



MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD JULY 9 2011 AT 10H AT THE BARKMERE COMMUNITY CENTRE, BARKMERE QUÉBEC.

Present:

| | |
|---------------------|----------------|
| Mayor | Luc Trépanier |
| Councillors | Laurent Barbé |
| | France Boucher |
| | Jake Chadwick |
| | Jean Dubois |
| | Marc Fredette |
| | Stephen Lloyd |
| Director General | Caroline Dion |
| Secretary Treasurer | Robert Mearns |

1. Resolution 2011-72: Acceptance of the proposed agenda

Councillor Jean Dubois moved, Councillor Laurent Barbé seconded and it was unanimously resolved by all present:

That the proposed agenda be accepted.

ADOPTED

2. Acceptance of the minutes of meetings

Resolution 2011-73: Adoption of minutes of regular meeting of June 11 2011

Considering that a copy of the minutes was sent to each council member at least twenty-four hours prior to this meeting, in compliance with the provisions of Article 333 of the *Cities and Towns Act*,

Councillor Marc Fredette moved, Councillor Jake Chadwick seconded and it was unanimously resolved by all present:

That the minutes of the municipal council held on June 11 2011 be adopted as submitted.

ADOPTED

3 . Current Affairs

3.1 Announcements

Mayor Luc Trépanier reminds about the information session on minor derogations to be held in the afternoon at 1:30 PM at the Community Centre. A presentation from the urbanist Hélène Doyon will be followed by a period of questions and comments where the residents can express their opinions.

Councillor Jake Chadwick reminds about the blood drive that will be held on August 23 2011 at the Montcalm Community Centre.

Ms Susan De Schulthess present her report of the meeting of the 4 Villages Recreational Committee.

3.2 Correspondence

Nothing to report.

3.3 BLPA

Councillor Stephen Lloyd reminds that the Family Movie Night activity will be held in the evening at Goulden Island.

3.4. Follow up to the last session

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|----------------------------------|--|
| Reports from the Fire Department | The Town can request reports from the Fire Department after a blaze. However, when such an event is suspicious (criminal), such reports are kept |
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| | |
|-----------------------------------|--------------------------------|
| | confidential |
| Bell Mobility communication tower | There are no new developments. |

3.5 Question period

| Citizen | Subject |
|---------------------|---|
| Robert Kalil | Regarding the parking of his motorcycle in the shelter at the landing, is there a bylaw or resolution prohibiting it? |
| Robert Bellerose | Request for additional information regarding the dam renovation project. |
| Jean Mathieu | Following the auction sale of a land held last month, what is the amount that comes back to the Town? |
| Suzanne Sylvestre | Budget for flower boxes on the bridge. |
| Suzanne Sylvestre | High speed Internet. Would the grants from the "Communautés rurales branchées" program be available to residents who would choose a different service provider? |
| Suzanne Sylvestre | Developments in regards to the Park project. |
| Suzanne Sylvestre | About the possibility of getting the birth date of residents for use by the Social Action Committee. |
| Susan De Schulthess | Internet signal does not reach the Community Centre. |
| Barbara Pope | The cause of the elevated phosphate ratios in some tributaries of the Lake. |
| Suzanne Sylvestre | Cable for traffic control installed by Genivar on chemin Barkmere. |

4. Administration

4.1 Director General's report

The Town has received its defibrillator. Training of the employees will be organized shortly.

Large waste item containers must not be used to dispose of domestic waste. Signs will be installed to remind the residents about the rules regarding the utilization of the containers.

Multiple construction works were started / executed during the last month with no permit request being received at the Town Hall. The Town calls for its residents to collaborate with the municipal administration and to enquire if a permit is necessary or not before starting any works.

4.2 Resolution 2011-74: Assignment of certain powers of the designated officer under the Permits and Certificates bylaw n° 204

Considering that paragraphs 5 and 7 of section 1.2.2 and section 1.2.3 of *the Permits and Certificates Bylaw n° 204* allow the designated officer to visit and inspect any properties and order suspension of works;

Considering that it is necessary to assign to Mr Yvon Dion the powers pursuant to paragraphs 5 and 7 of section 1.2.2 and section 1.2.3 of the *Permits and Certificates Bylaw n° 204*;

Therefore, Councillor Stephen Lloyd moved, Councillor Laurent Barbé seconded, and it was unanimously resolved by all present:

That the Town of Barkmere assign to Mr. Yvon Dion the powers pursuant to paragraphs 5 and 7 of section 1.2.2 and section 1.2.3 the *Permits and Certificates Bylaw n° 204*.

ADOPTED

4.3 Filing of the clerk certificate

The clerk certificate required by article 557 of *Elections and Referendums in Municipalities Act* is presented.

PROVINCE DE QUÉBEC
MRC DES LAURENTIDES
VILLE DE BARKMERE



VILLE DE / TOWN OF
BARKMERE

**CERTIFICAT DU GREFFIER EN VERTU DE L'ARTICLE 555 DE LA
LOI SUR LES ÉLECTIONS ET LES RÉFÉRENDUMS DANS LES MUNICIPALITÉS
(L.R.Q. c. E-2.2)**

Nombre de personnes habiles à voter: 39

**Nombre de demandes requis pour
qu'un scrutin référendaire soit tenu :** 15

Nombre de demandes faites : 0

En conséquence, le *Règlement 212 créant une réserve financière pour les dépenses d'entretien du chemin Duncan* est réputé approuvé.

Lecture faite à Barkmere,
ce 18 juin 2011


Caroline Dion, greffière-adjointe

5. Finances

5.1 Resolution 2011-75 Accounts payable

Councillor Marc Fredette moved and Councillor Jake Chadwick seconded and it was unanimously resolved by those present

THAT the following accounts be paid:

| | | | |
|--------------|------------------------------|-----------------------------------|----------|
| 2011-07-2367 | Caroline Dion | Payroll - Dir.Gen. to 07-15-2011 | 1,689.51 |
| 2011-07-2368 | Alexandre Clermont | Payroll - Inspector to 07-15-2011 | 981.76 |
| 2011-07-2369 | Yvon Dion | Payroll - Supervisor Pub.Inst. | 961.27 |
| 2011-07-2370 | Robert A.C. Mearns | Payroll - Sec.- treas. | 1,709.08 |
| 2011-07-2371 | Iona Miller Dion | Payroll - Guardian (06-11/07-08) | 811.49 |
| 2011-07-2372 | Marie-Catherine Perez | Payroll - Guardian (06-12/07-08) | 697.25 |
| 2011-07-2373 | Municipalité de Montcalm | Fire service contract (2nd inst.) | 1,787.50 |
| 2011-07-2374 | Municipalité d' Huberdeau | Fire service contract (2nd inst.) | 1,787.50 |
| 2011-07-2375 | Les Serres Arundel Enr. | Landing expense | 315.11 |
| 2011-07-2376 | Materiaux R. Mclaughlin Inc. | Public works - landing | 81.55 |
| 2011-07-2377 | Elsie Miller Estate | Exp - Sec/Landing | 249.02 |
| 2011-07-2378 | Claude Hamel | Translation expense - Bulletin | 126.41 |
| 2011-07-2379 | Yvon Dion | Expense - Supervisor Pub.Inst. | 368.50 |
| 2011-07-2380 | Robert A.C. Mearns | Expense: Sec.- treas. | 552.50 |
| 2011-07-2381 | Ministère des Finances | Dam - annual assessment | 1,010.00 |
| 2011-07-2382 | Bruce Henderson | Brian Clake memorial | 381.91 |
| 2011-07-2383 | Prem.répond. d'Arundel | Donation - defibrillator | 150.00 |
| 2011-07-2384 | Bell Mobilité | Pageette - telephone | 70.45 |
| 2011-07-2385 | M.R.C. des Laurentides | Contribution - golf tourn. | 150.00 |

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|--------------|-------------------------|-----------------------------------|----------|
| 2011-07-2386 | Caroline Dion | Petty Cash/Exp-DG. | 474.03 |
| 2011-07-2387 | Alexandre Clermont | Expense - Inspector | 140.58 |
| 2011-07-2388 | World Web Vision Inc. | Web site - T.Hall (2nd instal.) | 1,215.19 |
| 2011-07-2389 | Les Serres Arundel Enr. | Exp - Vieux Village | 44.15 |
| 2011-07-2390 | Caroline Dion | Payroll - Dir.Gen. to 07-29-2010 | 1,689.51 |
| 2011-07-2391 | Alexandre Clermont | Payroll - Inspector to 07-29-2010 | 981.76 |
| 2011-07-2392 | Rec Gen Canada | Source ded. - Canada | 1,436.59 |
| 2011-07-2393 | Min du Revenu du Québec | Source ded - Québec | 3,133.87 |
| 2011-07-2394 | Bell Canada | Town Hall - telephones | 154.85 |
| 2011-07-2395 | Bell Canada | Emergency service telephone | 97.78 |
| 2011-07-2396 | Hydro Québec | Street Lighting | 326.07 |
| 2011-07-2397 | Hydro Québec | Hydro -T.Hall/Com.centre | 233.22 |
| 2011-07-2398 | Hydro Québec | Marina electricity | 40.73 |
| 2011-07-2399 | Robert A.C. Mearns | Petty Cash - Sec.- treas. | 283.75 |

ADOPTED

6. Urbanism

6.1 Park

Councillor Jean Dubois explains that the site considered originally turns out to be not very appropriate for the creation of a park: the land is shadowed and marshy which makes it conducive for mosquitoes and other biting insects. The committee is attempting to find another site and will meet with the Jesuit fathers to that effect later this month.

6.2 Navigation

Mayor Luc Trépanier informs of a problem with boat waves at the Narrows. Signs will be installed.

7. Public Services

7.1 Landing

The Director General informs that ropes will be installed in the parking lot to avoid that cars be trapped.

7.2 Security and Protection

Mayor Luc Trépanier informs that the emergency exercise held at the end of June failed due to communication issues between the 9-1-1 Centre and our First Responder. The Town has addressed this issue by adding a second responder to ensure that the chain of calls be maintained.

7.3 Waste Management

7.3.1 Resolution 2011-76: To maintain the container service for large waste items and dry materials

Considering that the Town of Barkmere is part of the waste management pick-up contract in effect since July 1st 2011 between the RCM of Laurentides and RC Miller;

Considering that the Town of Barkmere wishes to maintain on its territory during the entire summer season, and in a continuous manner, the service of containers for large waste items and dry materials;

Therefore, Councillor Marc Fredette moved, Councillor France Boucher seconded, and it was unanimously resolved by all present:

That the Town of Barkmere inform the RCM of Laurentides of its wish to maintain a continuous service of containers for large waste items and dry materials for the period extending from May 15 2011 to October 15 2011 inclusively and that copy of this resolution be sent to the RCM of Laurentides.

ADOPTED

7. Communications

7.1 Bulletin

Councillor Jean Dubois informs that the bulletin was mailed this week and posted on the Town website. The bulletin can also be sent by e-mail to those who requests it.

8. Legal Affairs

8.1 Resolution 2011-77: Legal recourses against the unauthorized construction of roads

Considering that the Town of Barkmere intends to take all necessary legal recourses against any person, including owners and contractors, who initiates or participates in the construction of roads on its territory without the required municipal authorizations;

Considering that sections 573.1 and 573.3.0.2 of the *Cities and Towns Act* (L.R.Q. c. C-19) and the *Regulation respecting the awarding of contracts for certain professional services* provide that a contract for legal professional services, in the context of court actions, are not required to be submitted to the tendering procedures defined within such law;

Considering the offers of services received;

Therefore, Councillor Stephen Lloyd moved, Councillor Jean Dubois seconded, and it was unanimously resolved by all present:

That the Town of Barkmere mandate Me Marc-André LeChasseur, from the firm of Poupart & LeChasseur, to take all legal actions necessary with a view to preventing the construction of roads on its territory without the required municipal authorizations.

9. RCM and Governmental business

9.1 Resolution 2011-78: Adoption of the Policy on the Usage of Information Technology Resources

Considering that the RCM of Laurentides adopted a *Policy on the Usage of Information Technology Resources*, at the Mayors' Council of November 24 2010;

Considering that the RCM of Laurentides requires that each municipality using its information technology resources adopt said policy;

Considering that the Town of Barkmere uses the information technology resources of the RCM for its activities;

Therefore, Councillor Jean Dubois moved, Councillor France Boucher seconded, and it was unanimously resolved by all present:

That the Town of Barkmere adopt the Policy on the Usage of Information Technology Resources and that copy of this resolution be sent to the RCM of Laurentides;

That each employee and elected councillor, present and future, of the Town of Barkmere be required to sign and acknowledge the policy.

ADOPTED

10. Next Council meeting

The next regular council meeting will be held on Saturday, August 13th 2011 at 10h in the Town Community Centre in Barkmere, Québec.

10.1 Resolution 2011-79: Adjournment

Councillor Laurent Barbé moved, Councillor Jean Dubois seconded and it was unanimously resolved by those present

THAT this meeting be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Caroline Dion, Assistant Town Clerk