



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD MAY 10TH, 2014 AT 10:00 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC**

<b>In attendance :</b>	The Mayor	Luc Trépanier
	The Councillors	Chantal Raymond Bruce MacNab Stephen Lloyd Tim Kalil Marc Fredette Jake Chadwick
	The Director General and Secretary-Treasurer	Katia Morin
<b>Absent :</b>		

**1. Resolution 2014-51 – Acceptance of the proposed agenda**

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Tim Kalil, and it is adopted unanimously by the present members:

**THAT** the proposed agenda be accepted as proposed.

**ADOPTED**

**2. Resolution 2014-52 – Adoption of the regular meeting held on April 12<sup>th</sup> 2014**

**CONSIDERING THAT** a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, this conforming to Article 333 of the Cities and Towns Act,

**THEREFORE,** it is proposed by Councillor Bruce MacNab, and seconded by Councillor Chantal Raymond, and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of the municipal council held on April 12<sup>th</sup>, 2014, be adopted as proposed.

**ADOPTED**

**3. Current Affairs**

**3.1. Announcements**

No announcement.

**3.2. Correspondence**

The town received a letter from the Ministry of Municipal Affairs (MAMROT) advising us that the Town is late in filing our 2013 financial statements.

The town received a letter from the Ministry of Municipal Affairs (MAMROT) advising us that the Town omitted to enter its 2014 budget under the appropriate ministry program.

**3.3. BLPA**

No representative present.

Reminder: The centennial of the association is celebrated this year.

**3.4. Follow up from previous council meeting**

The first responder training has been rescheduled to a later date.

### **3.5. Question Period**

Start of the question period for a maximum of 30 minutes, it is 10:04 a.m.

#### **Andrea Leber:**

- 1- She asks to obtain the balance remaining in the Park Fund.

Answer: Unfortunately, we do not still have the final amount used in 2013. The external auditor will first have to verify the financial statements. The 2012 financial report is available, but money in the Park Fund was spent in 2013.

- 2- She would like to obtain information about the urbanism study for the Jesuits project. She would like to obtain a copy of this study.

Answer: If possible, just send a request for Access to Information on the above application, since the first application received yesterday did not identify those documents. The General Director will analyze your request and make sure that the Town can provide the information or if it is required to protect certain information.

#### **Jean Mathieu :**

- 1 – Where does the Town take the money for improvements on the Jesuits Road ?

Answer: The Town has applied for a grant from the TECQ program. This grant was awarded to us by the Ministry of Municipal Affairs (MAMROT). So, rebuilding the road is fully paid by the grant.

End of the question period at 10:12 a.m., no more questions.

## **4. Finances and Administration**

### **4.1 Report of the Director general**

Report for the month of April 2014:

Permits (2), Certificates of Authorization (1), PIIA (0), Subdivision (0), Septic pumping (1): see attached list.

Transfers (1): LDE 1561-1 Sale by Walter Brigham Davis to Paul Laurier.

#### 4.2 Resolution 2014-53 - Payables

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

**THAT** the accounts listed below be ratified and paid:

<b>Town of Barkmere</b>				
<b>Cheque Log for 15411111 National Bank - Mont-Tremblant</b>				
<b>No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Date</b>	<b>Explanation</b>
EFP-177	Revenu Canada	892,20 \$	2014-04-15	Federal payroll remittances mars 2014
EFP-178	Ministre du Revenu	5 599,72 \$	2014-04-15	Provincial payroll remittances Jan to mars 2014
EFP-181	Bell Mobilité	45,30 \$	2014-04-16	Mobile phones - employees
EFP-179	Bell Mobilité Pagette	35,62 \$	2014-04-21	Pager - First Responder
EFP-180	Hydro	342,42 \$	2014-04-21	Electricity - Street lighting
3643		1 512,48 \$	2014-04-23	Pay for period ending 2014-04-20
3644		1 359,09 \$	2014-04-23	Pay for period ending 2014-04-20
EFP-183	Master Card	28,64 \$	2014-05-06	Miscellaneous expenses
EFP-187		1 359,09 \$	2014-05-07	Pay for period ending 2014-05-04
EFP-188		1 564,83 \$	2014-05-07	Pay for period ending 2014-05-04
		12 739,39 \$		Total - Bylaw 213
3646	<b>ANNULÉ</b>	\$0,00	2014-05-10	RCM of Laurentides amount 3300.81
3647	Monique Bibeau	\$600,00	2014-05-10	Accounting
3648	Les quais Laurentiens	\$12 136,12	2014-05-10	Dock rental
3649	8584176 Canada inc.	\$1 100,00	2014-05-10	Permit reimbursement
3650	Katia Morin	\$175,85	2014-05-10	Expense account
3651	Dave Williams Roy	\$310,01	2014-05-10	Expense account
3652	Matériaux R. McLaughlin Inc.	\$5,38	2014-05-10	Screws
3653	Richard O'Shaughnessy	\$442,65	2014-05-10	Boat storage
3654	Marine pro service	\$319,15	2014-05-10	Baot tune-up
3655	Municipalité d'Huberdeau	\$2 378,75	2014-05-10	Fire protection
3656	Municipalité de Montcalm	\$2 378,75	2014-05-10	Fire protection
3657	Équipement Moore Ltée	\$439,78	2014-05-10	Temporary rental of a Town Hall
3658	Luc Trépanier	\$959,40	2014-05-10	Expense account
3659	Tremblay Savoie Lapierre	\$8 893,56	2014-05-10	Lawyer fees
3660	Gilbert Miller & fils	\$819,19	2014-05-10	Snow removal
3661	MRC des Laurentides	\$300,81	2014-05-10	Adjustment proportionate share RIDR 2013
3662	CLD de la MRC des Laurentides	\$3 000,00	2014-05-10	Refund Volet II
	<b>TOTAL</b>	<b>\$46 998,79</b>		

#### **ADOPTED**

#### 4.3 Resolution 2014-54 – Hiring of a Building and Environment Inspector

**CONSIDERING THAT** the inspector currently employed, Dave Williams Roy, has announced his intention to leave his job;

**CONSIDERING** article 71 of the *Cities and Towns Act* (Q.L.R. c.C-19);

**CONSIDERING THAT** a selection committee, formed by the Mayor Luc Trépanier, the General Director Katia Morin, the Inspector Dave Williams Roy and the Councillor Marc Fredette has met with some candidates during the past few months;

**CONSIDERING THAT** Mr. Léopold Laliberté-Guy worked the week of May 5<sup>th</sup>, 2014 to learn about the function of Inspector at Barkmere for his return on June 9<sup>th</sup>, 2014;

**THEREFORE**, Councillor Marc Fredette moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

**THAT** Mr. Léopold Laliberté-Guy be hired for the position of Building and Environment Inspector of the Town of Barkmere, effective on June 9<sup>th</sup>, 2014;

**TO CONFIRM** the decision of General Director about the first week of work of Mr. Léopold Laliberté-Guy;

**THAT** the salary of Mr. Léopold Laliberté-Guy be set at \$36 000 annually, including vacation pay;

**THAT** Mr. Léopold Laliberté-Guy be eligible to two (2) weeks of vacation during his first year of employment, and three (3) weeks after the first anniversary of his start date.

**ADOPTED**

**4.4 Resolution 2014-55 – Presentation of the statements of participation to a training on the Code of ethics and good conduct for Elected Officials**

**CONSIDERING** article 15 of the *Municipal Ethics and Good Conduct Act* (CQLR c E-15.1.0.1);

**CONSIDERING** the resolution 2014-45;

**CONSIDERING THAT** the remaining Council Members have submitted their declaration of participation in training on the Code of ethics and good conduct for Elected Officials as per the table below;

**Presentation of the statements of participation in training**

Marc Fredette	Councillor 1	<b>May 6<sup>th</sup>, 2014</b>
Timothy S. Kalil	Councillor 4	<b>April 12<sup>th</sup>, 2014</b>
Bruce MacNab	Councillor 5	<b>April 12<sup>th</sup>, 2014</b>

**THEREFORE**, Councillor Chantal Raymond moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** the Town Council of Barkmere accept the presentation of the statements of participation to a training on the Code of ethics and good conduct for Elected Officials.

**ADOPTED**

**4.5 Resolution 2014-56 – BLPA financial contribution**

**CONSIDERING THAT** the BLPA is celebrating its centenary this year;

**CONSIDERING THAT** this association requests a financial contribution from the Town for the realization of this event;

**THEREFORE**, Councillor Stephen Lloyd moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**THAT** the Town of Barkmere contribute financially to the centennial of the Association for the Protection of Bark Lake for an amount of \$ 1 000.

**ADOPTED**

**4.6 Resolution 2014-57 - Request for redistribution of funding allocation for the Pacte Rural 2012-2013**

**CONSIDERING** the resolution 2013-29 for the enhancement of the heritage;

**CONSIDERING THAT** the Town does not carry out this project;

**CONSIDERING THAT** other amounts are also available in certain projects and the Town wants to redistribute;

**CONSIDERING THAT** the Town has invested more money than the expected cost in some projects included in the Pacte Rural;

**CONSIDERING THAT** the unutilized amounts to redistribute are of \$ 4 086,13 for the RCM (60%) and of \$ 2 724,08 for the Town of Barkmere (40%);

**THEREFORE**, Councillor Marc Fredette moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

**TO ABROGATE** the resolution 2013-29;

**AND**

**THAT** the Town of Barkmere makes a request to redistribute the unutilized amounts under the program of the Pacte Rural 2012-2013, as follows:

1 – PACL-12-35: Redistribution the sum of money by the Town of \$ 547,86 and by the RCM for \$ 821,80;

2 – PACL-12-37 and PACL-13-02: Redistribution the sum of money by the Town of \$ 761,05 and by the RCM of \$ 1 141,57;

3 – PACL-13-04: Redistribution the sum of money by the Town of \$ 1 415,17 and by the RCM of \$ 2 122,76;

For a total amount by the Town (40 %) of \$ 2 724,08 and for a total amount of the RCM (60 %) of \$ 4 086,13.

**ADOPTED**

**5. Urbanisme**

**5.1 Resolution 2014-58 - Exemption from reading Bylaw 223 amending zoning Bylaw 201.**

**CONSIDERING THAT** article 356 of the *Cities and Towns Act* (R.S.Q. c.C-19) allows the dispensation of the reading of a draft bylaw;

**CONSIDERING THAT** a copy of the Bylaw number 223 was given to the members of the Council more than two judicial days before the current session;

**CONSIDERING THAT** all members of the Council declared having read the Bylaw number 223 and forgo its reading;

**THEREFORE**, Councillor Chantal Raymond moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** the Municipal Council of the Town of Barkmere forgo the reading of the Bylaw number 223 amending the zoning Bylaw number 201.

**ADOPTED**

**5.2 Resolution 2014-59 – Adoption of Bylaw 223 amending zoning Bylaw 201**

**CONSIDERING THAT** the Town posted the public notice of an application for participation in a referendum based on a second draft bylaw at the Town Hall on April 29<sup>th</sup> and in the local newspaper on April 30<sup>th</sup>;

**CONSIDERING THAT** the eight (8) days period following the date of publication has passed without receiving any signatures at the Town;

**CONSIDERING THAT** the Town has not received any signature, Bylaw 223 is deemed approved by the qualified voters on May 10<sup>th</sup>, 2014;

**THEREFORE**, Councillor Stephen Lloyd moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**TO ADOPT** the Bylaw 223 amending zoning Bylaw 201.

**ADOPTED**

**Note:** Bylaw 223 copies are available for consultation at this meeting.

**6. Public Services**

**6.1 Roadwork**

**6.1.1 Resolution 2014-60 - The contract award for maintenance for summer 2014 and 2015**

**CONSIDERING THAT** the Town has conducted a call for tenders for maintenance during summer periods 2014 and 2015

**CONSIDERING THAT** this invitation to tender consists of two parts,

PART I – Clean sand on either side of the roads

PART II – General maintenance of public areas

**CONSIDERING THAT** the Town received one bid from the Patrick Labrosse Company on May 2<sup>th</sup>, 2014;

**THEREFORE**, Councillor Tim Kalil moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

**TO ACCEPT** the bid from the Patrick Labrosse Company for summer periods 2014 and 2015 for the following amounts:

**Part I – Clean sand**

Season 2014: \$ 695,00 taxes not included

Season 2015: \$ 695,00 taxes not included

**Part II – General maintenance of public areas**

Season 2014: \$ 1 295,00 taxes not included

Season 2015: \$ 1 295,00 taxes not included

***For total amount of:***

Season 2014: \$ 1 990,00 taxes not included

Season 2015: \$ 1 990,00 taxes not included

**ADOPTED**

### **6.1.2 Resolution 2014-61 – Award of contract for the repairs of Jesuits Road**

**CONSIDERING** the resolution 2013-93;

**CONSIDERING THAT** the Town has received a grant under the program of the *Gasoline Tax and of the contribution of Quebec (TECQ)*;

**CONSIDERING THAT** the Town has received two bids from Gilbert P. Miller & Fils Ltée on May 2<sup>th</sup>, 2014 to repair and to change culverts on the Jesuits Road;

**THEREFORE**, Councillor Marc Fredette moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

**TO ACCEPT** the bids from Gilbert P. Miller & Fils Ltée for a total amount of \$ 9 730,00 plus tax and proceeding with the work.

**ADOPTED**

### **6.2 Landing**

#### **6.2.1 Resolution 2014-62 - Award of contract for road and drain repair in the landing parking area**

**CONSIDERING** the resolution 2013-93;

**CONSIDERING THAT** the Town has received a grant under the program of the *Taxe sur l'essence et de la contribution du Québec (TECQ)*;

**CONSIDERING THAT** the Town has received one bid from Gilbert P. Miller & Fils Ltée on May 2<sup>th</sup>, 2014 for road and drain repair at the landing;

**THEREFORE**, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**TO ACCEPT** the bids from Gilbert P. Miller & Fils Ltée for a total amount of \$ 7 645,00 plus tax and proceed with the work.

**ADOPTED**

### **6.3 Civil Security**

#### **6.3.1 Resolution 2014-63 - Creation of a Civil Security committee**

**CONSIDERING THAT** the Town of Barkmere wants to update its Civil Security Plan;

**THEREFORE**, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**THAT** the committee be composed by the Mayor Luc Trépanier and by three (3) Councillors Tim Kalil, Bruce MacNab and Chantal Raymond for the development of a Civil Security Plan;

**AND**

**THAT** this committee updates the Civil Security Plan every year.

**ADOPTED**

## **7. Legal affairs**

### **7.1 Barkmere VS Grou-Michaelsen**

May 23th: Continuation of the proceedings for illegal road.

## **8 R.C.M. and governmental affairs**

### **8.1 Mayor's report**

The Mayors Council on April 17<sup>th</sup>, 2014:

Changes announced at the Mayors Council at the R.C.M.

- 1- Pacte Rural: The government is very careful with promises of money, it does not seem to want to commit to the long term ( the next 6 to 7 years). The government does not want to commit themselves to more than three years for the first year of the new Pacte Rural program. The government has changed their selection criteria. Before they could offer more specific projects, now they want to fund projects that have significant impact, social and regional.
- 2- MDDEFP: Currently, when issuing operating forestry licenses, and contractors use municipal roads, and there is no compensation for damages provided to municipalities. RCM is requesting that permits granted by the MMDEP include measures to ensure that logging companies are responsible for damage to municipal roads. Also, forestry roads should be closed once the work is finished.
- 3- The Town has received an invoice from the RIDR to adjust quotas for the year 2013.
- 4- RC Miller submitted invoices for additional containers, but since Barkmere is not implicated, we do not have to pay.
- 5- The MRC has exercised its optional year in the garbage collection contract with RC Miller firm; the contract for waste collection is extended at the same price for 2015.
- 6- No golf tournament for Mayors this year.
- 7- SQ: In their report, they noted their priorities in 2014 and 2015, they will increase their inspection of all recreational vehicles and boats.

## **9 End of Session**

The next regular Council session shall be held on June 14<sup>th</sup>, 2014, at 10:00 AM, in the Community Center at Barkmere, Quebec.

### **9.1 Resolution 2014-64 – End of session**

The meeting is adjourned at 10:50 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Tim Kalil, and resolved unanimously by the present members:

**THAT** the session of the Town Council be adjourned.

### **ADOPTED**

Approved by:

Certified by:

\_\_\_\_\_  
Luc Trépanier, Mayor

\_\_\_\_\_  
Katia Morin, DG



## Permis et Certificats d'Autorisation pour le mois d'Avril 2014 - Ville de Barkmere

### PERMIS DE CONSTRUCTION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement</small>	LDE	Propriétaire/ Demandeur	Description
	Year	Category	Number				
17-avr-14	2013	C	06	Installation septique	8050	Kathryn Donaldson DelTorchio	Construction d'une nouvelle installation septique
17-avr-14	2013	C	07	Installation septique	6514	Lawrence Henry Gill	Construction d'une nouvelle installation septique

### CERTIFICAT D'AUTORISATION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement, ouvrage</small>	LDE	Propriétaire/ Demandeur	Description
	Year	Category	Number				
25-avr-14	2014	CA	05	Démolition	1350	Peter Gélinas	Démolition d'un bâtiment principale abandonné et devenu dangereux

### VIDANGES SEPTIQUE - ANNÉE 2014

Receiving date	LDE	Owner	Pumped date	Pumped by
19-avr-14	111-5	Claude Boileau	17-04-2014	Sani Nord