

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD AUGUST 8TH, 2015 AT 10:34 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor	Luc Trépanier
	Councillors	Bruce MacNab Marc Fredette Chantal Raymond
	Director General	Steve Deschenes
Absent :	Councillors	Jake Chadwick Tim Kalil Stephen Lloyd

1. Resolution 2015-092 – Acceptance of the proposed agenda

It is proposed by Councillor Chantal Raymond, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

THAT the proposed agenda be adopted as proposed

1. Approval of the agenda

2. Adoption of the minutes

- 2.1 Adoption of the minutes of regular meeting held July 11th, 2015

3. Current business

- 3.1 Announcements
3.2 Correspondence
3.3 BLPA
3.4 Follow-up from last meeting
3.5 Question period (30 minutes)

4. Finance and Administration

- 4.1 Town Manager's report
4.2 Accounts payable
4.3 Reading of Bylaw 233 Construction of Town Hall and The Community Center for the Town of Barkmere and a loan of \$135 000
4.4 Resolution – Adoption of Bylaw 233 Construction of Town Hall and The Community Center for the Town of Barkmere and a loan of \$135,000
4.5 Resolution – Work Conditions for the general manager

5. Infrastructure

- 5.1 Resolution – Adoption of building site for the Town Hall and Community Center of the Town of Barkmere.

6. Urban planning

- 6.1 Resolution – Exemption from reading Draft Bylaw number 230
6.2 Resolution – Adoption of Draft Bylaw number 230 amending Zoning Bylaw 201
6.3 Resolution – Exemption from reading Draft Bylaw number 231
6.4 Resolution – Adoption of Draft Bylaw number 231 amending Permits and Certificates Bylaw 204
6.5 Resolution – Exemption from reading Draft Bylaw number 232
6.6 Resolution – Adoption of Draft Bylaw number 232 amending Architectural Implementation and Installation Plan Bylaw 206
6.7 Resolution – Public consultation concerning the drafts Bylaws 230 and 232

7. Meeting adjournment

ADOPTED

2. Adoption of the minutes

2.1 Resolution 2015-093 – Adoption of the minutes of the regular meeting held on July 11th 2015

CONSIDERING THAT a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

THEREFORE, it is proposed by Councillor Chantal Raymond, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

THAT the minutes of the regular meeting of the municipal council held on July 11th, 2015, be adopted as proposed.

ADOPTED

3. Current Affairs

3.1. Announcements

The MNA of Argenteuil, Mr. Yves Saint-Denis, is organizing an evening of information and discussion with the citizens, on Tuesday August 18th, at 7:00 PM, at the Montcalm Community Centre. The citizens of Montcalm, Arundel, Barkmere and Sixteen-Island-Lake are invited. This is an excellent opportunity to discuss our preoccupations, especially in terms of protecting the Lake, and perhaps also to repeat the message that Barkmere is not interested by a merger...

We remind the population that the Town will hold its second mobile eco-centre on August 15th and 16th. This is the opportunity to get rid of construction waste, hazardous waste and large items. On Sunday August 16th, the BLPA will have its collection by barge, for these objects. We are still looking for volunteers to help the Town employees on that weekend.

We had a meeting last month organised by the municipality of Montcalm in regards to the Jeeps and Hummers that use the trail under Hydro Quebec's servitudes at the head of the lake. Apart from the representatives of Barkmere and Montcalm, we met with Montcalm executives, the Ministry of Energy and Natural Resources (MENR), the ministry of Forests, Wildlife and Parks, Wildlife agents, the Federation of 4 x 4 Clubs of Quebec, the Quebec Federations of Quad Clubs and Hydro Quebec. The Ministry of Environment decided to decline the invitation. All participants agreed to close the access in order to prevent circulation so close to our source of drinking water and to a sensitive wet land. We now have to find the mechanism to do it. It depends on the status of this road set on public lands, whether it is recognized or not as a forest road. We have to verify with the MENR before proceeding. All in all, a very positive meeting.

3.2. Correspondence

The Ministry of Municipal Affairs sent us a letter with a report from a coroner, in regards to two cases of death caused by cables blocking some private roads, which were not sufficiently visible. The coroner is inviting the Quebec municipalities to ensure that their bylaws force the private owners to make their gates visible.

3.3. BLPA

No representative was present.

3.4. Follow up from last meeting

We have held the public information meeting on the Town Hall project and the Mayor believes that the goal of explaining the whys and hows of the project to the population was met. We have also presented the potential sites, and we will proceed this morning with the official selection.

We have had a preliminary meeting with the Town lawyer regarding the regulations on the length and size of wharves.

The Consultative Committee on Urbanism has met, and has started its study of the three requests from the Council: solar panels on wharves, lateral setbacks in the village zones and the night lighting around the Lake.

3.5. Question Period

Start of the question period for a maximum of 30 minutes, at 10:42 a.m.

Andrea Leber, we request information about the boat (a non-resident) that is at the dock on the lake of a private owner.

We inform that the administration of the Town is in the investigative process.

Kevin O'Shaughnessy, we demand news about his request for reimbursement of costs associated with the day camp of his son.

We inform that in 2015 the municipality of Huberdeau delegated to a non-profit enterprise the management of day camps. In these circumstances, the municipality of Huberdeau cannot interfere with the non-profit organization to review the pricing that does not provide preferential rate as in the past for the surrounding municipalities.

Jean Mathieu, informs us that if there are changes to planning bylaws it takes a public notice.

We inform that there is a point on the agenda for this.

Andrea Leber, asks us if there are changes to the planning bylaws on the footprint of a main building, would there be a public notice.

We inform that there is a point on the agenda for this.

Jean Mathieu, we asked what would happen if the Town receives a request for a building permit from a resident during a change process to planning regulations.

We inform that a freeze goes into effect is applied to the subject bylaw (s) only.

Denis Hurteau, asked, what happens with these docks in connection with the length and size permitted in the bylaws. Should he remove them or wait the legal opinion that the Town has asked its legal advisors.

We inform that he must follow the planning bylaws.

Denis Hurteau, we ask, how can you (The Town) force me to remove my docks in connection with the bylaws.

We inform that the bylaws remain valid and legal as long as a judgment of the court decides otherwise.

End of the question period at 11:10 a.m.

4. Finance and Administration

4.1 Town Manager's report

Report for the month of July 2015:

Permits (4), Certificates of Authorization (13), PIIA (0), Subdivision (0), Septic pumping (1)

Transfers (9).

4.2 Resolution 2015-094 – Accounts Payable

It is proposed by Councillor Marc Fredette, seconded by Councillor Bruce MacNab, and it is resolved unanimously by the members present.

THAT the accounts listed below be ratified and paid:

Ville de Barkmere				
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant				
Town of Barkmere				
Cheque Log for 15411111 National Bank - Mont-Tremblant				
No.	Bénéficiaire	Montant	Date	Explication
No.	Payee	Amount	Date	
EFP-373	Bell	\$150,93	2015-07-13	Téléphones hôtel de ville
EFP-371	Revenu Canada	\$5 028,89	2015-07-15	Retenues à la source avril à juin 2015
EFP-372	Revenu Quebec	\$9 557,81	2015-07-15	Retenues à la source avril à juin 2015
EFP-377		\$531,19	2015-07-15	Paie pour période finissant 2015-07-12
EFP-378		\$184,96	2015-07-15	Paie pour période finissant 2015-07-12
EFP-379		551,45	2015-07-15	Paie pour période finissant 2015-07-12
EFP-380		1722,91	2015-07-15	Paie pour période finissant 2015-07-12
EFP-381		\$1 428,73	2015-07-15	Paie pour période finissant 2015-07-12
EFP-376	Bell Mobilité	\$43,00	2015-07-20	Téléphones mobiles - employés
EFP-374	Hydro-Quebec	\$357,38	2015-07-21	Électricité - luminaires de rue
EFP-375	Hydro-Quebec	\$199,36	2015-07-23	Électricité 182 ch. Barkmere
EFP-382	Hydro-Quebec	\$41,28	2015-07-24	Électricité - débarcadère
EFP-384		\$665,53	2015-07-29	Paie pour période finissant 2015-07-26
EFP-385		\$551,45	2015-07-29	Paie pour période finissant 2015-07-26
EFP-386		\$1 378,43	2015-07-29	Paie pour période finissant 2015-07-26
EFP-387		\$1 722,91	2015-07-29	Paie pour période finissant 2015-07-26
EFP-383	Hydro-Quebec	\$99,31	2015-08-03	Électricité 182 ch. Barkmere
EFP-388	Mastercard	\$9,52	2015-08-05	Dépenses diverses
		\$24 225,04		Total - Règlement 213
3887	Monique Bibeau	\$1 125,00	2015-08-08	Tenue de livre
3888	Steve Deschenes	\$194,31	2015-08-08	Compte de dépenses
3889	Dave Williams Roy	\$220,51	2015-08-08	Compte de dépenses
3890	DWB Consultants	\$4 599,00	2015-08-08	Planification nouvelle hôtel de ville
3891	Imprimerie Léonard	\$59,50	2015-08-08	Papeterie
3892	Signal Services Inc.	\$893,38	2015-08-08	Enseigne
3893	Yelle Solutions	\$103,48	2015-08-08	Papeterie
3894	Équipement Moore Ltée	\$439,78	2015-08-08	Location Hôtel de ville temporaire
3895	Richard O'Shaughnessy	\$373,67	2015-08-08	Travaux borne sèche
3896	Gilbert Miller & Fils Ltée	\$3 234,40	2015-08-08	Travaux borne sèche
3897	Pompage sanitaire Mont-Tremblant	\$155,22	2015-08-08	Location de toilettes sèches
3898	Rona Matériaux Forget	\$72,78	2015-08-08	Outillage
3899	Ministre des finances CEAEQ	\$177,74	2015-08-08	Test d'eau
	TOTAL	\$35 873,81		

ADOPTED

4.3 Reading of Bylaw 233 Construction of Town Hall and The Community Center for the Town of Barkmere and a loan of \$135 000

4.4 Resolution 2015-095 – Adoption of Bylaw 233 Construction of Town Hall and The Community Center for the Town of Barkmere and a loan of \$135,000

CONSIDERING THAT a notice of motion was given by the Councillor Marc Fredette on the meeting held on July 11th 2015;

THEREFORE, Councillor Marc Fredette moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO ADOPT Bylaw 233 for the Construction of Town House and The Community Center for the Town of Barkmere and a loan of \$135,000.

ADOPTED

4.5 Resolution 2015-096 – Work conditions of the general manager

CONSIDERING THAT Director General Steve Deschenes was hired May 5, 2015 as per the terms and conditions included in his contract;

CONSIDERING THAT said contract provided for a salary increase, after the first three months of work, if Mr. Deschenes could demonstrate an acceptable improvement in meeting the requirements of the position;

CONSIDERING THAT the members of the Council declare being satisfied with the performance of Mr. Deschenes;

THEREFORE, Councillor Bruce MacNab moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere modify the working conditions of Director General Steve Deschenes, as per the terms and conditions provided in the contract signed April 29th, 2015.

ADOPTED

5. Infrastructures

5.1 Resolution 2015-097 – Adoption of site building for the Town Hall and Community Center of the Town of Barkmere

CONSIDERING THAT the Town of Barkmere must rebuild its Town Hall and also its Community Centre to ensure they meet the applicable standards for public buildings;

CONSIDERING resolutions 2015-040, 2015-059 and 2015-086 of the Municipal Council of the Town of Barkmere;

CONSIDERING THAT a public information meeting regarding the project of a Town Hall and Community Centre building was held on Saturday July 18th 2015 at 10:00 AM at the Community Centre of the Town of Barkmere;

THEREFORE, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the Town Hall and the Community Center of the Town of Barkmere be built partly on the lot 2-106, as presented at the public meeting of 18 July 2015.

ADOPTED

6. Urban planning

6.1 Resolution 2015-098 – Exemption from reading Draft Bylaw number 230

CONSIDERING THAT article 356 of the *Cities and Towns Act* (R.S.Q. c.C-19) allows the dispensation of the reading of a draft bylaw;

CONSIDERING THAT a copy of the Bylaw number 230 was given to the members of the Council more than two judicial days before the current session;

CONSIDERING THAT all members of the Council declared having read the Bylaw number 230 and forgo its reading;

THEREFORE, Councillor Marc Fredette moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere forgo the reading of the Bylaw number 230.

ADOPTED

6.2 Resolution 2015-099 – Adoption of Draft Bylaw number 230 amending Zoning Bylaw 201

WHEREAS THE zoning bylaw 201 is in force since December 7, 2009, date of issuance of the certificate of conformity of the RCM of the Laurentians;

WHEREAS THE municipality may according to law modify the contents of its bylaws;

WHEREAS THE draft bylaw modifies certain norms in order to ensure a better integration of new constructions with the surrounding environment;

WHEREAS THE Council wishes to reduce the impact of main buildings on the natural environment by reducing their overall footprint;

WHEREAS THE current modifications aim to complete and clarify already existing standards;

WHEREAS notice of motion was given by Councillor Stephen Lloyd at the regular Council meeting of July 11, 2015

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO ADOPT the first draft Bylaw 230 amending zoning Bylaw 201.

ADOPTED

6.3 Resolution 2015-100 – Exemption from reading Draft Bylaw number 231

CONSIDERING THAT article 356 of the *Cities and Towns Act* (R.S.Q. c.C-19) allows the dispensation of the reading of a draft bylaw;

CONSIDERING THAT a copy of the Bylaw number 231 was given to the members of the Council more than two judicial days before the current session;

CONSIDERING THAT all members of the Council declared having read the Bylaw number 231 and forgo its reading;

THEREFORE, Councillor Bruce MacNab moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere forgo the reading of the Bylaw number 231.

ADOPTED

6.4 Resolution 2015-101 – Adoption of Draft Bylaw number 231 amending Permits and Certificates Bylaw 204

WHEREAS the permits and certificates bylaw 204 is in force since December 7, 2009, date of issuance of the certificate of conformity of the RCM of the Laurentians;

WHEREAS the municipality may according to law modify the contents of its bylaws;

WHEREAS the draft bylaw modifies certain norms in order to ensure a better integration of new constructions with the surrounding environment;

WHEREAS the Council wishes to reduce the impact of main buildings on the natural environment particularly by reducing their visibility from the Lake;

WHEREAS the current modifications aim to complete and clarify already existing standards;

WHEREAS notice of motion was given by Councillor Stephen Lloyd at the regular Council meeting of July 11, 2015;

THEREFORE, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO ADOPT a first Draft Bylaw number 231 amending Permits and Certificates Bylaw 204.

ADOPTED

6.5 Resolution 2015-102 – Exemption from reading Draft Bylaw number 232

CONSIDERING THAT article 356 of the *Cities and Towns Act* (R.S.Q. c.C-19) allows the

dispensation of the reading of a draft bylaw;

CONSIDERING THAT a copy of the Bylaw number 232 was given to the members of the Council more than two judicial days before the current session;

CONSIDERING THAT all members of the Council declared having read the Bylaw number 232 and forgo its reading;

THEREFORE, Councillor Chantal Raymond moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere forgo the reading of the Bylaw number 232.

ADOPTED

6.6 Resolution 2015-103 – Adoption of Draft Bylaw number 232 amending Architectural Implementation and Installation Plan Bylaw 206

WHEREAS the architectural implementation and installation plan bylaw 206 is in force since December 7, 2009, date of issuance of the certificate of conformity of the RCM of the Laurentians;

WHEREAS the municipality may according to law modify the contents of its bylaws;

WHEREAS the draft bylaw amends certain provisions in order to modify the interventions requiring an architectural implementation and installation plan;

WHEREAS the Council wishes to ensure a better integration of new constructions with the surrounding environment, particularly by reducing their visibility from a Lake;

WHEREAS the current modifications aim to complete and clarify already existing standards;

WHEREAS notice of motion was given by Councillor Stephen Lloyd at the regular Council meeting of July 11, 2015

THEREFORE, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO ADOPT a first Draft Bylaw number 232 amending Architectural Implementation and Installation Plan.

ADOPTED

6.7 Resolution 2015-104 – Public consultation concerning the drafts Bylaws 230 and 232

WHEREAS article 53 of the Act Respecting Land use Planning and Development (RSQ, c A-19.1) states that the draft bylaws regarding urbanism must be submitted to a public consultation;

WHEREAS article 53.1 of the Act Respecting Land use Planning and Development (RSQ, c A-19.1) states that the public consultation must be held via a commission formed by members of the Municipal Council;

WHEREAS articles 125 and 127 of the Act Respecting Land use Planning and Development (RSQ, c A-19.1);

THEREFORE, Councillor Marc Fredette moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere institutes a commission with the mandate of organizing a public consultation on the acceptance of drafts Bylaws 230 and 232 and appoint the following members:

- The Mayor of the Town;
- Councillor Stephen Lloyd;
- Councillor Marc Fredette;

AND

THAT the Town of Barkmere hold a public consultation, regarding drafts Bylaws 230 and 232, on Saturday August 22th, 2015 at 10:00 AM at the Community Center of the Town of Barkmere.

ADOPTED

7. End of Session

The next regular Council session shall be held on September 12th, 2015, at 10:00 AM, in the Community Center at Barkmere, Quebec.

9.1 Resolution 2015-105 – End of session

The meeting was adjourned at 11:40 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce McNab, and resolved unanimously by the present members:

THAT the session of the Town Council be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Steve Deschenes, Director General

Permis et Certificats d'Autorisation pour Juillet 2015 - Ville de Barkmere

PERMIS DE CONSTRUCTION						
Date	Permis			Type Construction, réno, reconstruction, agrandissement	LDE	Description
	Year	Category	Number			
03-juil-15	2015	C	07	Rénovation	5629	Rénovation d'un bâtiment principal, revêtement extérieur
10-juil-15	2015	C	08	Rénovation	5756	Rénovation d'un bâtiment principal, corniche, lucarne et refecton d'une partie de la toiture
22-juil-15	2015	C	09	Construction	8506	Construction d'un balcon ceinturant le chalet ainsi qu'une section abri à bois
18-juil-15	2015	C	10	Construction	6285	Construction d'un escalier et d'un trottoir

CERTIFICAT D'AUTORISATION						
Date	Permis			Type Construction, réno, reconstruction, agrandissement, ouvrage	LDE	Description
	Year	Category	Number			
04-juil-15	2015	CA	21	Ouvrage rive / littoral	5881	Rénovation d'un quai existant <i>(sans démarches au Centre d'Expertise Hydrique du Québec)</i>
03-juil-15	2015	CA	22	Ouvrage rive / littoral	5756	Rénovation d'un quai existant <i>(sans démarches au Centre d'Expertise Hydrique du Québec)</i> + Nouveau revêtement de toiture abri à bateau
29-juil-15	2015	CA	23	Ouvrage rive / littoral	6962	Rénovation d'un quai existant <i>(sans démarches au Centre d'Expertise Hydrique du Québec)</i>
29-juil-15	2015	CA	24	Ouvrage rive / littoral	2209	Agrandissement d'un quai existant <i>(avec démarches au Centre d'Expertise Hydrique du Québec)</i>
09-juil-15	2015	CA	25	Abattage d'arbres	6987	Abattage de cinq (5) arbres, trois (3) sont mort et dangereux, deux (2) sont dangereux pour le bâtiment principal
09-juil-15	2015	CA	26	Abattage d'arbres	4146	Abattage de dix (12) petits arbres dû à la maladie ainsi que menaçant pour l'arrière du bâtiment principal
14-juil-15	2015	CA	27	Ouvrage rive / littoral	3534	Construction d'un nouveau quai <i>(sans démarches au Centre d'Expertise Hydrique du Québec)</i>
18-juil-15	2015	CA	31	Ouvrage rive / littoral	6425	Construction d'un nouveau quai flottant <i>(sans démarches au Centre d'Expertise Hydrique du Québec)</i>
23-juil-15	2015	CA	32	Ouvrage rive / littoral	6675	Rénovation du revêtement extérieur d'un abri à bateau existant
24-juil-15	2015	CA	33	Ouvrage rive / littoral	1598	Rénovation d'un quai sur encoffrement <i>(sans démarches au Centre d'Expertise Hydrique du Québec)</i>
29-juil-15	2015	CA	34	Ouvrage rive / littoral	2275	Rénovation d'un quai sur encoffrement <i>(sans démarches au Centre d'Expertise Hydrique du Québec)</i>
31-juil-15	2015	CA	36	Abattage d'arbres	1441	Abattage de 11 arbres dangereux pour le bâtiment principal
30-juil-15	2015	CA	37	Ouvrage rive / littoral	2374	Rénovation d'un quai sur encoffrement <i>(sans démarches au Centre d'Expertise Hydrique du Québec)</i>

VIDANGES SEPTIQUE - JUILLET 2015

Receiving date	LDE	Owner	Pumped date	Pumped by
02-juil-15	0177	Gerald Miller	2015-06-15	Pompage Sanitaire Mont-Tremblant