



MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD JUNE 14TH, 2014 AT 10:00 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor	Luc Trépanier
	The Councillors	Chantal Raymond Bruce MacNab Tim Kalil Marc Fredette
	The Director General and Secretary-Treasurer	Katia Morin
Absent :	The Councillors	Stephen Lloyd Jake Chadwick

1. Resolution 2014-65 – Acceptance of the proposed agenda

It is proposed by Councillor Tim Kalil, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

THAT the proposed agenda be accepted as proposed.

ADOPTED

2. Resolution 2014-66 – Adoption of the regular meeting held on May 10th 2014

CONSIDERING THAT a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, this conforming to Article 333 of the Cities and Towns Act,

THEREFORE, it is proposed by Councillor Bruce MacNab, and seconded by Councillor Marc Fredette, and it is adopted unanimously by the present members:

THAT the minutes of the regular meeting of the municipal council held on May 10th, 2014, be adopted as proposed.

ADOPTED

3. Current Affairs

3.1. Announcements

You are all aware that there was some sort of a ‘golden brown’ substance in the lake recently. The mayor has asked that whenever any event like this occurs, to immediately report it to the City. An email had circulated last week, explaining the situation. Firstly, the Mayor contacted the Environment Minister and they suggested he contact a firm to perform water analysis on the lake. Biofilia came quickly on Monday. They initially identified the substance principally as pollen. The Mayor called Ms. Nuremberg, who said it could be Diatom algae, which can bloom quickly, but also resorbs quickly. We have been assured that there is no danger to public health. Usually, this contamination can come from other lakes that flow into our lake. The town wants verify with the others municipalities if they had any similar problems.

Please be aware that the Urban planning department of the Town will be even more rigorous this year concerning grass-cutting. This rule is not only our municipal by-laws but also a provincial law. Grass is the last line of defense to absorb phosphate before it reaches the lake.

The Town needs the collaboration of the citizens of Barkmere to use the main dock **ONLY** for loading or unloading your boat (for a maximum of 15 minutes). If you should require more time, use the docks with fingers that are along the shelter (you may use them for up to 6 hours).

3.2. Correspondence

The Town received a letter on June 5th, 2014 from the Ministry of Municipal Affairs (MAMROT) advising us that the Town is late in filing 2013 financial statements.

The Town received a letter on May 20th, 2014 from the Laurentian Agency for Health and Social Services notifying us two dates for cutting ragweed, on July 15th and August 15th (+/- seven (7) days).

The Town received a report on May 30th, 2014 from Hydro-Québec about the draft of 120 kV line at the Grand-Brûlé – Derivation Saint-Sauveur: Hydro-Québec maintains its commitment to public consultation.

The Town received a report on May 22th, 2014 by RIDR about the appointment needed for use the ecocentre at Mont-Tremblant and Ste-Agathe-des-Monts.

3.3. BLPA

Ms. Donna Florence:

Events for the centennial of the BLPA:

1. On July 19th, 2014: Family day, with BBQ and the sale of shoreline plants. The parking at the landing will be used for this event, we will propose alternative parking.
2. On August 16th, 2014: You can make an appointment, to have the barge pick up bulk garbage from your cottage.
3. On August 24th, 2014: Golf Tournament at Club Manitou.
4. A limited quantity of boat flags are offered for purchase, commemorating the centenary of the BLPA.

3.4. Follow up from previous council meeting

The Town has a new inspector, Mr. Léopold Laliberté-Guy, who has started work this month. Mr. Dave Williams Roy still working for one month to train and transfer the files to Mr. Laliberté.

Bylaw 223: The town is waiting for the certificate of conformity coming from the R.C.M., we should obtain it at the Mayor's meeting on Thursday this week.

The works on Jesuits road and the on the landing parking area are almost complete. We still have to complete the project at the landing, with the installation of concrete ramps.

3.5. Question Period

Start of the question period for a maximum of 30 minutes, it is 10:32 a.m.

Mr. Mathieu:

When the Council adopted the resolution hiring the inspector it was mentioned that this new inspector is competent in English, Is he bilingual? What are his technical skills?

Answer: He does not have particular skills for this position at the Town, this is why the Town will retain Dave Williams to train the new inspector. Moreover, Mr. Laliberté agrees to take courses, and the town will apply a probationary period to the position. He is learning the Bylaws, and invests a lot to fit the position. It is a difficult position to fill.

Ms. Sylvestre:

Questions come from Ms. Loranger: Eventually we will have a parking space for people with reduced mobility to get to the dock ... Since the repairs to Jesuit road, is it possible to park where the road widens?

Answer: This part of the road is private, the Town cannot decide on this issue, it is possible that the owners may tolerate parking at this place. The important thing is never to obstruct traffic.

Other question: There are cracks on Barkmere road just before Patry road, with the rain the road will deteriorate further. There will possibly be significant damage on the road if they are not repaired. Does a citizen communicate directly with the MTQ or

through the Town?

Answer: You should contact the administration and the administration will follow up with the MTQ.

Mr. Bellerose:

Is it possible to install racking to store canoes and kayaks for residents of the village? Can there be a space specially designed for canoes and kayaks for residents?

Answer: The administration will follow up this request and see what can be achieved.

Other question: Is it normal to find dead fish in the river, do they come from the lake?

Answer: Brown algae can block fish gills and if this is the phenomenon that is observed in the lake, it is possible to find dead fish.

Ms. Miller:

Since when we do have a handicap parking spot?

Answer: It's been about 2 weeks since the sign was installed. There is a visible poster, but it would be nice to better define the area.

Ms. De Shulthess:

Question about the period when the phenomenon was observed on the lake-does this only happen in the spring?

Answer: There is a very specific period in which this can occur...

End of the question period at 10:46 a.m., no more questions.

4. Finances and Administration

4.1 Report of the Director general

Report for the month of May 2014:

Permits (5), Certificates of Authorization (8), PIIA (0), Subdivision (0), Septic pumping (1): see attached list.

Transfers (0).

4.2 Resolution 2014-67 - Payables

It is proposed by Councillor Marc Fredette, seconded by Councillor Tim Kalil, and it is resolved unanimously by the members present.

THAT the accounts listed below be ratified and paid:

Town of Barkmere				
Cheque Log for 15411111 National Bank - Mont-Tremblant				
No.	Payee	Amount	Date	Explanation
EFP-184	Bell	\$159,10	2014-05-12	Phone Town hall
EFP-182	Revenu Canada	\$892,20	2014-05-15	Federal payroll remittances April 2014
EFP-185	Hydro	\$347,51	2014-05-20	Electricity - Street lighting
EFP-189	Bell Mobilité	\$45,30	2014-05-21	Mobile phones - employees
EFP-192		\$1 617,15	2014-05-21	Pay for period ending 2014-05-18
EFP-193		\$1 359,09	2014-05-21	Pay for period ending 2014-05-18
EFP-186	Bell Mobilité Pagette	\$35,62	2014-05-23	Pager - First Responder
EFP-190	Hydro-Québec	\$470,96	2014-05-26	Electricity 182 Barkmere road
EFP-191	Hydro	\$40,30	2014-05-27	Electricity - Landing
EFP-194		\$608,62	2014-05-29	Pay for period ending 2014-05-18
EFP-195	Master Card	\$273,81	2014-06-04	Miscellaneous expenses
EFP-196		\$1 615,15	2014-06-04	Pay for period ending 2014-06-01
EFP-197		\$1 359,09	2014-06-04	Pay for period ending 2014-06-01
EFP-198		\$448,39	2014-06-04	Pay for period ending 2014-06-01
EFP-200	Bell	\$144,99	2014-06-05	Phone Town hall
		\$9 417,28		Total - Bylaw 213
3663	Richard O'Shaughnessy	\$517,39	2014-06-14	Temporary office installation
3664	MRC des Laurentides	\$21 666,00	2014-06-14	Recycables
3665	WSP Canada inc.	\$948,55	2014-06-14	Advice on the condition and the durability
3666	Imprimerie Léonard	\$96,60	2014-06-14	Stationery
3667	Entrepôt de produits de bureau	\$273,64	2014-06-14	Ink cartridge
3668	Gilbert Miller & fils	\$1 638,39	2014-06-14	Snow removal
3669	Matériaux R. McLaughlin Inc.	\$82,64	2014-06-14	Hardware
3670	Équipement Moore Ltée	\$439,78	2014-06-14	Temporary rental of a Town Hall
3671	Ville de Ste-Agathe	\$156,11	2014-06-14	Annual fees
3672	Dave Williams Roy	\$706,61	2014-06-14	Expense account
3673	Ministre des finances CEH	\$1 068,11	2014-06-14	Dam annual fees
3674	Serrurier Magic	\$126,48	2014-06-14	Keys
3675	SignoTech inc.	\$114,06	2014-06-14	Handicaped sign
3676	Tremblay Savoie Lapierre	\$3 542,84	2014-06-14	Lawyer fees
3677	COMBEQ	\$333,43	2014-06-14	Annual fees
3678	Ministre des finances	\$38 113,00	2014-06-14	Provincial police
3679	Bark Lake Protective Ass.	\$1 000,00	2014-06-14	Contribution for their 100th anniversary
3680	J.V. Maintenance	\$378,51	2014-06-14	Equipment for the docks
3681	Entreprise Patrick Labrosse	\$799,07	2014-06-14	Spring cleaning
	TOTAL	\$81 418,49		

ADOPTED

4.3 Resolution 2014-68 – Hiring of landing attendant – Michelle Thibault

CONSIDERING THAT the Town has to hire a landing attendant for this summer;

CONSIDERING THAT Ms. Michelle Thibault is already working at this position at an hourly rate of eleven dollars (\$11,00) by hour and a compensation of eighteen dollars by day, for the days on call as appears on the signed agreement of May 15th, 2014;

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO CONFIRM the decision of the Director General to hire Ms. Michelle Thibault as landing attendant for the summer 2014 as appears in the agreement signed on May 15th, 2014.

ADOPTED

4.4 Resolution 2014-69 – Hiring of landing attendant – Shanny Larose

CONSIDERING THAT the Town has to hire a second landing attendant for this summer;

CONSIDERING THAT Miss Shanny Larose is already working at this position at an hourly rate of ten dollars and forty cents (\$10,40) by hour as appears on the signed of agreement of May 17th, 2014;

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO CONFIRM the decision of the Director General to hire Miss Shanny Larose as landing attendant for the summer 2014 as appears in the agreement signed on May 17th, 2014.

ADOPTED

4.5 Resolution 2014-70 – Pacte rural program: Approval to purchase docks for Goulden Island by the BLPA

CONSIDERING THAT resolution 2013-30;

CONSIDERING THAT the R.C.M. gave more time to the Town to complete all projects in the Pacte Rural Program;

CONSIDERING THAT the Town has received an estimate from Quais Laurentiens for the BLPA for the completion of this project.

THEREFORE, Councillor Tim Kalil moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO ACCEPT the estimate received by the Town from the BLPA for a total amount of \$ 11,868.46 taxes included;

AND

TO ALLOW the BLPA to pay this invoice and respect the timeline for completion the project. The BLPA will assume any costs incurred by missed deadlines in the project.

ADOPTED

5. Urbanisme

5.1 Resolution 2014-71 - Approval of Plans Pursuant to By-Law No. 206 - Architectural Installation and Integration Plan (PIIA)

CONSIDERING THAT the construction of a two storey residential building located at 16 Duncan Road West (LDE 5840) is subject to review under Architectural Installation and Integration Plan (PIIA) by-law #206;

CONSIDERING THAT the project was studied by the Consultative Committee on Urbanism (CCU), at two separate meetings on June 3 and June 10, 2014, in accordance with the criteria set forth in the Architectural Installation and Integration Plan (PIIA) by-law #206;

CONSIDERING THAT the CCU unanimously supports the project, all while proposing certain additional suggestions;

CONSIDERING THAT the Municipal Council of the Town of Barkmere has reviewed the additional suggestions of the CCU;

THEREFORE, Councillor Marc Fredette moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere approve the plans and documents submitted under the Architectural Installation and Integration Plan (PIIA) by-law #206 for the proposed construction at 16 Duncan Road West (LDE 5840);

THAT the building inspector issue the permit related to the review of the project pursuant to the Architectural Installation and Integration Plan (PIIA) by-law #206, all while taking into consideration the following additional suggestions:

- i) ensuring a rigorous control over: (a) any erosion occurring during the construction works, notably by way of a geotextile membrane; (b) a prohibition against any further cutting of trees in the area between the building and the Lake; and (c) the re-vegetation of the site, notably in the shoreline zone and in the areas affecting the view of the building from the Lake;
- ii) ensuring that the reflectivity of the metal roofing material be as low as possible, with an LRV rating not to exceed 50%; and
- iii) ensuring that exterior lighting associated with the building is prohibited except where required for safety reasons.

THAT the issuance of the permit for the project be subject to the condition that all other elements of the site be in compliance with the applicable urban planning by-laws of the Town of Barkmere.

ADOPTED

5.2 Resolution 2014-72 - Subdivision: 10 % parks and playgrounds

CONSIDERING the permit requested for the subdivision number 2013-L-02;

CONSIDERING the rules of ten percent (10 %) in the *Act Respecting Land use Planning and Development*, CQLR c A-19.1 and the Bylaw 202 named "Subdivision Bylaw" regarding parks and playgrounds;

CONSIDERING the evaluation of the firm *André Charbonneau + associés*;

CONSIDERING THAT the situation about the park for the residents needs to be clarified, in the context of the sale of the property where it is located;

THEREFORE, Councillor Tim Kalil moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

TO ACCEPT to take ten percent (10 %) in cash based on the value of \$ 1 014, 000 of the lands in the request for the subdivision, an amount of \$101,400 which will be deposited to the reserved fund for parks and playgrounds, this agreement is conditional at the signature of a lease of ten (10) years for the utilisation of the park as the same conditions that the old lease with the Immaculée-Conception, with change to the article about renewal.

ADOPTED

6. Environment

6.1 Resolution 2014-73 - Nomination of members of CCE

CONSIDERING Bylaw 165 amended by Bylaw 215 concerning the membership of the Consultative Committee on Environment (CCE);

CONSIDERING the resolution 2014-11;

CONSIDERING THAT the term of six (6) to eight (8) members expired;

CONSIDERING THAT it is necessary to renew the mandate of the members chosen, for a period of two (2) years;

THEREFORE, Councillor Marc Fredette moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

THAT the term of office of the following persons appointed as members of the CCE, be renewed for a period of two (2) years, starting June 14, 2014:

- Jake Chadwick
- Stephen Lloyd
- Marie-Hélène Gauthier
- Stuart Jack
- Douglas Hartley
- Lea Hardcastle

ADOPTED

6.2 Resolution 2014-74 – Ratify Biofilia services

CONSIDERING the strange color and the smell observed at many places on the lake, and which seem to be caused by suspended particles, algae or other;

CONSIDERING THAT by emergency, the Mayor calls Biofilia to observe the phenomenon and take samples for analysis of this situation;

THEREFORE, Councillor Tim Kalil moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO RATIFY the decision of the Mayor to call Biofilia for analysis of the lake water;

AND

TO CONFIRM payment of the bill to be received after the intervention, the bill will be based on an hourly rate and should be around \$ 500,00 before taxes.

ADOPTED

6.3 Report from the Environmental consulting committee

- The CCE met on June 2 2014 to review last year's programmes and decide on 2014 priorities. Our efforts in 2014 will be concentrated on septic systems, shoreline restoration and water quality testing.
- On **Septic Systems** the CCE would like to formally acknowledge the efforts and dedication of the town's building inspector Dave Williams Roy for his vigilance and dedication towards the most important environmental priority – ensuring compliant septic systems. Thanks to a modest increase in the town's inspection budget 30% more septic installations were inspected in 2013 compared to last year (13 vs 10 in 2012). All deficiencies are being followed up on and most residents are cooperating well. There have, unfortunately, been a couple of cases where residents have not followed the regulations and we have had to assess fines and in few cases proceed to court to get compliance. This is very time consuming and expensive for everyone but there can be no compromises in this area. In 2014 we will continue to monitor systems and upgrade our database. We will also embark on the important project of transferring regular septic system pumping to the town's management and responsibility. This will require a new bylaw and other administrative issues to be resolved and put in place for 2015.

- As regards **Shoreline Restoration** we plan to move forward with actions stemming from the Biofilia Shoreline Study conducted last year. As you will recall, there has been a 5% reduction in “Natural Shoreline” due mainly to the increase in properties around the lake. The CCE under the leadership of Marie-Helene Gauthier will be putting in place a programme to improve some of the most glaring “Very disturbed” shoreline locations with targeted replanting. We will seek the knowledge of expert horticulturists or biologists in this regard since some areas are very difficult for plants and trees to re-grow. We will seek the cooperation of some residents with problematic shorelines to serve as case studies for improvement.
- On **Water Testing**, the report summarizing the 2013 testing programme will be finalized and available on the town’s website in the coming weeks. We will continue with this critical priority in 2014 with emphasis in tributaries once again and upstream lakes to complement our regular testing of the lake water. The BLPA has agreed to participate in the “Reseau de Surveillance Volontaire des Lacs (RSVL)” programme with the MDDEP. Also, we plan to put in place a testing protocol for measuring the accumulation of periphyton (Periphyton is a complex mixture of algae, cyanobacteria, heterotrophic microbes, and detritus that is attached to submerged surfaces in most aquatic ecosystems). It is another important measure of the lake’s aging profile.
- We will be making contact with the Maskinongé Float Plane flying school to politely seek their support in NOT using Bark Lake as a landing strip for training.

ADOPTED

7. Infrastructures

7.1 Resolution 2014-75 - Presentation of grant application IIL

CONSIDERING the resolution 2014-12;

CONSIDERING THAT the Community Center needs to be renovated and expanded;

CONSIDERING THAT the Canada Economic Development for the regions of Quebec offer a grant under program named “Initiative d’investissement local (IIL)”;

CONSIDERING THAT the Town has submitted the grant application on June 6th;

THEREFORE, Councillor Marc Fredette moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

TO CONFIRM the application for grant deposited on June 6th;

AND

TO MANDATE the Director General to give all documents and information necessary to get the grant, and to sign all documents needed.

ADOPTED

8 Public services

8.1 Resolution 2014-76 – Large container

CONSIDERING THAT the Town will receive a container for big waste for the period of June 13th to September 15th, 2014;

CONSIDERING THAT by the agreement, the container will be emptied three (3) times;

CONSIDERING THAT there will be extra fees to empty the container after the three (3) times;

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO AUTHORISE the Director General to empty the container if needed, and to pay the extra fees.

ADOPTED

9 Legal affairs

On May 23th, 2014 there was another procedural hearing in the case of the illegal road work in Cope Bay. The lawyers for the citizen have asked the court to dismiss the case outright. The decision on this request is expected later this summer.

10 End of Session

The next regular Council session shall be held on July 12th, 2014, at 10:00 AM, in the Community Center at Barkmere, Quebec.

10.1 Resolution 2014-77 – End of session

The meeting is adjourned at 11:31 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab, and resolved unanimously by the present members:

THAT the session of the Town Council be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Katia Morin, DG

Permis et Certificats d'Autorisation pour Mai 2014 - Ville de Barkmere

PERMIS DE CONSTRUCTION

Date	Permis			Type <small>Construction, réno, reconstruction, agrandissement</small>	LDE	Description
	Year	Category	Number			
08-mai-14	2014	C	04	Construction	5998	Construction d'un garage détaché
08-mai-14	2014	C	05	Agrandissement + rénovation	5998	Agrandissement du bâtiment principal (<i>moins de 25%</i>) + nouveau revêtement extérieur + nouvelle fenêtres
13-mai-14	2014	C	06	Rénovation	0111-4	Réfection de la toiture + porte + fenêtre + isolation
29-mai-14	2014	C	07	Construction	7959	Construction de deux (2) remises adjacentes + démolition de l'ancienne remise existante
31-mai-14	2014	C	08	Reconstruction	3521	Reconstruction d'un balcon

CERTIFICAT D'AUTORISATION

Date	Permis			Type <small>Construction, réno, reconstruction, agrandissement, ouvrage</small>	LDE	Description
	Year	Category	Number			
22-mai-14	2013	CA	79	Ouvrage rive / littoral	2740	Rénovation (<i>mise à niveau</i>) de la fondation d'un abri à bateau existant
20-mai-14	2014	CA	06	Abattage d'arbre	8564	Abattage de deux (2) arbres dangereux
27-mai-14	2014	CA	07	Ouvrage rive / littoral	6290	Réparation sur un quai existant (<i>sans démarches au Centre d'Expertise Hydrique du Québec</i>)
30-mai-14	2014	CA	08	Abattage d'arbre	2790	Abattage d'un (1) arbre mort et dangereux
30-mai-14	2014	CA	09	Abattage d'arbre	1441	Abattage de deux (2) arbres morts et dangereux
31-mai-14	2014	CA	10	Abattage d'arbre	6290	Abattage d'un (1) arbre dangereux
31-mai-14	2014	CA	11	Ouvrage rive / littoral	2402-1	Réparation sur un quai existant (<i>sans démarches au Centre d'Expertise Hydrique du Québec</i>)
27-mai-14	2014	CA	12	Ouvrage rive / littoral	8228	Ajout d'une section de quai flottant (<i>sans démarches au Centre d'Expertise Hydrique du Québec</i>)

VIDANGES SEPTIQUE - MAI 2014

Receiving date	LDE	Pumped date	Pumped by
31-mai-14	6234	01-05-2014	Sani Nord