



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD MAY 14<sup>TH</sup>, 2016 AT 10:10 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC**

<b>In attendance :</b>	The Mayor	Luc Trépanier
	Councillors	Jake Chadwick Tim Kalil Marc Fredette Stephen Lloyd Chantal Raymond Bruce MacNab
	Director General	Steve Deschenes

**1. Resolution 2016-043 – Approval of the proposed agenda**

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Jake Chadwick, and it is adopted unanimously by the present members:

**1. Approval of the agenda**

**2. Adoption of the minutes**

2.1 Regular meeting held on april 9th, 2016

**3. Current business**

- 3.1 Announcements
- 3.2 Correspondence
- 3.3 BLPA
- 3.4 Follow-up from last meeting
- 3.5 Question period (30 minutes)

**4. Finance and Administration**

- 4.1 Town Manager's report
- 4.2 Accounts payable
- 4.3 Resolution – Hiring of landing attendant
- 4.4 Resolution – Fixed Loan Bylaw 237
- 4.5 Resolution – Registration of the Town of Barkmere in the grant program TECQ
- 4.6 Resolution – Authorization to claim a bid bond

**5. Urban planning**

- 5.1 Resolution – Approval of Plans Pursuant to By-Law No. 206 - Architectural Installation and Integration Plan (PIIA)
- 5.2 Resolution - Subdivision: 10% parks and playgrounds

**6. Publics services**

- 6.1 Resolution – The contract award for maintenance for summer 2016
- 6.2 Resolution – Adoption of the Bylaw 239 amending Bylaw 207 decreeing the imposition of a tax for the financing of 9-1-1 emergency centers

## **7. Infrastructures**

7.1 Resolution – Contract Award - Construction of Town Hall and community center

## **8. R.C.M. and governmental affairs**

8.1 Mayor's report

8.2 Resolution – Mayor substitution by the councilor Chantal Raymond to the next Council of Mayors of the MRC des Laurentides

## **9. Meeting adjournment**

### **ADOPTED**

## **2. Adoption of the minutes**

### **2.1 Resolution 2016-044 – Adoption of the minutes of the regular meeting held on April 9th 2016**

**Recognizing** that all the members of this meeting received a copy of the minutes at least 24 prior to this meeting according to provisions of the article 333 of the *Cities and Towns Act* (R.S.Q. c.C-19)

THEREFORE, it is proposed by Councillor Chantal Raymond, and seconded by Councillor Tim Kalil, and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of the municipal council held on April 9th, 2016, be adopted as proposed.

### **ADOPTED**

## **3. Current Affairs**

### **3.1 Announcements**

The navigation buoys were installed this last week. The landing attendants started to work on weekends to control the access of boats to the Lake, and to ensure that they are decontaminated. The permanent employees of the Town are taking care of controlling the access during the week.

### **3.2 Correspondence**

We have received the letter from the Minister of Municipal Affairs, Martin Coiteux, confirming that the Town of Barkmere will receive the grant from the PIQM program for the construction of the new municipal building. We are eligible to the full amount of the grant, that is, 65% of the admissible costs, which is excellent news. The construction will start very soon.

We will now submit another grant request for the construction of that building within the TECQ program. If this request is accepted, the construction of the new building will be almost entirely subsidized, without having to use the accumulated surplus of the Town, that

is, without having to use our tax money.

The Ministry of Municipal Affairs has also advised us that they decided to increase the 9-1-1 tax, which appears on the telephone bills. We have no other choice but to accept, but we still have to adopt a taxation bylaw for that reason.

The Municipality of Montcalm has transmitted a resolution requesting that the Ministry of Transportation to act on the situation of the bridges on Larose road, which cross public lands. As we know, these bridges are damaged by the forestry trucks, and are also often flooded in Spring, blocking the access, potentially isolating residents from lakes Charest and Munich, as well as our own residents of Duncan Road.

Finally, we received a letter from the MNA of Argenteuil, Yves Saint-Denis, advising us of the available amounts for the improvements to the municipal roads in 2016. We will come back with a resolution at the next Council for the use of that grant.

### **3.3 BLPA**

Ms. Donna Florence, from the BLPA, informed us that they will be replacing a dock soon on Goulden Island. The season opener will be held on June 25<sup>th</sup> at 5:00 PM following the AGM which will take place at 4:00 PM. Their membership package will be mailed this week. They will be again coordinating the large item barge pick-up in August.

### **3.4 Follow up from last meeting**

All questions were answered during the meeting.

We have discussed the situation again during our caucus this past week. All councillors are in agreement that giving \$450 per family in Barkmere for day camp activities is simply not possible.

### **3.5 Question Period (30 minutes)**

Beginning of the question period: 10:26

Mrs. Andrea Leber: Is that the meeting of June 18<sup>th</sup> will be formal or informal.

The meeting will be open to any discussion of urban planning and the future of our Town.

Brenda Bartlet: What happens with the route of the Hydro-Quebec line.

We do not yet know the path that will be chosen. However, no matter the route, the Town of Barkmere will not be visually affected by the additional line.

André Bellerose: Tree in the stream is still not removed.

During the spring flood, the administration of the Town is observing potential changes on a daily basis that may impede the flow of water. The administration of the Town will proceed with the tree removal during the low water period.

End of question period: 10:42

## **4. Finance and Administration**



#### **4.3 Resolution 2016-046 – hiring of landing assistant**

**CONSIDERING THAT** the Town has to fill the positions of landing attendants for this summer;

**THEREFORE**, Councillor Tim Kalil moved, Councillor Bruce Macnab seconded, and it was unanimously resolved by all present:

**TO HIRE** Mrs Alissa Meurs Bibeau as landing attendant for the summer 2016 at the hourly rate of \$12.25.

#### **ADOPTED**

#### **4.4 Resolution 2016-047 – Fixed Loan Bylaw 237**

**CONSIDERING THAT** the Town Council has adopted at its council meeting of March 12<sup>th</sup>, 2016 the Loan Bylaw 237;

**CONSIDERING THAT** Loan Bylaw 237 must be approved by the Minister of Municipal Affairs and Land Occupancy;

**CONSIDERING THAT** administrative staff of the Ministry of Municipal Affairs, Regions and Land Occupancy must validate and verify the Loan Bylaw 237 before the ministry's signature;

**CONSIDERING THAT** administrative staff of the Ministry of Municipal Affairs, Regions and Land Occupancy asked for clarification with regard to monetary allocations for the Town in the Loan Bylaw 237;

**CONSIDERING THAT** the Town may change a Loan Bylaw by conditional resolution not to increase the initial amount decreed the loan;

**THEREFORE**, Councillor Marc Fredette moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

**TO MODIFY** Bylaw 237 to introduce, after Article 3, the following provision:

**3.1** For the purposes of paying the expenses under this law, the council affects the amount of \$ 160,705 from the accumulated surplus of the Town.

#### **ADOPTED**

#### **4.5 Resolution 2016-048 – Registration of the town of Barkmere in the grant program TECQ**

**CONSIDERING** the Town has taken note of the Guide for terms of payment of the government contribution under the program of the gas tax and the contribution of Quebec (TECQ) for the years 2014-2018;

**CONSIDERING** the Town must comply with the terms of this guide that apply to it to receive the government contribution that was confirmed in a letter to the Minister of Municipal Affairs and Land Occupancy;

**THEREFORE**, Councillor Tim Kalil moved, Councillor Bruce Macnab seconded, and it was unanimously resolved by all present:

#### **THAT**

- The Town agrees to comply with the terms of the guide that apply to it;
- The Town is committed to being the only responsible and save harmless Canada and Quebec as well as their ministers, officers, employees and agents from any liability for claims, demands, losses, damages and costs of all kinds as having a foundation imposed on a person injury, death of the latter, damage to property or loss of property due to a deliberate or negligent act directly or indirectly arising from investment through financial support obtained in TECQ part of the 2014-2018 program;
- The Town approves the content and authorizes the sending to the Ministry of Municipal Affairs and Occupancy work of the programming area attached to this and all other documents required by the Ministry to receive the government contribution he who was confirmed in a letter from the Minister of municipal Affairs and land;

#### **ADOPTED**

#### **4.6 Resolution 2016-049 – Authorization to claim a bid bond**

**CONSIDERING THAT** the Town has made a public tender for the construction of the Town Hall and the community center;

**CONSIDERING THAT** the Town must award contract for the Town Hall and the community center construction to the lowest compliant bidder;

**CONSIDERING THAT** the lowest conforming bidder is Les Constructions Tetris inc.

**CONSIDERING THAT** we have received written confirmation of withdrawal from the firm Les Constructions Tetris inc. for failing to provide a performance bond as required by the tender;

**THEREFORE**, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

**AUTHORIZE** the general director Steve Deschenes to file and sign the required effects to avail ourselves of the bid bond with L'Unique assurances générales inc.

**ADOPTED**

**5. Urban Planning**

**5.1 Resolution 2016-050 – Approval of Plans Pursuant to By-Law No 206- Architectural**

**WHEREAS THE** construction of a two storey residential building located at 20 Priests' Road is subject to review under Architectural Installation and Integration Plan (PIIA) bylaw #206;

**WHEREAS THE** project was studied by the Consultative Committee on Urbanism (CCU), at its April 28, 2016 meeting, in accordance with the criteria set forth in the Architectural Installation and Integration Plan (PIIA) bylaw #206;

**WHEREAS THE** CCU unanimously supports the project, all while proposing an additional suggestion;

**WHEREAS THE** Municipal Council of the Town of Barkmere has reviewed the additional suggestion of the CCU;

**THEREFORE**, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**THAT** the Municipal Council of the Town of Barkmere approve the plans and documents submitted under the Architectural Installation and Integration Plan (PIIA) bylaw #206 for the project at 20 Priests' Road;

**THAT** the building inspector issue the permit related to the review of the project pursuant to the Architectural Installation and Integration Plan (PIIA) bylaw #206, all while taking into consideration the following additional suggestion:

- ensuring that exterior lighting associated with the building are not permitted except where required for safety reasons around doorways or stairwells.

**ADOPTED**

**5.1 Resolution 2016-051 – Subdivision : 10% parks and playgrounds**

**CONSIDERING** the permit requested for the subdivision number 2014-L-03;

**CONSIDERING** the rules of ten percent (10 %) in the *Act Respecting Land use Planning and Development*, CQLR c A-19.1 and the Bylaw 202 named “*Subdivision Bylaw*” regarding parks and playgrounds;

**CONSIDERING** the evaluation of the firm *Bruyère et Charbonneau*;

**THEREFORE**, Councillor Marc Fredette moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

**TO ACCEPT** to take ten percent (10 %) in cash based on the value of \$ 195 000 of the land in the request for the subdivision, an amount of \$19,500 which will be deposited to the reserved fund for parks and playgrounds.

**ADOPTED**

**6. Public Services**

**6.1 Resolution 2016-052 – The contract award for maintenance for summer 2016**

**CONSIDERING THAT** the Town must make the spring cleaning as well as landscape maintenance for the summer season 2016;

**CONSIDERING THAT** this work is divided into two components:

PART I – Clean sand on either side of the roads

PART II – General maintenance of public areas

**THEREFORE**, Councillor Bruce Macnab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

**TO ACCEPT** the bid from the Patrick Labrosse Company for summer season 2016 for the following amounts:

**Part I – Clean sand**

Season 2016: \$ 995,00 taxes not included

**Part II – General maintenance of public areas**

Season 2016 \$ 1 395,00 taxes not included

**For total amount of:**

Season 2016: \$ 2 390,00 taxes not included

**ADOPTED**



**6.2 Resolution 2016-053 – Adoption of the Bylaw 239 amending Bylaw 207 decreeing the imposition of a tax for the financing of 9-1-1 emergency centers**

**CONSIDERING THAT** the Town of Barkmere has received a request to change the law decreeing the imposition of a tax to finance 9-1-1 emergency centers from the department of Property Taxation and Assessment of the Ministry of Municipal Affairs, regions and land occupancy, asking us to change the monthly rate of taxation;

**CONSIDERING THAT** under section 244.69 of the *Municipal Taxation Act* ( R.S.Q. c.F - 2.1) the adoption of this law does not need to be preceded by a notice of motion.

**THEREFORE**, Councillor Chantal Raymond moved, Councillor Jake Kalil seconded, and it was unanimously resolved by all present:

**TO ADOPT Bylaw 239.**

**ADOPTED**

**7. Infrastructures**

**7.1 Resolution 2016-054 – Contract Award-Construction of Town Hall and community center**

**CONSIDERING** the Town has requested bids for its public tender number 2016-001 for the construction of Town Hall and community center

**CONSIDERING** the opening of public tenders dated February 19<sup>th</sup>, 2016 for the construction of the Town Hall and community center;

**CONSIDERING** the Town received eight (8) bids;

**THEREFORE**, Councillor Tim Kalil moved, Councillor Bruce Macnab seconded, and it was unanimously resolved by all present:

**THAT** the municipal council of the Town of Barkmere, following the recommendation of the Parent -Labelle architect firm inc.

- gives to the company "Groupe Laverdure Construction inc. " having submitted the lowest compliant bid, the contract for the construction of the Town Hall and community center, for a maximum amount of \$ 689 022.18, including taxes, according to their tender following the public tender number 2016-001. All "subject to the approval of the Loan By-law 237 by the Minister of Municipal Affairs and Land Occupancy "

**AND**

**THAT** the general manager be authorized to sign for and on behalf of the Town, all documents necessary for the implementation of this resolution.

## Tender Opening Report

### VILLE DE BARKMERE

Ouverture des soumission appel d'offres Barkmere 2016-001

Vendredi le 19 février 2016

HEURE: 13h31

Entrepreneur général	Prix soumis
1 <u>DAVID PROVOST construction</u>	<u>918 600,81</u>
2 <u>TISSEUR Entrepreneur general</u>	<u>605 300.00</u>
3 <u>Construction de bois</u>	<u>676 474.91</u>
4 <u>Construction K&amp;B</u>	<u>724 342.00</u>
5 <u>SIA Construction</u>	<u>741 533.11</u>
6 <u>Bois &amp; Nature Construction</u>	<u>924 462.99</u>
7 <u>GRUPE CARDINAL</u>	<u>987 300.00</u>
8 <u>GRUPE LAVERDURE Construction</u>	<u>689 022.18</u>
9 _____	_____
10 _____	_____

#### TÉMOINS

  
STEVE DESCHENES  
DIRECTEUR GÉNÉRAL ET SECRÉTAIRE-TRÉSORIER

  
DAVE BOY  
DIRECTEUR GÉNÉRAL ADJOINT ET SECRÉTAIRE-TRÉSORIER ADJOINT

### **ADOPTED**

## **8. R.C.M and government affairs**

### **8.1 Mayor's report**

The last meeting of the MRC Council was mostly a meeting of numbers, with the presentation of the financial statements of the MRC and of its affiliated organizations. The accumulated surplus of the MRC is decreasing more and more, and is at the limit of the "fiscal safety". This means that there is not much cushion to face some unforecasted situations. Also, the MRC is currently working on plans to stimulate the economic development of the region. These plans will involve more expenses in that sector, and will necessarily translate in an increase of the quota-shares, therefore, of our taxes.

One good news: the MRC decided to give back to the municipalities that have eco-centres part of the recycling rebates, to help them finance the activities of these centres. This is a request that the Mayors around here had made last year, because the two larger eco-centres of Mont-Tremblant and Ste-Agathe-des-Monts were subsidized, but not the smaller regional centres. Since the Town of Barkmere is organizing two mobile eco-centres during the summer, we will receive the sum of \$147.75 for their operation.

**8.2 Resolution 2016-055 – Mayor substation by the councillor Chantal Raymond to the next Council of Maors of the MRC des Laurentides**

**CONSIDERING THAT** the Mayor Luc Trépanier and the Pro-Mayor Jake Chadwick cannot attend the next Council of Mayors of the MRC des Laurentides;

**THEREFORE**, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

**TO MANDATE** the councilor Chantal Raymond to represent the Town of Barkmere at the meeting of Council of Mayors of the MRC des Laurentides held May19<sup>th</sup> 2016 with the power of vote and the attributable expenditure allocations.

**ADOPTED**

**9. Meeting adjournment**

The next regular meeting will be held on June 11<sup>th</sup> 2016 at 10:00 at the community center of the Town of Barkmere, Québec.

**9.1 Resolution 2016-056 – End of session**

The meeting was adjourned at 11:17

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab and resolved unanimously by the present members;

That the session of the Town council be adjourned.

**ADOPTED**

Approved by:

Certified by:

\_\_\_\_\_  
Luc Trépanier, Mayor

\_\_\_\_\_  
Steve Deschenes, Director general  
and secretary-tresorer

## Permis et Certificats d'Autorisation pour Avril 2016 - Ville de Barkmere

<b>PERMIS DE CONSTRUCTION</b>						
Date	Permis			Type <small>Construction, réno, reconstruction, agrandissement</small>	LDE	Description
	Year	Category	Number			

<b>CERTIFICAT D'AUTORISATION</b>						
Date	Permis			Type <small>Construction, réno, reconstruction, agrandissement, ouvrage</small>	LDE	Description
	Year	Category	Number			

<b>PERMIS DE LOTISSEMENT</b>						
Date	Permis			Type <small>Opération cadastrale, regroupement</small>	LDE	Description
	Year	Category	Number			
04-avr-16	2016	L	02	Regroupement	1450	Nouveau numéro de cadastre 2-125
04-avr-16	2016	L	03	Regroupement	1490	Nouveau numéro de cadastre 2-126
28-avr-16	2016	L	04	Attribution d'un numéro de cadastre	2890	Nouveau numéro de cadastre 4-7

## VIDANGES SEPTIQUE - AVRIL 2016

Receiving date	LDE	Owner	Pumped date	Pumped by