

# MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD AUGUST 9TH, 2014 AT 10:00 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor	Luc Trépanier
	The Councillors	Chantal Raymond Bruce MacNab Marc Fredette Stephen Lloyd Jake Chadwick
	The Director General and Secretary-Treasurer	Katia Morin
Absent :	The Councillor	Tim Kalil

# 1. Resolution 2014-91 - Acceptance of the proposed agenda

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Chantal Raymond, and it is adopted unanimously by the present members:

**TO MODIFY** the proposed agenda by removing point 9. Legal affairs and 9.1 Illegal Road – Cope Bay

#### **AND**

**THAT** the agenda be accepted as modified.

### **ADOPTED**

### 2. Resolution 2014-92 - Adoption of the regular meeting held on July 12th 2014

**CONSIDERING THAT** a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

**THEREFORE**, it is proposed by Councillor Jake Chadwick, and seconded by Councillor Marc Fredette, and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of the municipal council held on July 12<sup>th</sup>, 2014, be adopted as proposed.

# <u>ADOPTED</u>

### 3. Current Affairs

# 3.1. Announcements

The next important date is on August 28<sup>th</sup>, 2014 to obtain a schedule to finalise the case regarding the illegal road in Cope Bay and the Town will ask to extend the current court order and our lawyer will try to make it more severe.

Next week on August 16<sup>th</sup>, 2014, the collection of large items garbage will take place on the lake. If you have something to pick-up make sure to contact the BLPA or Peter Kalil to ask them to stop and pick-up the garbage at your place.

Councillor Stephen Lloyd, seconded by Councillor Chantal Raymond, wants to highlight the success of the Family Day organized by the BLPA and wishes to thank the Town's administration for its involvement.

# 3.2. Correspondence

1- Letter received on July 8<sup>th</sup> from the M.R.C. including the certificate of conformity for Bylaw 223;

- 2- Letter received on July 11<sup>th</sup>, 2014 from the Ministry of Municipal Affairs and Land Occupancy on the Financial Report 2013. They informed us that they have not received our financial report for the year 2013;
- 3- Letter received on July 23th from MAMOT asking us to send them our Budget estimates for 2014;
- 4- On August 4<sup>th</sup>, 2014 the Town received a card from Donna Florence to thank the Council and the administration for their involvement and support for the success of the Family Day.

### 3.3. **BLPA**

No representative.

# 3.4. Follow up from previous council meeting

The buoy in the "Narrows" was moved; however, it is always on an angle. We tried to shorten the length of the chain, but without satisfactory results. The light is working, so the Town will have to replace the buoy.

The broken street light has not been identified. We need more information to give to Hydro-Quebec to come and fix it.

To slow the traffic in the curve on Barkmere road the Mayor and the General Director met with Captain Mainville from the SQ. He suggested a few solutions in the longer term rather than a sign indicating the speed. The problem is that it requires the permission of the MTQ. This is often a long process before they make changes and it must be shown that there is a real risk by proving that there have been collisions. We will continue to ask people to be careful and go slower.

We met candidates for the post of Building Inspector, but no applications have been accepted. The Town will continue the process.

Investments in the bank for the Park Fund, as well as for unaffected surplus, have been made.

# 3.5. Question Period

Start of the question period for a maximum of 30 minutes, at 10:20 a.m.

# 1- Monsieur Kevin O'Shaughnessy:

Do we need a permit to change two boards on the dock, what is the limit?

Answer: The Mayor invited the citizen to consult the municipal inspector to obtain this information. When the work is close to the water it is often the provincial rules that apply. It may require a permit to make repairs in the littoral zone.

### 2- Madame Audrey Bennett:

Is there something to do with wakeboarding and other activities that create large waves and create problems for our properties?

Answer: The SQ has to verify and enforce the speed rules of the lake. The first thing to do is to speak to and educate people so that there is mutual respect.

End of the question period at 10:25 a.m.

#### 4. Finances and Administration

# 4.1 Report of the Director general

Report for the month of July 2014:

Permits (6), Certificates of Authorization (7), PIIA (0), Subdivision (0), Septic pumping (24) Transfers (0).

- 1- As of July 29th the Town has received four thousand five hundred and eighty dollars for the decontamination and parking of the boats. We want to thank all citizens and visitors for their collaboration in the washing of their boats and motors for the protection of the lake. At the beginning of the summer it was very hard to proceed and clean boats because many people said they never did it before and that they did not understand why we had to do it now. We explained that we needed to do it for the health of the lake. Boats can't be launched directly in the lake, we have to clean the boat before and we think most people have understood that and stop at the Community Center to clean it.
- 2- Regarding the 6 hours parking limits for boats: if you need more time during the week, you just need to ask for special permission from the administration at the Town Hall or from the landing attendant at the Community Center. This special permission is available only during the week. We ask for the collaboration of everyone to respect the 6 hours limit on the weekend (Friday to Sunday).
- 3- The Town is still waiting for an answer about our request for a grant under the PIQM Program for the new Town Hall.
- 4- On July 12th, we had a presentation about fire prevention. The chef fireman, Yves Robitaille, attempted to do a demonstration with one of our fire pumps on the lake. At this moment, we saw great difficulty to start the pump and some hoses leaked. Mr. Robitaille explained to us that we can't expect to use this type of fire pump for fighting a fire in a building. It is too dangerous because the person would not have all equipment for his protection. We are going to study other solutions.

### 4.2 Resolution 2014-93 - Payables

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

**THAT** the accounts listed below be ratified and paid:

JJq	le Log for 15411111 National			
No.	Payee	Amount	Date	Explanation
EFP-218		\$ 347,51	2014-07-14	•
	Revenu Canada	\$ 1 139,92		Federal payroll remittances June 2014
EFP-217	Ministre du Revenu Quebec	\$ 7 695,83	2014-07-15	Provincial payroll remittances April to June 201
EFP-221		\$ 1359,09	2014-07-16	Pay for period ending 2014-07-13
EFP-222		\$ 1617,15	2014-07-16	Pay for period ending 2014-07-13
EFP-223		\$ 325,85	2014-07-16	Pay for period ending 2014-07-13
EFP-224		\$ 719,69	2014-07-16	Pay for period ending 2014-07-13
EFP-225		\$ 1 055,65	2014-07-16	Pay for period ending 2014-07-13
EFP-219	Hydro-Québec	\$ 816,46	2014-07-18	Electricity 182 Barkmere road
EFP-226	Bell Mobilité	\$ 45,30		Mobile phones - employees
EFP-220	Hydro	\$ 40,39	2014-07-21	Electricity - Landing
	Master card	\$ 208,31		Miscillanious expenses
EFP-229		\$ 679,44		Pay for period ending 2014-07-27
EFP-230		\$ 1617,15		Pay for period ending 2014-07-27
EFP-231		\$ 1 359,09		Pay for period ending 2014-07-27
EFP-232		\$ 794,24		Pay for period ending 2014-07-27
EFP-233		\$ 579,68		Pay for period ending 2014-07-27
EFP-227	Bell Mobilité	\$ 149,87	2014-07-31	Phone Town hall
		\$20 550,62		Total - Bylaw 213
3701	Biofilia	\$459,90	2014-08-09	Biologist
3702	Chantal Raymond	\$103,48	2014-08-09	Expense account
3703	Léopold Laliberté-Guy	\$91,07	2014-08-09	Expense account
3704	Pompage Sanitaire Mont-Tremblant	\$609,37	2014-08-09	Restroom rental
3705	Entrepot de produits de bureau			Drum for printer
3706	Municipalité de Montcalm			Fire protection and Duncan road
3707	Équipement Moore Ltée			Temporary rental of a Town Hall
3708	Tremblay Savoie Lapierre		2014-08-09	·
3709	MRC des Laurentides			Fax and e-mail
3710	Entreprise Patrick Labrosse			Grass maintenance
3711	WSP Canada inc.			Advice on the condition and the durability
3712	Katia Morin			Expense account
3713	Dave Williams Roy		2014-08-09	Expense account
3714	Monique Bibeau	\$975,00	2014-08-09	Accounting
	TOTAL	\$33 622,29		

# **ADOPTED**

# 4.3 Resolution 2014-94 - Opening hours of Town Hall

**CONSIDERING** resolution 2012-45;

**CONSIDERING THAT** it is necessary to change the opening hours of Town Hall to maintain the quality of services provided to the residents;

**THEREFORE,** Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

**OF REPEAL** resolution 2012-45:

**THAT** opening hours of Town Hall be establish as follows:

During summer: from Tuesday to Saturday, from 9:00 a.m. to 12:00 a.m. and from 1:00 p.m. to 4:00 p.m.

During others seasons: from Monday to Friday, from 9:00 a.m. to 12:00 a.m. and from 1:00 p.m. to 4:00 p.m.

### AND

**THAT** these opening hours are effective from August 12<sup>th</sup>, 2014.

### **ADOPTED**

# 4.4 Resolution 2014-95 – Confirmation of amounts for the request for the grant Program "Initiative d'Investissement Local (IIL)"

**CONSIDERING** resolution 2014-75;

**CONSIDERING THAT** the Town must confirm the amount it will invest in the project;

**CONSIDERING THAT** the Town must invest at least 10% of eligible costs, for a total amount of \$4,300.00 in the actual grant request;

**THEREFORE**, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** the Town reserve the amount of \$4,300.00 for this project;

**AND** 

**THAT** reserve will be conditional on the receipt of the present grant from IIL and the the receipt for the grant by the "Programme d'infrastructure Québec-Municipalités (PIQM)".

### **ADOPTED**

# 4.5 Resolution 2014-96 – Approval and submission of management indicators 2012 of MAMOT

**CONSIDERING THAT** a copy of document "Management indicators 2012" was sent to the council members before the present meeting;

**THEREFORE,** Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** the council approve the management indicators 2012 of MAMOT and to submit same to the Ministry of Municipal Affairs, Regions and Land Occupancy.

### **ADOPTED**

# 4.6 Resolution 2014-97 – Presentation of preliminary financial statements at December 31<sup>th</sup>, 2013

**CONSIDERING** article 105 of Act of Cities and Towns, CQLR c C-19;

**CONSIDERING THAT** these financial statement must be verify by the secretary-treasurer and audited by the external auditor;

**CONSIDERING THAT** the audited documents will be presented at a future meeting;

**CONSIDERING THAT** the documents were presented to the council members before the present meeting;

**THEREFORE,** Councillor Marc Fredette moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**THAT** the council accept the preliminary submission of financial statements at December 31<sup>th</sup>, 2013.

# **ADOPTED**

# 4.7 Resolution 2014-98 - Presentation of comparative financial statements at June 30<sup>th</sup> 2013 and 2014

**CONSIDERING** article 105.4 of Act of Cities and Towns, CQLR c C-19;

**CONSIDERING THAT** the documents were presented to the council members before the present meeting;

**THEREFORE,** Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** the council accept the submission of comparative financial statements as at June 30<sup>th</sup>, 2013 and June 30<sup>th</sup>, 2014.

#### **ADOPTED**

### 5. <u>Human Resources</u>

# 5.1 <u>Resolution 2014-99 - Confirming the nomination of Ms. Katia Morin as General Director and Secretary-Treasurer</u>

**CONSIDERING THAT** under the resolution 2014-04 and the agreement signed on January 10<sup>th</sup>, 2014, the hiring of Ms. Katia Morin as General Director and Secretary-Treasurer was subject to a probation period of six (6) months;

**CONSIDERING THAT** the council members are satisfied with the work done in the course of her duties;

**THEREFORE,** Councillor Stephen Lloyd moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

**THAT** the council confirms the nomination of Ms. Katia Morin as General Director and Secretary-Treasurer.

### **ADOPTED**

### 6. <u>Urbanism</u>

# 6.1 Resolution 2014-100 - Nomination of members of the CCU

**CONSIDERING** the Bylaw 205;

CONSIDERING resolutions 2012-21 and 2012-64;

**CONSIDERING** the need to renew the mandates of members of the CCU;

**THEREFORE,** Councillor Stephen Lloyd moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**THAT** the mandates of the persons below, nominated as members of the CCU, are renewed for a period of one (1) year start on August 9<sup>th</sup>, 2014:

- 1- Luc Trépanier, Mayor
- 2- Stephen Lloyd, Councilor
- 3- Marc Fredette, Councilor
- 4- Susan de Schultess, resident
- 5- Ken Mann, resident
- 6- Sandra Matteau, resident
- 7- Marie-France Émard, resident
- 8- Barbara Pope, resident
- 9- Serge Thibault, resident

### **ADOPTED**

# 7. Environment

# 7.1 <u>Resolution 2014-101 - Repeal of resolution 2014-85 concerning the environmental consultant and septic conformity</u>

**CONSIDERING** resolution 2014-85;

**CONSIDERING THAT** the Town obtained the citizen's collaboration and received the requested report;

**CONSIDERING THAT** it is not necessary to proceed with the hiring of a firm to obtain this analysis and report;

**THEREFORE,** Councillor Jake Chadwick moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**TO REPEAL** resolution 2014-85.

#### **ADOPTED**

# 7.2 Resolution 2014-102 - Hiring of a firm to obtain septic data

**CONSIDERING** the importance of preserving the water quality of Bark Lake as drinking water supply and for swimming;

**CONSIDERING THAT** non-compliant septic systems contribute to undermining this goal;

**CONSIDERING THAT** it is necessary to have inspected by a specialized firm the septic systems of residences showing the most risk;

**THEREFORE,** Councillor Chantal Raymond moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** the Town of Barkmere mandates a firm to carry out inspections of fifteen (15) residences around the lake.

**THAT** the expenditure not exceed \$ 3,000.00 excluding taxes;

**AND** 

**THAT** the Director General be authorized to engage this expense.

# **ADOPTED**

# 7.3 Resolution 2014-103 - Duration of permit for septic system work at 10 Duncan Road East

**CONSIDERING** the importance of preserving the water quality of Bark Lake as drinking water supply and for swimming;

**CONSIDERING THAT** the residents must carry out work to install a new septic system;

**CONSIDERING THAT** this work must be completed before the winter;

**THEREFORE,** Councillor Jake Chadwick moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**THAT** the municipal inspector issues a permit for one (1) month for the work to be done before winter. The work must be carried out between September 1<sup>st</sup> and October 1<sup>st</sup> 2014.

#### **ADOPTED**

### 7.4 Project update: Revitalization of shoreline

#### Councillor Jake Chadwick:

There is a new project this summer with a few landowners who agree to revitalize their shorelines. On July 27th, a biologist of the OBVRPNS (organisation des bassins versants des rivières Rouge, Petite Nation et Saumon) took photos and brought plants. Currently, the project is progressing and there will be a blog on the website of the Town to show the evolution of this project. There are already three (3) citizens who have agreed to be case studies to demonstrate the operation on the sites and the result of a revitalization of their shorelines. Many sites were damaged by the tornado last year. Since the project began, we have planted two hundred (200) plants and shrubs and we already see progress. On the city website, under Environment, you can also find interesting documentation on shorelines from CRÉ Laurentides. Since the project has started several citizens have approached us to learn how to replicate the same thing on their property. It's very positive.

In the name of the Council, the Mayor, Luc Trépanier, thanked the environment committee for this initiative and all volunteers for planting plants and shrubs.

# 8. Public services

### 8.1 Activity report - Committee for Project 120 Kv line of Hydro-Quebec

Ms. Marie-Hélène Gauthier, president of the committee:

Early in the process, we gave Hydro-Quebec a document with all our concerns. Hydro-Québec has received many complaints and concerns from the communities and they formed a committee including all stakeholders in the communities in the study area: 18 people, in addition to representatives of both the MRC, CRE and Hydro-Quebec. There are no elected officials on the committee. They are there to find a solution since there is a shortfall of power in the Laurentians.

The Regional Technical Committee is looking for a solution with the least impact and the solution of a line through the center is the one that will be analyzed next September. This option will pass through Saint-Adolphe, being the one with the least impact on the human level (no expropriation) and whose visual perspectives can be optimized. There are several things that they should consider:

- 1- To reduce the visual impact, Hydro-Québec plans to use pylons of the same height and even a little wider, however deforestation is substantially the same as for existing pylons and they will be less visible.
- 2- Hydro-Québec is committed to respect a buffer zone around wetlands. Currently, the committee is working to complete the mapping and to ensure that all wetlands are identified.
- 3- For Barkmere specifically, we are checking the status of incompatible uses that could affect the water quality of the lake.

In short, the pylons should be in place in 2016.

The Mayor, Luc Trépanier, would like to thank the Committee, especially Marie-Hélène and Charles Huot, for their work and involvement in this case which is very important. They spend a lot of time and put a lot of energy into this issue.

# 9. <u>Legal affairs</u> (removed)

# 9.1 <u>Illegal Road - Cope Bay (removed)</u>

# 10 End of Session

The next regular Council session shall be held on September 13<sup>th</sup>, 2014, at 10:00 AM, in the Community Center at Barkmere, Quebec.

# 10.1 Resolution 2014-104 - End of session

The meeting is adjourned at 11:57 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab, and resolved unanimously by the present members:

**THAT** the session of the Town Council be adjourned.

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Approved by:	Certified by:
Luc Trépanier, Mayor	Katia Morin, DG

# Permis et Certificats d'Autorisation pour Juillet 2014 - Ville de Barkmere

PERMIS DE CONSTRUCTION						
Data		Permis		Turne	1.05	Description
Date	Year	Category	Number	Type Constuction, réno, reconstruction, agrandissement	LDE	Description
03-juil-14	2014	С	11	Rénovation	3099	Ajout d'un balcon, ajout d'une véranda sur un balcon existant, construction d'une "pump house"
15-juil-14	2014	С	15	Rénovation	0173	Rénovation d'un muret de pierre, rénovation de galerie latérale, ajout d'une clôture
24-juil-14	2014	С	16	Rénovation	7729	Rénovation d'un trottoir existant + ajout d'une section de trottoir + erection d'un muret de pierre
30-juil-14	2014	С	17	Rénovation	2760	Réfection de la toiture + remplacé soffite + remplacer porte arrière
31-juil-14	2014	С	18	Rénovation	6883	Remplacement de la structure sous la verrière, réno de la verrière, réfection de la toiture
15-juil-14	2013	С	09	Installation septique	6542	Construction d'une nouvelle installation septique

CERTIFICAT D'AUTORISATION						
Date		Permis		Type Constuction, réno, reconstruction, agrandissement, ouvrage	Description	
Date	Year	Category	Number	Type Constuction, réno, reconstruction, agrandissement, ouvrage	LDE	Description
18-juil-14	2014	CA	15	Ouvrage rive / littoral	ILE-2	Ajout d'une section de quai flottant (avec démarches au Centre d'Expertise Hydrique du Québec)
09-juil-14	2014	CA	18	Abattage d'arbre	6640	Abattage d'arbres dangereux
12-juil-14	2014	CA	19	Ouvrage rive / littoral	8290	Reconstruction et agrandissement d'un quai (avec démarches au Centre d'Expertise Hydrique du Québec)
17-juil-14	2014	CA	21	Abattage d'arbre	7499	Abattage de trois (3) arbres malade, mort et dangereux
29-juil-14	2014	CA	22	Abattage d'arbre	6727	Abattage de trois (3) arbres : deux (2) morts et un (1) dangereux pour le bâtiment principale
30-juil-14	2014	CA	23	Ouvrage rive / littoral	5671	Réfection du platelage du quai de baignade
30-juil-14	2014	CA	24	Ouvrage rive / littoral	1731	Construction d'un quai sur pieux (avec démarches au Centre d'Expertise Hydrique du Québec)

Pumped by	Pumped date	LDE	Receiving date
Pompage Sanitaire Mont-Tremblan	2014-05-27	5672	08-juil-14
Construction RG Miller Inc	2014-05-21	8170	11-juil-14
Construction RG Miller Inc	2014-05-21	8146	11-juil-14
Construction RG Miller Inc	2014-05-22	6285	11-juil-14
Construction RG Miller Inc	2014-05-22	7199	11-juil-14
Construction RG Miller Inc	2014-06-05	5378	11-juil-14
Construction RG Miller Inc	2014-05-29	1187	11-juil-14
Construction RG Miller Inc	2014-06-23	L-502	11-juil-14
Construction RG Miller Inc	2014-07-04	8662	11-juil-14
Construction RG Miller Inc	2014-07-04	3285	11-juil-14
R. O'Shaughnessy	2014-07-04	8602	12-juil-14
R. O'Shaughnessy	2014-07-02	8580	12-juil-14
R. O'Shaughnessy	2014-07-02	8535	12-juil-14
R. O'Shaughnessy	2014-07-02	6892	12-juil-14
R. O'Shaughnessy	2014-07-01	5839	12-juil-14
R. O'Shaughnessy	2014-07-04	8470	12-juil-14
R. O'Shaughnessy	2014-07-04	8460	12-juil-14
R. O'Shaughnessy	2014-07-04	8506	12-juil-14
R. O'Shaughnessy	2014-07-04	8530	12-juil-14
R. O'Shaughnessy	2014-07-04	4182	12-juil-14
R. O'Shaughnessy	2014-07-04	8661	12-juil-14
R. O'Shaughnessy	2014-07-04	6373	12-juil-14
R. O'Shaughnessy	2014-07-04	L-702	12-juil-14
R. O'Shaughnessy	2014-07-06	7599	12-juil-14