



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD FEBRUARY 8TH, 2014 AT 10:00 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC**

<b>In attendance :</b>	The Mayor	Luc Trépanier
	The Councillors	Jake Chadwick Chantal Raymong Stephen Lloyd Bruce MacNab Tim Kalil
	The Director General and Secretary-Treasurer	Katia Morin
<b>Absent :</b>	The Councillor	Marc Fredette

**1. Resolution 2014-14 – Acceptance of the proposed agenda**

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Chantal Raymond, and it is adopted unanimously by the present members:

**THAT** the proposed agenda be accepted as proposed.

**ADOPTED**

**2. Resolution 2014-15 – Adoption of the regular meeting held on January 11<sup>th</sup> 2014**

**CONSIDERING THAT** a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council, this conforming to Article 333 of the Cities and Towns Act,

**THEREFORE,** it is proposed by Councillor Tim Kalil, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of the municipal council held on January 11<sup>th</sup>, 2014, be adopted as proposed.

**ADOPTED**

**3. Current Affairs**

**3.1. Announcements**

There are no announcements

**3.2. Correspondence**

A citizen contacted the Town about smart meters of Hydro-Québec to know the official position of the Town of Barkmere. Mayor Luc Trépanier said that the Town of Barkmere has not taken a formal decision on smart meters, but the “MRC des Laurentides” has taken a position by resolution last November.

The Mayor, Luc Trépanier, informs citizens that a committee was formed to study the project of electric line by Hydro-Quebec following the objections of the Municipality of Saint-Adolphe-d'Howard. Marie-Hélène Gauthier is delegated to sit on the committee formed by Hydro-Quebec, this committee is for all the municipalities that are involved in the creation of a new Hydro-Quebec power lines in their territory.

Introducing two interesting judgments concerning public lands by the Mayor Luc Trépanier:

1 - The R.C.M. yard with North Slope Farm, it is public land managed by the R.C.M. Farm operated a sugar bush and tenants have exceeded the limits of the territory leased by the R.C.M. The judgment emphasized that people can not use public lands as they see fit, there are rules to follow.

2 - Citizens suing the Ministry of Natural Resources in Sainte-Lucie-des-Laurentides. There was a draft timber atop Mount Kaaïkop Citizens have used remedies to protect Mount Kaaïkop, they mentioned that it is a major tourist attraction and they were against cutting wood. They won their case and the judgment states that the department can not do anything either public land.

### **3.3. BLPA**

No representative present.

### **3.4. Follow up from previous council meeting**

Eco-Renov for the tax credit for septic system could also help get tax credits for installing solar system.

There is an urban planner who advises the Town on the field of the Jesuits, the Town still waiting to hear about it.

The Town has hired a home inspector to check the status of the Town Hall and of the Community Center. The analysis was performed and the Town received the reports.

### **3.5. Question Period**

***Suzanne Sylvestre:***

1<sup>st</sup> question:

What happens if the roads are bad and it is not possible to hold a council? Is it possible that the meeting be canceled?

Answer: It is possible that a meeting be canceled due to poor road conditions, the Town will announce the next meeting in compliance with laws and regulations.

2<sup>nd</sup> question:

Is it possible to consider using a conferencing camera to the council meeting, and the Council members do not have to move from Montreal to attend meetings?

Answer: The CTA provides the Council Members must be present.

3<sup>rd</sup> question:

Ms. Sylvestre informed the Council that there may be long-term consequences of exposure to smart meters of Hydro-Quebec and in British Columbia it is not compulsory to accept smart meters, the choice is at the discretion of the people.

Answer: The "MRC des Laurentides" has taken a position on smart meters, it requires that citizens have the choice without cost.

**Andrea Leber :**

1<sup>st</sup> question:

Is it possible to remove the large tower that does not work with the Jesuits ?

Answer: Bell Canada is the owner since the Jesuits have sold the parcel of land, so it is private property.

She fears that there is no maintenance and there may be environment consequences.

Answer: The Town may try to contact them to remove the tower since it is not used, however it is not possible to force them to remove it.

2<sup>nd</sup> question:

What happens with the house which is supposed to be demolished on the street of the Jesuits ? The condition of the house deteriorated and it is not safe.

Answer: The Inspector follows the folder. It tries to resolve the situation. Regarding security, the first thing to do is to condemn the building.

3<sup>rd</sup> question:

The hundredth anniversary this summer is it for the BLPA or for the Town of Barkmere ?

Answer: This summer is the hundredth anniversary of the BLPA. This association was created in 1914. The Town will celebrate its centenary in 2026.

#### **4. Finances and Administration**

##### **4.1 Report of the Director general**

Permits (0), Certificates of Authorization (0), PIIA (0), Subdivision (0), Septic pumping (0): see attached list.

Transfers (0).

#### 4.2 Resolution 2014-16 Payables

It is proposed by Councillor Bruce MacNab, seconded by Councillor Tim Kalil, and it is resolved unanimously by the members present.

**THAT** the accounts listed below be ratified and paid:

<b>Town of Barkmere</b>				
<b>Cheque Log for 1541111 National Bank - Mont-Tremblant</b>				
<b>No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Date</b>	<b>Explanation</b>
FFP-154	Bell	\$138,40	2014-01-13	Phone Town hall
FFP-155	Hydro-Québec	\$652,30	2014-01-13	Electricity 182 Barkmere road
FFP-156	Hydro-Québec	\$34,21	2014-01-13	Electricity - Landing
FFP-160	Bell Mobilité	\$45,30	2014-01-16	Mobile phones - employees
FFP-159	Bell Mobilité Pagette	\$35,62	2014-01-20	Pager - First Responder
FFP-161	Hydro	\$342,42	2014-01-23	Electricity - Street lighting
FFP-157	Revenu Canada	\$305,77	2014-01-24	Federal payroll remittances December 2013
FFP-158	Revenu Québec	\$4 630,63	2014-01-24	Provincial payroll remittances Oct. To Dec. 2013
3581		\$1 359,09	2014-01-25	Pay for period ending 2014-01-24
		<b>\$7 543,74</b>		<b>Total - Bylaw 213</b>
3582	SignoTech	\$114,06	2014-02-08	Sign at landing for lake road
3583	Min. des Finances du Québec CEAEQ	\$149,97	2014-02-08	Water test
3584	Ville de Ste-Agathe	\$344,93	2014-02-08	Opening of court file
3586	Entrepôt de produits de Bureau	\$186,26	2014-02-08	Black toner cartridge
3587	Ultima assurance	\$5 286,00	2014-02-08	Insurance
3588	Enseignes & lettrage des Laurentides	\$392,07	2014-02-08	Dock plates
3589	Bruce MacNab	\$214,59	2014-02-08	Expense account
3590	Gestion GCPM inc.	\$2 012,07	2014-02-08	Inspection and evaluation expertise
3591	Dave Williams Roy	\$437,50	2014-02-08	Expense account
3592	Robin O'Shaughnessy	\$80,00	2014-02-08	Cleaning of the municipal hall
3593	Katia Morin	\$131,08	2014-02-08	Expense account
3594	Métériaux R. McLaughlin inc.	\$24,58	2014-02-08	Sign at landing for lake road
3595	Municipalité de Montcalm	\$1 272,00	2014-02-08	Fire protection
3596	MRC des Laurentides	\$140,61	2014-02-08	Fax and e-mail
3597	Energies Sonic RN s.e.c.	\$1 339,05	2014-02-08	Heating oil
3598	Alexandre Clermont	\$179,02	2014-02-08	Deborah Dooley file
3599	Biofilia	\$6 517,47	2014-02-08	Biologist
3600	Monique Bibeau	\$1 762,50	2014-02-08	Accounting and minutes
3601	Eastman Systems	\$983,82	2014-02-08	2014 municipal taxes
	<b>TOTAL</b>	<b>\$29 111,32</b>		

#### **ADOPTED**

#### 4.3 Resolution 2014-17 – Presentation statement of pecuniary interests déclaration

**CONSIDERING** article 357 of the *Act Respecting Elections and Referendums in Municipalities*, CQLR c E-2.2;

**CONSIDERING** that the councillors members have submitted their statement of pecuniary interests declarations as per the table below;

Luc Trépanier	Mayor	December 1, 2013
Marc Fredette	Councillor 1	December 2, 2013
Stephen Lloyd	Councillor 2	December 2, 2013
Chantal Raymond	Councillor 3	December 2, 2013
Timothy S. Kalil	Councillor 4	December 1, 2013
Bruce MacNab	Councillor 5	December 2, 2013
Jake Michael Chadwick	Councillor 6	December 2, 2013

**THEREFORE**, it is proposed by Councillor Stephen Lloyd, seconded by Councillor Jake Chadwick and it was unanimously resolved by all present:

**THAT** the Town Council of Barkmere accept the presentation statement of pecuniary interests declarations of the members of the Council, as submitted, for the year 2014.

**ADOPTED**

**4.4 Resolution 2014-18 – Extract of the public register of benefits received by Council members for a value exceeding \$ 100,00 for the year 2013.**

**CONSIDERING** paragraphs 3 and 4 of article 6 of the *Municipal Ethics and Good Conduct Act* (CQLR c E-15.1.0.1) in regards to the statement required of a Council member after receiving a gift, hospitality or other benefit which is not a purely private nature and not prohibited under subparagraph 4 of the first paragraph of the article 6 of said law;

**CONSIDERING** paragraph 2 of article 2 of Bylaw # 214;

**CONSIDERING** that the secretary-treasurer started with the Town on January 27th, 2014;

**CONSIDERING** that the Council members declare not to have received a gift, hospitality or other benefit and no records mention receipt of a benefit by a Council member for year 2013;

**THEREFORE**, it is proposed by Councillor Bruce MacNab, seconded by Councillor Chantal Raymond and it was unanimously resolved by all present:

**THAT** the Town Council of Barkmere accept the presentation of the report from the Secretary-Treasurer of this extract of the public registry of benefits received by Council members for a value exceeding \$100 for year 2013:

Number of statement filed: **No statement filed.**

**ADOPTED**

**4.5 Notice of motion – Code of Ethics and Professional Conduct.**

**CONSIDERING** article 13 of the *Municipal Ethics and Good Conduct Act* (CQLR c E-15.1.0.1);

**A notice of motion** is given by Councillor Stephen Lloyd to introduce at a following meeting a draft bylaw, replacing bylaw number 214 respecting the Code of Ethics and Professional Conduct of Elected Officials.

The draft is available on this meeting for consultation by citizens.

#### **4.6 Resolution 2014-19 – Designated officer under Bylaw 204.**

**CONSIDERING** that the Town of Barkmere hired a new Director General and Secretary-Treasurer on January 27th, 2014;

**CONSIDERING** that Bylaw # 204 (Chapter 1, Section 1.2) provide for the designation by resolution of a person with the authority granted under that regulation;

**THEREFORE**, it is proposed by Councillor Stephen Lloyd, seconded by Councillor Tim Kalil and it was unanimously resolved by all present:

**TO APPOINT** the Director General and Secretary-Treasurer as officer under Bylaw # 204 “Permits and Certificats” and to give her the authority defined therein.

**ADOPTED**

#### **4.7 Resolution 2014-20 – Employer statement.**

**CONSIDERING** that the Town of Barkmere hired Ms. Katia Morin as Director General and Secretary-Treasurer on January 27th, 2014;

**CONSIDERING** that Ms. Morin is a notary and as such, she is required to provide the Professional Insurance Fund of the Chamber of Notaries of Quebec with a statement of the employer;

**CONSIDERING** that the employer’s statement provides that the Town of Barkmere agrees to defend and to be financially liable for the consequences of any errors or omissions of this notary in her functions only as Director General and Secretary-Treasurer of the Town of Barkmere, to compensate the Fund for any outlay or compensation payable as a result of an error or omission of this notary in these functions only, even following the end of her employment;

**THEREFORE**, it is proposed by Councillor Chantal Raymond, seconded by Councillor Jake Chadwick and it was unanimously resolved by all present:

**TO MANDATE** Mayor, Luc Trépanier, to sign the declaration of the employer for and in the name of the Town of Barkmere.

**ADOPTED**

#### **4.8 Resolution 2014-21 – Renewal of municipal insurance (MMQ)**

**CONSIDERING** that the Town of Barkmere received the renewal of municipal insurance policy via e-mail on January 30th, 2014 from the “Mutuelle des municipalités du Québec”;

**CONSIDERING** that the total amount for this renewal insurance is \$ 5 286, 00, in agreement with the 2014 budget of the Town;

**THEREFORE**, it is proposed by Councillor Bruce MacNab, seconded by Councillor Jake Chadwick and it was unanimously resolved by all present:

**TO MANDATE** the Mayor and Director General to renew the municipal insurance policy of the Town of Barkmere with the “Mutuelle des municipalités du Québec” and to make the payment of \$ 5 286,00.

**ADOPTED**

#### **4.9 Resolution 2014-22 – National Bank signatories**

**CONSIDERING** that the Town of Barkmere hired Ms. Katia Morin as Director General and Secretary-Treasurer on January 27th, 2014;

**CONSIDERING** that the people in the following positions can sign cheques and other forms of payment for the Town of Barkmere, the Mayor (currently Luc Trépanier), the Director General (currently Katia Morin) and the substitute (currently Marc Fredette);

**THEREFORE**, it is proposed by Councillor Chantal Raymond, seconded by Councillor Tim Kalil and it was unanimously resolved by all present:

**TO AUTHORIZE** the following positions and persons to act as a signatory of cheques and other forms of payment of the Town:

POSITION	PERSON
Mayor	Luc Trépanier
Director General	Katia Morin
Substitute	Marc Fredette

**AND TO AUTHORIZE** the Mayor, Luc Trépanier, and the Director General, Katia Morin, to sign the necessary documents at the National Bank to give effect to this resolution.

**ADOPTED**

#### **4.10 Resolution 2014-23 – Credit card**

**CONSIDERING** that the Town of Barkmere hired Ms. Katia Morin as Director General;

**CONSIDERING** Bylaw 213 “Budget control, monitoring and delegation of powers” defining the authorizations to spend for the Town employees;

**CONSIDERING** that it is required to use a credit card to make the expenditures necessary for the good functioning of the administration;

**CONSIDERING** that Bylaw 213 fixes a monthly spending limit at \$ 2 000,00 for the Director General;

**THEREFORE**, it is proposed by Councillor Stephen Lloyd, seconded by Councillor Jake Chadwick and it was unanimously resolved by all present:

**TO AUTHORIZE** the Director General to obtain a credit card for the Town of Barkmere with a limit of \$ 2 000,00;

**AND**

**TO AUTHORIZE** the Mayor, Luc Trépanier, and the Director General, Katia Morin, to sign the necessary documents at the National Bank to give effect to this resolution.

**ADOPTED**

## 5. Public Services

### 5.1 Infrastructures

#### 5.1.1 Resolution 2014-24 – Trailer rental

**CONSIDERING** that the Town of Barkmere want to rebuild its Town Hall;

**CONSIDERING** that the report of the building inspector hired by the Town (resolution 2014-12) current Town Hall is dangerous for the safety and the health of employees and citizens;

**CONSIDERING** that it is pertinent to move the employees into a temporary location for their safety;

**CONSIDERING** that the Town received three bids;

**THEREFORE**, it is proposed by Councillor Tim Kalil, seconded by Councillor Chantal Raymond and it was unanimously resolved by all present:

**TO AUTHORIZE** the Mayor and the Director General to rent a trailer with dimensions of 12' X 32' to a maximum of \$ 500,00 per month plus taxes;

**TO AUTHORIZE** the mayor and the Director General to make payment for the delivery and other charges to make the trailer functional as a temporary Town Hall;

**AND**

**THAT** the necessary funds be taken from the unaffected surplus of the Town in order to pay for these extraordinary expenses.

**ADOPTED**

### 5.2 Roadwork

#### 5.2.1 Ice road

Town informs citizens that the ice road on the lake is not under its responsibility and has not done an analysis to ensure the safety of the public when using this road. Moreover, a sign is installed to prevent the citizens they use the ice road to their own risk.

### 5.3 Resolution 2014-25 – Town wharf rental rates for 2014

**CONSIDERING** that it is necessary to fix the applicable rates for the municipal rental wharf for the period of May 15th, 2014 to October 31th, 2014;

**CONSIDERING** that the applicable rate in 2013 was \$ 408,00 for regular size mooring and \$ 224,00 for a small mooring;

**CONSIDERING** that the contract for the rental of the docks for the town increases by 2.5% for 2014;

**THEREFORE**, it is proposed by Councillor Tim Kalil, seconded by Councillor Jake Chadwick and it was unanimously resolved by all present:



**THAT** the Town of Barkmere establish the applicable rates for the rental of the municipal wharfs to the residents for the period from May 15th, 2014 to October 31th, 2014 to the sum of \$ 418,35 plus taxes for a regular sized mooring and \$ 229,62 plus taxes for a small mooring;

**AND**

**THAT** the Town of Barkmere authorize the Director General to sign the leases for the wharfs.

**ADOPTED**

**6 Legal affairs**

The Councillor Stephen Lloyd gave an update on the illegal road:

There will be a procedural hearing on March 7<sup>th</sup>, in the case of illegal road in “Cope Bay”.

**7 R.C.M. and governmental affairs**

**7.1 Mayor’s report**

At the council of mayors of January, there is a new Prefect who was elected. He is the Mayor of Sainte-Agathe-des-Monts, Denis Chalifoux.

Mayor Luc Trépanier informs citizens that it is still on the committee FILAU, it is he who represents the area.

About residual materials, Lac Tremblant Nord has experienced semi-buried containers, the City could look at this option as it is more attractive, people will not be able to deposit large garbage in these containers and they are significantly less high, and therefore more accessible.

Mayor Luc Trépanier got an official photo of him from the R.C.M., it will be posted shortly at the community hall.

**8 End of Session**

The next regular Council session shall be held on March 8<sup>th</sup>, 2014, at 10:00 AM, in the Town Community Center of Barkmere, Quebec.

**8.1 Resolution 2014- 26 – End of session**

It is proposed by Councillor Bruce MacNab, seconded by Councillor Chantal Raymond, and resolved unanimously by the present members:

**THAT** the session of the Town Council be adjourned.

**ADOPTED**

Approved by:

Certified by:

\_\_\_\_\_  
Luc Trépanier, Mayor

\_\_\_\_\_  
Katia Morin, DG

## Permis et Certificats d'Autorisation pour Janvier 2014

<b>PERMIS DE CONSTRUCTION</b>						
Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement</small>	LDE	Description
	Year	Category	Number			

<b>CERTIFICAT D'AUTORISATION</b>						
Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement, ouvrage</small>	LDE	Description
	Year	Category	Number			

## **VIDANGES SEPTIQUE - JANVIER 2014**

Receiving date	LDE	Owner	Pumped date	Pumped by