



VILLE DE / TOWN OF

BARKMERE

**MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD
JANUARY 14, 2012 AT 10H AT THE BARKMERE COMMUNITY CENTRE, BARKMERE,
QUÉBEC**

Present:	Mayor	Luc Trépanier
	Councillors	Jake Chadwick Jean Dubois Marc Fredette Stephen Lloyd Bruce MacNab
	Secretary Treasurer and Director general	Caroline Dion
Absent		Laurent Barbé

1. Resolution 2012-1- Acceptance of the proposed agenda

Mayor Luc Trepanier suggests to move ahead the point regarding the oath of the new councillor. Unanimously resolved by all present.

Councillor Jake Chadwick moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

That the proposed agenda, amended forthwith, be accepted.

ADOPTED

2. Code of ethics and conduct – Oath of an elected municipal councillor

Under section 313 of the Act Respecting Elections and Referendums in Municipalities (R.S.Q., chap. E-2.2) and section 49 of the Municipal Ethics and Good Conduct Act (R.S.Q. chap. E-15.1.0.1), the Secretary-Treasurer Caroline Dion performs the swearing in of the new councillor Bruce MacNab.

3. Resolution 2012-2 - Acceptance of the minutes of special meeting of December 10th 2011

Considering that a copy of the minutes was sent to each council member at least twenty-four hours prior to this meeting, in compliance with the provisions of Article 333 of the *Cities and Towns Act*,

Councillor Stephen Lloyd moved, Councillor Jean Dubois seconded and it was unanimously resolved by all present:

That the minutes of the special municipal council held on December 10th be adopted as submitted.

ADOPTED

4. Resolution 2012-3 - Acceptance of the minutes of regular meeting of December 10th 2011

Considering that a copy of the minutes was sent to each council member at least twenty-four hours prior to this meeting, in compliance with the provisions of Article 333 of the *Cities and Towns Act*,

Councillor Marc Fredette moved, Councillor Jake Chadwick seconded and it was unanimously resolved by all present:

That the minutes of the municipal council held on December 10th be adopted as submitted.

ADOPTED

5. Current Affairs

5.1 Announcements

No announcements.

5.2. Correspondance

Letter received from Richard O'Shaughnessy questioning about the ownership of the "Syrian's Boathouse", its state of disrepair and the management of the rental spaces.

5.3 BLPA

Nothing to report.

5.4 Follow up to the last session

No follow-up.

5.5 Question period

Jean Mathieu	Referring to the meeting of July 9, 2011 when the Director general mentioned that many works were done without permits, would like to know how many infraction notices and tickets were transmitted after these findings?
Jean Mathieu	Would like to know when the Town will adopt its Minor Variances Bylaw?

6. Finances and Administration

6.1 Director General's report

Director General Caroline Dion presents her report for the month of December 2011.

- Permits issued (1), Certificates of Authorization (1), Septic system pumping (0). See attached listing;
- Transfers (0).

She also informs the residents that following numerous inspections this past summer and fall, several notices were sent. The municipal administration is aware that it is never pleasant to receive such letters, but in order to rectify derogatory situations, a formal process must be initiated, resulting in notices to be sent. She invites residents who received such notices to contact the inspector to discuss and find possible solutions.

6.2 Human Ressources

Resolution – 2012-4 - Creation of an Accounting clerk position

Considering the retirement of Mr. Robert Mearns and the move of the financial activities to the Town Hall;

Considering that the Director General also concurrently holds the duties of Secretary Treasurer;

Considering that funds are available in the budget to hire an accounting clerk;

Therefore, Councillor Marc Fredette moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

That a position of part-time Accounting Clerk position be created, on a basis of one day per week.

ADOPTED

6.3 Resolution 2011-126 - Accounts payable

Councillor Marc Fredette moved and Councillor Jake Chadwick seconded and it was unanimously resolved by those present

THAT the following accounts be ratified and paid:

Ville de Barkmere				
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant				
No.	Bénéficiaire	Montant	Date	Explication
3080	Bell Mobilité	\$103.23	2011/12/23	Cellulaires - employés
3081	Bell Canada	\$151.82	2011/12/23	Téléphone - Hôtel de Ville
3082	Clermont, Alexandre	\$1,157.76	2011/12/30	Paie période finissant 2011-12-31
3083	Dion, Caroline	\$1,816.41	2011/12/30	Paie période finissant 2011-12-31
3084	Clermont, Alexandre	\$1,156.05	2012/01/13	Paie période finissant 2012-01-14
3085	Dion, Caroline	\$1,692.46	2012/01/13	Paie période finissant 2012-01-14
3086	Bell Canada	\$152.36	2012/01/11	Téléphone - Hôtel de Ville
		\$6,230.09		Total - Règlement 213
3087	Ministre des Finances du Québec (DAS)	\$8,308.04	2012/01/14	Déductions à la source - 4e trimestre 2011
3088	Receiver General of Canada (DAS)	\$1,523.71	2012/01/14	Déductions à la source - Décembre 2011
3089	Dion, Yvon	\$959.79	2012/01/14	Paie période finissant 2012-01-31
3090	Bell Mobilité	\$104.15	2012/01/14	Cellulaires - employés
3091	Bell Mobilité Pagette	\$71.11	2012/01/14	Pagette - premier répondant
3092	Combeq	\$304.68	2012/01/14	Cotisation 2012
3093	Dion, Caroline	\$1,226.77	2012/01/14	Dépenses Décembre/Janvier + allocation cellulaire
3094	Dion, Yvon	\$368.50	2012/01/14	Utilisation des outils décembre 2011
3095	Dubois, Jean	\$1,089.03	2012/01/14	Bulletin Automne/Hiver
3096	Fédération québécoise des municipalités	\$707.43	2012/01/14	Cotisation 2012
3097	Gilbert Miller & Fils Ltée	\$626.59	2012/01/14	Gravier - conteneur du chemin Florestine
3098	Hydro-Québec	\$332.87	2012/01/14	Luminaires de rue
3099	Les Éditions Wilson & Lafleur Inc.	\$63.00	2012/01/14	Abonnement 2012 L.C.V.
3100	Mearns, Robert A.C.	\$90.00	2012/01/14	Honoraires décembre 2012
3101	MRC des Laurentides	\$9,119.29	2012/01/14	R.I.D.R. + conteneurs 2011 + carburant
3102	Municipalité de Montcalm	\$1,787.50	2012/01/14	Service d'incendie - 4e trimestre 2011
3103	Municipalité d'Huberdeau	\$1,787.50	2012/01/14	Service d'incendie - 4e trimestre 2011
3104	Poupart & LeChasseur s.e.n.c.r.l.	\$632.87	2012/01/14	Routes illégales - Novembre 2011
3105	ProJette Optimum Inc.	\$2,137.12	2012/01/14	Consultation barrage - Décembre 2011
3106	Recyc-Québec	\$79.75	2012/01/14	Étude de dossier - Hôtel de Ville
3107	Saulnier Robillard Lortie Inc.	\$149.75	2012/01/14	Constats d'infraction
3108	Société Coopérative agricole des Fermes du	\$391.73	2012/01/14	Huile à chauffage
3109	Sun Media	\$323.55	2012/01/14	Avis d'élection
3110	Trépanier, Luc	\$33.92	2012/01/14	Remboursement de dépenses
	TOTAL	\$38,448.74		

ADOPTED

6.4 Report of the returning officer

The Returning Officer informs that following the end of the application period which ended December 23, 2011, only one application was received, Mr. Bruce MacNab, and he was declared elected.

6.5 Resolution 2012-6 – 2012 Insurance contract

Considering that it is necessary to renew the insurance contract for 2012;

Considering the offers received;

Therefore, Councillor Marc Fredette moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

That the 2012 insurance contract be awarded to Groupe Lyras;

That the amount of the contract be \$7,404.94, including the applicable taxes and brokerage fees.

ADOPTED

9. Next Council meeting

The next regular council meeting will be held on Saturday, February 11th 2012 at 10h in the Town Community Centre in Barkmere, Québec.

9.1 Resolution 2012-7 – Meeting Adjournment

Councillor Jean Dubois moved, Councillor Bruce MacNab seconded and it was unanimously resolved by those present:

THAT this meeting be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Caroline Dion, Secretary-treasurer

Permis et Certificats 2011 - Ville de Barkmere

PERMIS DE CONSTRUCTION

Date	Permit			Type Constuction, réno, reconstruction, agrandissement	LDE	Description
	Year	Category	Number			
07-déc-11	2011	C	24	Rénovation	191	Refaire les marches et le balcon (magasin général)

CERTIFICAT D'AUTORISATION

Date	Permit			Type Constuction, réno, reconstruction, agrandissement, ouvrage	LDE	Description
	Year	Category	Number			
19-déc-11	2011	CA	29	Construction d'un quai	3165	Reconstruction sur pieux d'un quai, mêmes dimensions que celui existant.