



MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD NOVEMBER 10, 2012 AT 10 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor The Councillors	Luc Trépanier Laurent Barbé Jake Chadwick Jean Dubois Marc Fredette Bruce MacNab Stephen Lloyd
	The Secretary-Treasurer and Director general	Caroline Dion

1. Resolution 2012-85 – Acceptance of the proposed agenda

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Marc Fredette, and it is adopted unanimously by the present members:

THAT the proposed agenda be accepted as proposed.

ADOPTED

2. Resolution 2012-86- Acceptance of the minutes of regular meeting of October 13, 2012

Considering that a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council, this conforming to Article 333 of the Cities and Towns Act,

It is proposed by Councillor Jean Dubois, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

THAT the minutes of the municipal council held on October 13, 2012, be adopted as proposed.

ADOPTED

3. Current Affairs

3.1. Announcements

Nothing to report.

3.2. Correspondence

Letter from the Municipality of La Conception seeking support from municipalities in the MRC des Laurentides in respect to redistricting, with the effect of shielding the Municipality of La Conception from the same constituency as Mont-Tremblant. A resolution on this subject will be adopted in this meeting.

3.3. BLPA

Nothing to report.

3.4. Follow up from previous council meeting

In response to the question of Ms. Susanne Sylvestre at the last council meeting, about the possibility of putting locks on waste containers, such devices do exist. It remains to know the cost.

3.5. Question Period

Bruce Perron	Why the answers to the questions are not written in the minutes?
Bruce Perron	What is the status on the Spector and Dooley cases?
Delia Miller	Regarding Spector's case, why the certificate of location was not

	required?
Tom Larder	In the case of Mr Spector, has a permit been issued?
Bruce Perron	Following the CCU discussions regarding the height and number of storeys of boathouses, have the bylaws been modified?
André Bellerose	At the park, will a trail be constructed to allow access to the docks?
Bruce Perron	The gates at the landing were often open. Why?
Kevin O'Shaughnessy	For the presence of hunters, what can be done?
Bruce Perron	Regarding Hydro-Québec proposed project, will that that project be monitored by Biofilia?
Bruce Perron	With respect to the opening hours of town hall in winter, why Town Hall is it not open on weekends?
Bruce Perron	About the website, why is the site not ready yet?
Bruce Perron	When will the check be forwarded to the BLPA for the repair of the docks on Goulden Island?

4. **Finances and Administration**

4.1. **Report of the Director general**

Director general, Caroline Dion, presents her report for the month of October 2012:

- Permits (5) Certificates of Authorization (2): see attached list.
- Transfers (5):

Donation from Delia Miller to Kevin O'Shaughnessy, ile #8, Township of Montcalm,

Sale from Domaine Lac des Écorces to Kalacom Strategies Inc, lots 13-2, 13-3, 13-4, 13-5, 14-2, 14-3, 14-4, 14-5, 14-6, 15-1, 15-2, 15-3, 15-4, 11P, 12P, 13P, 14P, 15P, range 4, township of Montcalm,

Sale from Gerhard W. Flohr to David McMillan and Julie Sanchez, lot 19-6, range 6, township of Montcalm (LDE 8290);

Sale from Elmar Bange and Sonia Jobst to Samatha McDougall, lot 5-2, range 6, township of Montcalm (LDE 2703);

Sale from Jeffrey J. Janovich and Jacqueline Smith to Jean-Guy Brunelle, lots 15-20, range 6, township of Montcalm (LDE 7789).

4.2. **Payable**

Resolution 2012 – 87 – Accounts Payable

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

THAT the accounts listed below be ratified and paid:

Ville de Barkmere				
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant				
No.	Bénéficiaire	Montant	Date	Explication
3287		\$1,902.64	2012/10/19	Paie pour période finissant 2012-10-20
3288		\$1,282.11	2012/10/19	Paie pour période finissant 2012-10-20
EFT-52	Hydro-Québec	\$327.44	2012/10/19	Électricité - Hôtel de Ville
EFT-51	Bell Mobilité	\$89.51	2012/10/25	Téléphones mobiles - employés
EFT-49	Bell Mobilité Pagette	\$35.62	2012/10/25	Pagette - premier répondant
3289		\$1,902.64	2012/11/02	Paie pour période finissant 2012-11-03
3290		\$1,282.11	2012/11/02	Paie pour période finissant 2012-11-03
EFT-55	Mastercard	\$132.51	2012/11/05	Dépenses - Hôtel de Ville
3291		\$3,045.45	2012/11/06	Paie pour période finissant 2012-11-10
3292	Barbé, Laurent	\$725.06	2012/11/07	Rémunération conseiller 2012
3293	Chadwick, Michael Jake	\$725.06	2012/11/07	Rémunération conseiller 2012
3294	Dubois, Jean	\$725.06	2012/11/07	Rémunération conseiller 2012
3295	Fredette, Marc	\$725.06	2012/11/07	Rémunération conseiller 2012
3296	Lloyd, Stephen	\$725.06	2012/11/07	Rémunération conseiller 2012
3297	MacNab, Bruce	\$725.06	2012/11/07	Rémunération conseiller 2012
3298	Trépanier, Luc	\$2,175.17	2012/11/07	Rémunération maire 2012
EFT-58	Hydro-Québec	\$240.86	2012/11/09	Électricité - Débarcadère
EFT-54	Bell Canada	\$138.30	2012/11/09	Téléphone - Hôtel de Ville
3299		\$864.20	2012/11/10	Paie pour période finissant 2012-11-10
3300		\$347.69	2012/11/10	Paie pour période finissant 2012-11-10
		\$18,116.61		Total - Règlement 213
3301	Bark Lake Protective Association	\$9,000.00	2012/11/10	1er versement - Pacte Rural 2012-2013
3302	Biofilia	\$3,140.94	2012/11/10	Honoraires professionnels - consultation
3303	Chadwick, Michael Jake	\$533.18	2012/11/10	Dépenses - Conseiller
3304	Genivar	\$4,139.10	2012/11/10	Honoraires professionnels - barrage
3305	Lechasseur Avocats Ltée	\$24,555.39	2012/11/10	Honoraires professionnels - légal
3306	Ministre des Finances du Québec (CEA)	\$66.71	2012/11/10	Analyse d'eau
3307	Ministre des Finances du Québec (CEH)	\$489.78	2012/11/10	Droits des eaux - quais publics
3308	Roy, Dave Williams	\$135.87	2012/11/10	Dépenses - Inspecteur en bâtiment
3309	Sun Media	\$271.34	2012/11/10	Avs public - dépôt du role triennal
3310	Trépanier, Luc	\$91.18	2012/11/10	Dépenses - Maire
	TOTAL	\$60,540.10		

ADOPTED

4.3 Bylaw 217 – Code of Ethics and Conduct for the municipal employees

Mayor Luc Trépanier asks each member of Council if they have received the draft bylaw at least two (2) days before the meeting, and if they read it. All Council members declare that they have received and have read it.

4.3.1 Resolution 2012-88 – Dispensation of reading of draft bylaw 217

Considering that article 356 of the Cities and Towns Act (R.S.Q. c.C-19) allows the dispensation of the reading of a draft bylaw;

Considering that a copy of the draft bylaw 217 was given to the members of the Council more than two judicial days before the current session;

Considering that all members of the Council declared having read draft bylaw 217 and forgo its reading;

Therefore, Councillor Jean Dubois moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the Municipal Council of the Town of Barkmere forgo the reading of draft bylaw 217 establishing a code of ethics for municipal employees.

ADOPTED

4.3.2 Adoption of Bylaw No.217

In accordance with the law, Mayor Luc Trépanier explains that Bylaw No. 217 establishes a Code of ethics for municipal employees, including employees under the *Act respecting labor standards*. This Bylaw is without financial implications for the Town, except the training.

Resolution 2012-89 – Adoption of Bylaw 217

Therefore, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, that the municipal council of the Town of Barkmere adopts Bylaw 217.

No one requested a vote.

Therefore, Bylaw 217 is adopted.

4.4 Filing of the interim financial statement as of October 31, 2012

The Director general files the interim financial statements as of October 31, 2012.

4.5 Mayor's Report on the Financial Situation

Pursuant to article 474.1 of the Cities and Towns Act, this is my report on the financial situation of the Town of Barkmere, as presented to the session of the Municipal Council held on November 10th 2012.

Financial Statements and Auditor's Report as of December 31 2011

At the session of October 13th 2010, the audited financial statements as of December 31st 2011 were presented. These statements showed an operating surplus before investments of \$115,424, for a net result of \$125,504. We were expecting a significant surplus, caused by the substantial savings realized by the Council in managing the Town's finances. But this surplus has exceeded our provisions. This is due mostly to significant expenses which were postponed to 2012, and a change of our accounting practices which led to record all the income during the year in which they are generated, instead of the year when they are deposited in the bank account. Despite this, the unallocated surplus of the Town was \$197,497 at the end of year 2011. This surplus has allowed us to give back part of the funds to the taxpayers by reducing the general tax by 6% for year 2012.

Three Year Plan for Capital Expenditures

As forecasted, the Town has proceeded in 2012 to invest in a park for the usage of the residents, funded in part by a grant from the Pacte Rural program, and for the rest using the Park and Playground Fund. The initial plan was transformed, from a shoreline park into a floating dock, which allows more sunshine, and better access for swimming. Some administrative difficulties have prevented the official opening of the park, which is postponed in 2013. The Town also started the preliminary work for the refecton of the dam, with the preparation of plans and specifications, and of the various requests of authorization.

In 2013, we should be investing more than \$400,000 to upgrade the dam, an obligation vested upon us by the Ministry of Environment. We have requested a grant of \$355,000 from the Federal Gas Tax program, but to date, we are still waiting for the decision of the Ministry of Municipal Affairs. We have hired an independent consultant, whose work has led to significant reductions in the cost of the project. But the Town will probably need to adopt a borrowing bylaw, for the first time in its history.

In 2013 also, the Town will invest in the purchase of bins for the door-to-door collection of waste and recyclables in the "village" portion of the Town.

Preliminary indications for the results as of December 31st 2011

Taking into account the non-audited financial statements as of October 31st 2012, presented by the Director General at the session of the Municipal Council held on November 8th, we forecast, with reservations, that the Town of Barkmere should be able to show an operating

surplus of about \$15,000 for the current fiscal year. This encouraging result, combined with the surplus achieved in 2010, should allow us to reduce the fiscal burden of the taxpayers in 2012. It is important to note that this result was made possible by the efforts of spending rationalization put forth by the Municipal Council and the Administration since 2010. Also, a relatively large number of real estate transactions have allowed the Town to collect a substantial amount of transfer taxes. If it had not been for these efforts and these revenues, the Town would have met with an important deficit, due to the significant legal fees incurred to enforce the municipal bylaws for road construction around the Lake.

General Orientations for the 2013 Budget

Last year, we were able to reduce the property taxes by about 6%, after having reduced them by 3% the year before. While we wish to continue on the same vein in 2013, taking into account the surpluses achieved by the Town, we must remain very prudent. The legal battle undertaken by the Town for the respect of its bylaws will continue in 2013. There is still too much vagueness surrounding the grant for the upgrade of the dam. And the new evaluation roll, along with an increase of the quota-shares of the RCM of Laurentides, and the increase of our contribution to Sûreté du Québec, are factors that demand a very tight budget for 2013. The Fire Protection service of Montcalm-Huberdeau has also exceeded its budget for 2012, as well as proceeding to the purchase of new equipment, which will affect our share of the financing of this service in 2013.

To the contrary of most other municipalities in Quebec, we believe that the budget of the Town must follow the capacity to pay of its residents. The tax bill is not a faucet that we turn on to fill up a sink of ever increasing expenses. We believe that we are better served by plugging the leaks, and to stop watering the grass when it rains. And as we have accumulated a financial reserve for the Town, we believe that it is just to make the taxpayers benefit from these results. In accordance, we foresee reducing the general tax for a third consecutive year, by 2% for 2013. Seeing all the municipalities that are going to raise again and again the tax burden of their taxpayers, this is an accomplishment of which we can be very proud! It is true that in Barkmere, we are... different.

I thank you for your trust and your support.

Luc Trépanier,
Mayor.

4.6 Notice of motion – Bylaw 218 to establish general and special tax rates for 2013

Councillor Marc Fredette gives a notice of motion to introduce a bylaw to establish general and special tax rates for 2013. This bylaw, along with the 2013 annual budget and a 3-year capital expenditure report, is to be introduced at a special budget meeting to be held Saturday December 8th 2012 at 10h in the Town Community Centre in Barkmere, Quebec.

5. Environnement

5.1. Water quality

Councillor Jake Chadwick explains the latest test results obtained to measure the levels of fecal coliforms, pH and phosphates from the lake and streams. The results are generally very good.

Mayor Luc Trépanier thanked Councillor Chadwick and his team for the work done for the collection of samples for the preservation of the lake.

6. Public services

6.1. Resolution 2012-90 – Snow removal contract of Town hall 2012-2013

Considering the bids received for the snow removal and sanding contract for the 2012-2012 season;

Considering that Jenko Mini Excavation Inc the lowest conforming bidder;

Therefore, Councillor Laurent Barbé moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

That the snow removal and sanding contract for the 2012-2013 season be awarded to Jenko Mini Excavation Inc;

That the contract includes the following terms and conditions:

- A) Snow removal and sanding of:
 - Priest Road;
 - Town Hall and Community Centre service areas;
 - Waste container areas at the landing and at Florestine road;
- B) Presentation by the contractor of a proof of civil responsibility insurance;

That the amount of the contract is \$2,300 plus applicable taxes, and be paid in 2 instalments: January 15, 2013 and May 15, 2013.

ADOPTED

6.2. Resolution 2012-91 – Snow removal contract for Duncan Road

Considering Bylaw 212 creating a financial reserve for the maintenance expenses of Duncan Road;

Considering the offer received from Gilbert Miller et Fils Ltée for the snow removal and sanding contract of Duncan Road for the 2012-2013 season;

Therefore, Councillor Jake Chadwick moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

That the snow removal and sanding contract for the 2012-2013 season be awarded to Gilbert Miller et fils Ltée;

That the amount of the contract is \$5,800 plus the applicable taxes and be paid in two (2) instalments: January 15, 2013 and May 15, 2013.

ADOPTED

7. Recreation and culture

7.1. Parks

7.1.1. Resolution 2012-92 - Excavation contract for the Park for residents

Considering the proposed park for residents;

Whereas it is necessary to carry out excavation work for the site lay-out;

Considering the approval received from the Ministry of the Environment (MDDEP);

Considering the grant received from the Pacte rural program for this work;

Considering the offer received from Gilbert Miller et Fils Ltée;

Therefore, Councillor Bruce MacNab moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

That the Town of Barkmere grant to Gilbert Miller et Fils Ltée the excavation contract;

That the fees for this work do not exceed \$4,245, excluding taxes.

That the difference between the amount of the grant and the cost of the work be drawn from the Parks and Playgrounds Fund.

ADOPTED

8. R.C.M. and government affair

8.1. Mayor's report

Councillor Marc Fredette recounts that at the last Council of Mayors of the MRC, several topics were discussed, but it was mainly question of the budget. An increase in spending of around 4% is considered, but all mayors agreed that it should be reduced.

Mayor Luc Trépanier added that the increase would be reduced to 2.5%.

8.2. Resolution 2012-93 – Potential study for a proximity forest

Considering that the MRC des Laurentides has an available amount of \$ 15,000 allocated to the Town of Barkmere to study the potential of a proximity forest under the Phase II of the Program for the development of forest resources.

Considering that this study will allow the Town to know the environmental and economic potential of the public forests located on its territory;

Whereas, in order to benefit from this amount, the Town shall contribute at the rate of 10%, so \$ 1 500.

Therefore, Councillor Jean Dubois moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

That the Town of Barkmere conduct a study of potential for a proximity forest;

That this expenditure does not exceed the sum of \$ 1 500;

ADOPTED

8.3. Resolution 2012-94 –Support to the municipality of La Conception - Objection to federal electoral redistricting

Whereas the proposed new boundaries for the federal electoral redistricting split the MRC des Laurentides, removing the municipalities of La Conception, Labelle, Brébeuf and La Minerve, to join the Outaouais and Témiscamingue regions;

Considering the objection of the municipal council of La Conception to the new proposed boundaries;

Whereas the population of the municipality of La Conception fully participates in the economic and social development of the region of Mont-Tremblant by its commute, its use of the amenities and attendance of touristic and communal facilities;

Whereas the population of the municipality of Conception also mostly attend the schools and health facilities located in Mont-Tremblant and Ste-Agathe-des Monts;

Considering housing development projects overlapping the territories of City of Mont-Tremblant and La Conception and existing partnerships with City of Mont-Tremblant;

Therefore, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

That the Town of Barkmere support the municipality of La Conception so that it remains part of the federal electoral district of Laurentides-Labelle.

ADOPTED

9. End of Session

The next regular Council session shall be held on December 8, 2012, at 10:00 AM, in the Town Community Center of Barkmere, Quebec.

9.1. Resolution 2012-95 – End of session

It is proposed by Councillor Jean Dubois, seconded by Councillor Laurent Barbé, and resolved unanimously by the present members:

THAT the session of the Town Council be ended.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Caroline Dion, Secretary-Treasurer

Permis et Certificats 2012 - Ville de Barkmere

PERMIS DE CONSTRUCTION

Date	Permit			Type Constuction, réno, reconstruction, agrandissement	LDE	Description
	Year	Category	Number			
15-oct-12	2012	C	29	Construction	3495	Construction d'une remise neuve sur le lot 12-4
11-oct-12	2012	C	30	Rénovation	1187	Rénovation/renforcement des pieux existant situé sous le chalet
11-oct-12	2012	C	31	Installation septique	1187	Mise en conformité de l'installation septique
18-oct-12	2012	C	34	Rénovation	8450	Remplacement du bardeau d'asphalte et des soffites du bâtiment principal
30-oct-12	2012	C	35	Rénovation	1663	Remplacement de la fenestration avant

CERTIFICAT D'AUTORISATION

Date	Permit			Type Constuction, réno, reconstruction, agrandissement, ouvrage	LDE	Description
	Year	Category	Number			
25-oct-12	2012	CA	50	Abattage d'arbres	3495	Abattage d'un (1) arbre pour construction d'un bâtiment accesoire
29-oct-12	2012	CA	51	Abattage d'arbres	4398	Abattage de quatre (4) arbres. Les arbres sont tous identifiés.