia Morin as responsible for electronic services to Revenu Quebec.

ADOPTED

4.8 Resolution 2015-057 -- Allocation of accumulated surplus

Considering that the Town of Barkmere must face two important projects of capital expenditures, the construction of a new Town Hall and the rehabilitation of the dam;

Considering that the Town of Barkmere has accumulated a surplus for a few years with the admitted objective to make up for the difference between the grants and other forms of financing, and the cost of these projects;

Considering the recommendation of the external auditor André Charest to that effect;

Therefore, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

That the Town of Barkmere allocate \$150,000 from its unallocated surplus to the project of the Town Hall and Community Centre;

And

That That the Town of Barkmere allocate \$50,000 from its unallocated surplus to the project of rehabilitation of the dam.

ADOPTED

4.9 Resolution 2015-058 - Hiring of landing attendants

CONSIDERING THAT the Town has to fill the positions of landing attendants for this summer;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

TO HIRE Miss Alissa Meurs Bibeau as landing attendant for the summer 2015 at the hourly rate of \$12.00.

AND

TO HIRE Miss Shanny Larose as landing attendant for the summer 2015 at the hourly rate of \$12.00.

ADOPTED

5. Infrastructures

5.1 Resolution 2015-059 – Contract for architectural services

CONSIDERING that the Town of Barkmere must rebuild its Town Hall and either rebuild its Community Centre or ensure it meets the applicable standards for public buildings;

CONSIDERING the *Act Respecting Contracting by Public Bodies* (Q.L.R. c. C-65.1);

CONSIDERING articles 573 and following from the *Cities and Towns Act* (Q.L.R. c. C-19);

CONSIDERING resolutions 2015-040 and 2015-041 of the Municipal Council of the Town of Barkmere;

CONSIDERING that the bid received from the first Parent-Labelle Architects has obtained the best score from the selection committee, and also the lowest amongst all bids received;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

THAT the contract for the architecture and work supervision for the Town Hall and the Community Centre of the Town of Barkmere be granted to *Parent-Labelle Architectes*;

THAT the amount of the contract be \$ 19,000.00 plus applicable taxes.

ADOPTED

5.2 Resolution 2015-060 -- Contract for the installation of a dry hydrant

CONSIDERING the requirements of the Risk Coverage Plan of the RCM of Laurentians for the Town of Barkmere;

CONSIDERING that the Town of Barkmere must equipped with a dry hydrant in the landing zone for the water supply of the fire pump trucks;

CONSIDERING that the offer received from *Gilbert Miller et Fils Ltée*;

THEREFORE, Councillor Bruce MacNab moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

THAT the contract for the installation of a dry hydrant be granted to *Gilbert Miller et Fils Ltée*;

THAT the amount of the contract be \$ 2,510.00 plus applicable taxes.

ADOPTED

6. Urbanism

6.1 Resolution 2015-061 – Exemption from reading Bylaw 228 amending zoning Bylaw 201

CONSIDERING THAT article 356 of the *Cities and Towns Act* (R.S.Q. c.C-19) allows the dispensation of the reading of a draft bylaw;

CONSIDERING THAT a copy of the Bylaw number 228 was given to the members of the Council more than two judicial days before the current session;

CONSIDERING THAT all members of the Council declared having read the Bylaw number 228 and forgo its reading;

THEREFORE, Councillor Tim Kalil moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere forgo the reading of the Bylaw number 228 amending the zoning Bylaw number 201.

ADOPTED

6.2 Resolution 2015-062 – Adoption of draft Bylaw 228 amending zoning bylaw 201

WHEREAS the zoning bylaw 201 is in force since December 7, 2009, date of issuance of the certificate of conformity of the RCM of the Laurentians;

WHEREAS the draft bylaw modifies regulations regarding works near streams and lakes, and aims to complete and clarify regulations already existing;

WHEREAS a notice of motion was given by the Councillor Stephen Lloyd on the meeting held on March 14th 2015;

WHEREAS a first draft bylaw was adopted during the Municipal Council meeting of April 11th 2015;

WHEREAS a public consultation was held on May 9th 2015;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

TO ADOPT Bylaw 228 amending zoning Bylaw 201.

ADOPTED

7. R.C.M. and governmental affairs

7.1. Mayor's report

The TACL (Transport Adapté et Collectif des Laurentides) wants to organize a pilot project for their public transport service. The new proposed loop from St-Sauveur to Mont Tremblant would pass through Montcalm, Arundel, Huberdeau along route 364, 327, and returning to St-Sauveur along the 117. The current « taxi-bus » service to and from Barkmere would be eliminated, and Barkmere residents would have to hitchhike to Arundel to catch their ride.

The RCM is sitting on a surplus of \$800,000, but \$250,000 is allocated to various items such as 2014 expenses reported in 2015, and the replenishment of funds. Therefore, approximately 6% of the operating budget is considered available surplus.

8. End of Session

The next regular Council session shall be held on June 13th, 2015, at 10:00 AM, in the Community Center at Barkmere, Quebec.

9.1 Resolution 2015-032 – End of session

The meeting was adjourned at 11:13 a.m.

It is proposed by Councillor Bruce MacNab, seconded by Councillor Tim Kalil, and resolved unanimously by the present members:

THAT the session of the Town Council be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Steve Deschenes, Director General

Permis et Certificats d'Autorisation pour Février 2015 - Ville de Barkmere

PERMIS DE CONSTRUCTION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement</small>	LDE	Description
	Year	Category	Number			

CERTIFICAT D'AUTORISATION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement, ouvrage</small>	LDE	Description
	Year	Category	Number			
05-févr-15	2015	CA	06	Ouvrage rive / littoral	2710	Construction d'un quai sur pieux <i>(avec démarches au Centre d'Expertise Hydrique du Québec)</i>