



**MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD JUNE 11 2011 AT 10H AT THE BARKMERE COMMUNITY CENTRE, BARKMERE QUÉBEC.**

**BARKMERE**

<b>Present:</b>	Mayor	Luc Trépanier
	Councillors	Jake Chadwick Jean Dubois Marc Fredette
	Director General	Caroline Dion
	Secretary Treasurer	Robert Mearns
<b>Absent:</b>	Councillor	Laurent Barbé France Boucher Stephen Lloyd

**1. Resolution 2011-63: Acceptance of the proposed agenda**

Councillor Marc Fredette moved, Councillor Jean Dubois seconded and it was unanimously resolved by all present:

**That** the proposed agenda be accepted.

**ADOPTED**

**2. Acceptance of the minutes of meetings**

**Resolution 2011-64: Adoption of minutes of regular meeting of May 14 2011**

**Considering** that a copy of the minutes was sent to each council member at least twenty-four hours prior to this meeting, in compliance with the provisions of Article 333 of the *Cities and Towns Act*,

Councillor Jake Chadwick moved, Councillor Jean Dubois seconded and it was unanimously resolved by all present:

**That** the minutes of the municipal council held on May 14 2011 be adopted as submitted.

**ADOPTED**

**2.1 Resolution 2011-65: Change to the minutes of the meeting of April 9 2011**

**Considering** that the grant request form of the “Pacte Rural” program require that an answering party be designated for the requestor and be authorized to sign the documents;

**Considering** that resolution 2011-44 as drafted in the minutes of the meeting of April 9 2011 omit to designate the Director General as the answering party and to authorize her to sign the documents related to the grand request;

**Therefore**, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**That** resolution 2011-44 of the minutes of the meeting of April 9 2011 be modified to add the following text: “That the Town of Barkmere authorize the Director General to act as the answering party and to sign any documents related to the grant request”.

**ADOPTED**

**3. Current Affairs**

**3.1 Announcements**

Mayor Luc Trépanier informs that the Town received from the RCM of Laurentides the list of agro-cultural activities organized in each surrounding municipalities. This list will be posted at the Town Hall.

On August 13 2011, a triathlon will be held (canoeing, biking and running), followed by a dinner in Arundel.

Director General Caroline Dion informs that the large waste containers will be in place during the period from June 20th to July 4th. It is prohibited to dispose of hazardous domestic waste (paint, oil, batteries, solvents, etc), tires and equipment containing halocarbon (refrigerator, freezer and air conditioning).

Councillor Jake Chadwick informs that a blood drive will be held on August 23 2011 at the Montcalm Community Centre.

### **3.2 Correspondence**

A letter was received from a citizen remarking upon the presence of floating debris on the Lake, particularly in the Spring season, and is enquiring if the Town could take care of this problem.

### **3.3 BLPA**

Nothing to report.

### **3.4 Village business**

Nothing to report.

### **3.5. Follow up to the last session**

Bylaw 212 creating a financial reserve for the maintenance of Duncan Road	A public notice announcing the opening of the referendum register on July 18 2011, from 9:00 AM to 7:00 PM at the Town Hall, was posted at the Town Hall and published within a special bulletin which was distributed to each residence. The bulletin was also posted on the Town website, as well as mailed to the owners of vacant lots.
New accounting system	The software was purchased and the migration will start this month.
Dry hydrant	The Town needs an authorization certificate from the Ministry of Environment, Sustainable Development and Parks.

### **3.6 Question period**

<b>Citizen</b>	<b>Subject</b>
Jean Mathieu	It was mentioned in April and August 2010 that the urban bylaws would be revised, to incorporate some changes. Is there any development?

## **4. Administration**

### **4.1 Director General's report**

The free distribution of trees was a great success, and we did not have enough trees to distribute. Additional quantities will be ordered next year.

There is currently a greater demand to rent the municipal docks than the number available. The Town will need to revise how it allocates the docks and/or acquire additional wharves.

### **4.2 Resolution 2011-66: Appointment of a Pro-Mayor**

**Considering** that the Town of Barkmere must ensure its functioning and its representation in case the Mayor would be absent;

**Considering** that article 56 of the *Cities and Towns Act* (L.R.Q. c.C-19) allows the Town Council to designate a councillor to act as pro-mayor for a fixed period;

**Considering** that the mandate of Councillor Laurent Barbé as Pro-Mayor of the Town of Barkmere ends on June 11, 2011;

**Therefore**, Councillor Marc Fredette moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

**That** Councillor Jake Chadwick be designated as Pro-Mayor of the Town of Barkmere for the period starting June 12 2011 and ending September 10 2011 inclusively.

**ADOPTED**

**5. Finances**

**5.1 Resolution 2011-67 Accounts payable**

Councillor Marc Fredette moved and Councillor Jake Chadwick seconded and it was unanimously resolved by those present

**THAT** the following accounts be paid:

2011-06-2326	Caroline Dion	Payroll - Dir.Gen.(to 06-03-2011)	1,689.51
2011-06-2327	Alexandre Clermont	Payroll - Insp. (start to 05-20-2011	1,458.52
2011-06-2328	Alexandre Clermont	Payroll - Inspector (to 06-03-2011)	1,071.11
2011-06-2329	Marie-Catherine Perez	Payroll - Guardian (to 05-14-2011)	132.47
2011-06-2330	Bell Mobilité	Cellular telephones	105.41
2011-06-2331	Trans.Adapté	Assessment 2011	241.86
2011-06-2332	Yvon Dion	Payroll - Supervisor Pub.Inst.	961.27
2011-06-2333	Robert A.C. Mearns	Payroll - Sec.- treas.	1,709.08
2011-06-2334	Caroline Dion	Payroll - Dir.Gen. (to 06-17-2011)	1,689.51
2011-06-2335	Alexandre Clermont	Payroll - Inspector (to 06-17-2011)	981.76
2011-06-2336	Bell Canada	Town Hall - telephones	151.16
2011-06-2337	Bell Canada	Emergency service telephone	93.48
2011-06-2338	Hydro Québec	Street Lighting	332.87
2011-06-2339	Hydro Québec	Marina electricity	33.35
2011-06-2340	Bell Mobilité	Pageette - telephone	70.45
2011-06-2341	World Web Vision Inc.	Tech.exp.-Web site (1st instl).	1,215.19
2011-06-2342	Luc Trépanier	Off.exp. - finance softwatre	848.67
2011-06-2343	Yvon Dion	Expense - Supervisor Pub.Inst.	368.50
2011-06-2344	Robert A.C. Mearns	Expense: Sec.- treas.	552.50
2011-06-2345	M.R.C. des Laurentides	R.I.D.R.-recycle contract (3rd instl)	2,362.00
2011-06-2346	M.R.C. des Laurentides	Admin/Eval.assessment (2nd instl)	16,111.00
2011-06-2347	M.R.C. des Laurentides	Garbage contract (2nd instl)	6,113.00
2011-06-2348	M.R.C. des Laurentides	MRC: Centre TRI (2nd instl)	34.00
2011-06-2349	Ministère des Finances	Sureté du Québec (1st instl.)	42,600.00
2011-06-2350	Iona Miller Dion	Payroll - Guard.(05-10/06-10-2011)	869.01
2011-06-2351	Marie-Catherine Perez	Payroll - Guard.(05-15/06-10-2011)	391.78
2011-06-2352	Materiaux R. Mclaughlin Inc.	Public works - Landing	79.95
2011-06-2353	Plomberie St-Jovite	Public works - water supply	181.14
2011-06-2354	Marine Pro Service	Sec.exp. - boat maint.	43.75
2011-06-2355	Luc Trépanier	Office exp. - bylaw reg.notice	178.43
2011-06-2356	Yvon Dion	Fire equip. exp.	56.92
2011-06-2357	Bell Mobilité	Cellular telephones	111.45
2011-06-2358	Alexandre Clermont	Expense - inspector	129.89
2011-06-2359	Jean Dubois	Exp - Bulletin publication	1,017.26
2011-06-2360	Caroline Dion	Payroll - Dir.Gen. (to 06-30-2011)	1,689.51
2011-06-2361	Alexandre Clermont	Payroll – Inspector (to 06-30-2011)	981.76
2011-06-2362	Rec Gen Canada	Source ded. - Canada	2,288.72
2011-06-2363	Min du Revenu du Québec	Source ded - Québec	4,851.71
2011-06-2364	Min du Revenu du Québec	CSST (04-01/06-30)	931.84
2011-06-2365	Robert A.C. Mearns	Petty Cash - Sec.- treas.	136.91
2011-06-2366	Bruce Dalgety Henderson	Brian Clarke memorial expense	777.54

**ADOPTED**

**6. Public Services**

**6.1 Security and Protection**

**6.1.1 Resolution 2011-68: Donation for the purchase of defibrillators**

**Considering** that the First Response Service of Arundel has put forth an initiative to

organize a fund raising campaign to purchase defibrillators which will be placed in the four municipalities covered by the service;

**Considering** that these purchases are not part of the shares paid by the four municipalities for the operation of the service;

**Considering** that the Town of Barkmere will receive one of these defibrillators for the use of its population;

**Therefore**, Councillor Marc Fredette moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere make a donation of \$150.00 to the First Response Service of Arundel to help finance the purchase of defibrillators for the use of the municipalities of Arundel, Barkmere, Huberdeau and Montcalm.

## **ADOPTED**

### **7. Communications**

#### **7.1 Bulletin**

Councillor Jean Dubois informs that the bulletin was mailed this week and posted on the Town website. The bulletin can also be sent by e-mail to those who requests it.

### **8. Legal Affairs**

#### **7.1 MNRF / Roads**

Mayor Luc Trépanier informs that following the receipt of the letter from the MNRF, as mentioned at the last Council meeting, a meeting was held with the representatives of the Ministry. On the agenda were the eleven (11) requests for an authorization to build a road, that are currently being analyzed and/or issued shortly. The Ministry has reiterated that these authorizations are also subjected to the municipal regulations.

Of these eleven (11) requests, two were authorized. Therefore, the Town has sent a letter to these requestors and to some others, including some potential contractors, stating that they must also obtain an authorization from the municipality. The Town is following this situation very closely.

### **9. RCM and Governmental business**

#### **9.1 Report from the Mayor**

Mayor Luc Trépanier informs that the RCM has hired a new Director General, Mr. Richard Daveluy.

The report from the auditor was also presented. The report does mention that the RCM is realizing an important surplus.

#### **9.1 Resolution 2011-69: Registration to the level 2 of the “Here We Recycle” program**

**Considering** that the RCM of Laurentides has urged its municipalities to register to the program “Here We Recycle” of the Ministry of Sustainable Development, of Environment and Parks;

**Considering** that former Town Manager Michel Trudel had taken the initiative to register the Town of Barkmere to the level 1 of the program in 2010;

**Therefore**, Councillor Jake Chadwick moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere register to level 2 of the “Here We Recycle” program of the Ministry of Sustainable Development, of Environment and Parks, for the Town Hall and the Community Centre;

**That** Director General Caroline Dion be authorize to register the Town, and that she defines the actions to be taken to meet the objectives of level 2 of the program.

## **ADOPTED**

#### **9.2 Resolution 2011-70: Agreement to the appointment of an officer in charge**

**Considering** that the Interim Control Bylaw n°251-2011 of the RCM of Laurentides in regards to telecommunication antennas is coming into effect;

**Considering** that article 3.1 of said bylaw states that the RCM appoints as officers in charge of the application of the bylaw the building and environment inspectors of the concerned municipalities;

**Considering** that article 3.4 of this bylaw defines the role of the designated officer in charge as follows:

- a) Visit any building or any land to apply the bylaw;
- b) Issue a written notice to a property owner prescribing to rectify any situation constituting an infraction;
- c) Issue an infringement report to any person contravening to one disposition or another;
- d) Advise a property owner in writing that works in progress are contravening to the bylaw;
- e) Report to the Council of the RCM of Laurentides of any recommendation deemed useful in relation to any matter addressed by the bylaw;

**Considering** that article 64 of the *Act respecting Land use planning and development* (R.S.Q., c A-19.1) states that the Town of Barkmere must consent to this appointment;

**Considering** that the building, environment and navigation inspector of the Town of Barkmere possess and exercise the same powers and functions within the municipality;

**Therefore**, Councillor Jean Dubois moves, Councillor Jake Chadwick seconds, and it is unanimously resolved by all members present:

**That** the Town of Barkmere agree to the appointment of the building, environment and navigation inspector as the officer in charge of the application of the Interim Control Bylaw 251-2011 of the RCM of Laurentides on its territory and that copy of this resolution be transmitted to the RCM.

**ADOPTED**

**10. Next Council meeting**

The next regular council meeting will be held on Saturday, July 9 2011 at 10h in the Town Community Centre in Barkmere, Québec.

**10.1 Resolution 2011-71: Adjournment**

Councillor Jean Dubois moved, Councillor Jake Chadwick seconded and it was unanimously resolved by those present

**THAT** this meeting be adjourned.

**ADOPTED**

Approved by:

Certified by:

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Luc Trépanier, Mayor

\_\_\_\_\_  
Caroline Dion, Assistant Town Clerk