

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BARKMERE HELD ON DECEMBER 2016 AT 11:05 AT THE COMMUNITY CENTRE OF BARKMERE (QUEBEC).**



In attendance :	The mayor	Luc Trépanier
	Councilors	Marc Fredette Chantal Raymond Stephen Lloyd Tim Kalil
	General Director, and Secretary-Treasurer	Bruce MacNab Jake Chadwick
		Steve Deschenes
Absent		

**1. RESOLUTION 2016-128 – Approval of the agenda**

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Chantal Raymond, and it is adopted unanimously by the present members:

**THAT** the agenda be adopted as proposed;

**1. Approval of the agenda**

**2. Adoption of the minutes**

- 2.1 Regular meeting held October 8th 2016
- 2.2 Regular meeting held November 12th, 2016

**3. Current business**

- 3.1 Announcements
- 3.2 Correspondence
- 3.3 BLPA
- 3.4 Follow-up from last meeting
- 3.5 Question period (30 minutes)

**4. Finance and Administration**

- 4.1 Town Manager's report
- 4.2 Accounts payable
- 4.3 Resolution – Presentation of the extract from the public register of donations
- 4.4 Resolution – Nomination of the Independent Auditor for the financial statements ending on December 31th, 2016
- 4.5 Resolution - Program update to the TECQ 2014-2018 grant program
- 4.6 Allocation of a portion of the Parks and Playgrounds Fund

**5. Public services**

- 5.1 Resolution – Authorization to sign the contract for the fire service of the Régie incendie Nord Ouest Laurentides.

**6. R.C.M. and governmental affairs**

6.1 Mayor's report

**7. Meeting adjournment**

**ADOPTED**

**2. Adoption of minutes**

**2.1 Resolution 2016-129 – Adoption of the minutes of the regular meeting held on October 8th 2016**

**CONSIDERING THAT** a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

**THEREFORE**, it is proposed by Councillor Chantal Raymond, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of the municipal council held on October 8th, 2016, be adopted as proposed.

**ADOPTED**

**2.2 Resolution 2016-130 – Adoption of the minutes of the regular meeting held on November 12th 2016**

**CONSIDERING THAT** a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

**THEREFORE**, it is proposed by Councillor Chantal Raymond, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of the municipal council held on November 12th, 2016, be adopted as proposed.

**ADOPTED**

**3. Current business**

**3.1 Announcements**

Mayor Luc Trépanier held a minute of silence in memory of Mr. Ron Thompson who passed away in November after a very courageous battle with cancer. Mr. Thompson, whose cottage was in Miller Bay, was a long-time resident of Barkmere for more than 40 years . He was very passionate about not only his love for the lake,

but his commitment to protecting the lake. There is a Guest Book available at the Beechwood Cemetery (Ottawa) website .

Annual Budget 2017 was adopted, with the three-year Capital expenditures program and the 2017 taxation rates in an Extraordinary Meeting prior to regular council meeting.

For those interested, there will be an official «political» opening of the Town hall on Monday, December 19th 2016. Mr. Yves St-Denis, M.N.A. for Argenteuil will be present. Mr. St-Denis helped us greatly in obtaining a grant for the Municipal Building. Also present will be Mr. David Graham, M.P. for Laurentides-Labelle.

Please note that the Town Hall administration will be closed from Monday, December 26<sup>th</sup> to January 8<sup>th</sup>, 2017.

Please also note that the new address of the Town Hall is now 199 chemin Barkmere, Barkmere, J0T 1A0.

### **3.2 Correspondences**

No correspondence

### **3.3 BLPA**

Mr. Marc-Olivier Duchesne, newly appointed on the board of the BLPA, informed us that the BLPA journal will be published in January. The BLPA has transmitted to the town of list of suggested improvements for Goulden Island.

### **3.4 Follow-up from last meeting**

Follow up on work done on Municipal building: the demolition of old town hall will be finalised shortly. A new electrical panel has been installed in the future garage. The landing has been fixed, with added concrete blocks near the water, with asphalt and gravel to stabilise it. Priests' road has been repaired near the rental docks and rocks have been installed near the shoreline to protect plants that were replanted near the shoreline last summer. New street signs have been put up on Patry road.

### **3.5 Question period (30 minutes)**

Beginning of questions period : 11:16

Andrea Leber: with the new hiking trail on Goulden Island what will be the risks in civil liability for the Town.

We are covered by our insurance company and the new facilities will be equipped with safety fact panels.

Andrea Leber: how non-residents will benefit for Goulden Island.

In the past, we have consulted the residents of the village and asked them about

their interests in setting up a shuttle. The resident of the village have shown no interest. We opted for the creation of a waterfront park with a dock.

Ken Walker: Thank you to the Council and employees for the excellent work done in the year 2016 and particularly for the management of the Myriophyll issue.

End of questions period : 11:24

#### 4. Finance and Administration

##### 4.1 Town Manager's report

We have not issued any building permits, 2 certificates of authorization and no SPAIP application and 1 subdivision application. We have received no confirmation of septic pumping.

Concerning transfers, we received 4 transactions from the MRC des Laurentides

##### 4.2 RESOLUTION 2016-131 - Accounts payable

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

**THAT** the accounts listed below be ratified and paid:

Ville de Barkmere					
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant					
Town of Barkmere					
Cheque Log for 15411111 National Bank - Mont-Tremblant					
No.	Bénéficiaire/Payee	Montant/Amount	Date	Explication	Explanation
EFP-569		\$2 018,07	2016-11-30	Paie période 26 novembre 2016	Pay period ending November 26,2016
EFP-570		\$1 403,94	2016-11-30	Paie période 26 novembre 2016	Pay period ending November 26,2016
EFP-571		\$154,65	2016-11-29	Paie période 26 novembre 2016	Pay period ending November 26,2016
EFP-572	Hydro-Québec	\$17,91	2016-12-01	Électricité - 182 ch. Barkmere	Electricity -182 Barkmere road
EFP-573	Bell Canada	\$157,78	2016-12-13	Ligne téléphonique hôtel de ville	Phone lines Town Hall
EFP-574	MasterCard	608,29	2016-12-06	Dépenses diverses	Miscellaneous expenses
	Paielements Globaux Canada SENC	40,24	2016-12-01	Monthly location base carte débit	Monthly debit card base location
<b>TOTAL :</b>		<b>\$4 400,88</b>		<b>Total - Règlement 213</b>	<b>Total - Bylaw 213</b>
4176	Chantal Raymond	\$312,24	2016-12-10	Comptes de dépenses	Expenses account
4177	Jake Chadwick	\$558,23	2016-12-10	Comptes de dépenses	Expenses account
4178	Dave Williams Roy	\$263,73	2016-12-10	Comptes de dépenses	Expenses account
4179	Steve Deschenes	\$294,26	2016-12-10	Comptes de dépenses	Expenses account
4180	Jean-Louis Courteau	\$258,69	2016-12-10	Vérification structure flottante	Dock inspection
4181	Les Entreprises d'Électricité Lumitech	\$5 482,01	2016-12-10	Projet hôtel de ville	Town Hall project
4182	DWB Consultants	\$287,44	2016-12-10	Projet hôtel de ville	Town Hall project
4183	Ministre des Finances du Québec (CEAEQ)	\$254,80	2016-12-10	Test chimie	Chemical tests
4184	Laurentides Télécommunication	\$2 099,81	2016-12-10	Projet hôtel de ville	Town Hall project
4185	Gestion Uni-Globe Inc.	\$4 972,67	2016-12-10	Projet hôtel de ville	Town Hall project
4186	Pierre Leblanc	\$10 147,00	2016-12-10	Projet hôtel de ville	Town Hall project
4187	Tremblay Savoie Lapierre	\$17 823,50	2016-12-10	Consultation légale	Legal consulting
4188	Groupe Laverdure Construction Inc.	\$118 590,76	2016-12-10	Projet hôtel de ville	Town Hall project
4189	Équipe Laurence	\$2 155,78	2016-12-10	Projet hôtel de ville	Town Hall project
4190	Matériaux R. McLaughlin Inc.	\$8,02	2016-12-10	Quincaillerie	Hardware
4191	Richard O'Shaughnessy	\$3 442,20	2016-12-10	Escaliers île Goulden	Goulden Island stairs
4192	Luc Trépanier	\$2 196,34	2016-12-10	Remplacement chèque 4151 (refusé par la banque)	To replace cheque 4151 (refused by bank)
4193	Hydro-Québec	\$331,13	2016-12-10	Projet hôtel de ville	Town Hall project
4194	Bell Canada	\$3 497,97	2016-12-10	Projet hôtel de ville	Town Hall project
4195	Ministre des Finances du Québec (CEH)	\$70,42	2016-12-10	Barrage	Dam
4196				Annulé	Cancelled
4197	Tim Kalil	\$241,45	2016-12-10	Comptes de dépenses	Expenses account
4198	Gilbert Miller & Fils Ltée	\$4 426,54	2016-12-10	Réparation descente	Access repair
4199				Annulé	Cancelled
4200	Dave Williams Roy	\$1 434,19	2016-12-10	Remplacement chèque 4174 (chèque perdu) + correction montant	To replace cheque 4151 (lost) + amount corrected
<b>TOTAL CHEQUES:</b>		<b>\$179 149,18</b>			
<b>GRAND TOTAL:</b>		<b>\$183 550,06</b>			

**ADOPTED**

**4.3 RESOLUTION 2016-132 – Extract of the public register of benefits received by Council members for a value exceeding \$100 for the year 2016**

**CONSIDERING** paragraphs 3 and 4 of article 6 of the Municipal Ethics and Good Conduct Act (CQLR c E-15.1.0.1) in regards to the statement required of a Council member after receiving a gift, hospitality or other benefit which is not a purely private nature and not prohibited under subparagraph 4 of the first paragraph of the article 6 of said law;

**CONSIDERING** paragraph 2 of article 2 of Bylaw # 214;

**CONSIDERING THAT** the Council members declare not to have received a gift, hospitality or other benefit and no records mention receipt of a benefit by a Council member for year 2016;

**THEREFORE**, Councillor Stephen Lloyd moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

**THAT** the Town Council of Barkmere accept the presentation of the report from the Secretary-Treasurer of this extract of the public registry of benefits received by Council members for a value exceeding \$100 for year 2016:

Number of statements filed: No statement filed.

**ADOPTED**

**4.4 RESOLUTION 2016-133 – APPOINTMENT OF THE AUDITOR FOR 2016**

**CONSIDERING THAT** it is required to appoint an Auditor for financial year 2016;

**THEREFORE**, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** the Town of Barkmere appoint André Charest C.P.A. as Auditor for financial year 2016;

**AND**

**TO AUTHORIZE** the Director General to sign documents to confirm this appointment.

**ADOPTED**

**4.5 RESOLUTION 2016-134 – Update for registration of the Town of Barkmere in the grant program TECQ**

**CONSIDERING** the Town has taken note of the Guide for terms of payment of the government contribution under the program of the gas tax and the contribution of Quebec (TECQ) for the years 2014-2018 ;

**CONSIDERING** the Town must comply with the terms of this guide that apply to it to receive the government contribution that was confirmed in a letter to the Minister of Municipal Affairs and Land Occupancy;

**THEREFORE**, Councillor Tim Kalil moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**THAT**

- The Town agrees to comply with the terms of the guide that apply to it;
- The Town is committed to being the only responsible and save harmless Canada and Quebec as well as their ministers, officers, employees and agents from any liability for claims, demands, losses, damages and costs of all kinds as having a foundation imposed on a person injury, death of the latter, damage to property or loss of property due to a deliberate or negligent act directly or indirectly arising from investment through financial support obtained in TECQ part of the 2014-2018 program;
- The Town approves the content and authorizes the sending to the Ministry of Municipal Affairs and Occupancy work of the programming area attached to this and all other documents required by the Ministry to receive the government contribution he who was confirmed in a letter from the Minister of municipal Affairs and land;
- the Town is committed to achieving a minimum capital municipal infrastructure set at \$ 28 per capita per year, or a total of \$ 140 per capita for all five years of the program ;
- the Town agrees to inform the Ministry of Municipal Affairs and Land Occupancy of any changes will be made to the programming work approved by this resolution.
- the Town certifies by this resolution that the attached works schedule includes actual realized costs and reflects the projected expenditures for eligible works through March 31, 2017.

**ADOPTED**

#### **4.6 RESOLUTION 2016-135 – Allocation of a part of the Parks and Playgrounds Fund**

**WHEREAS** Goulden Island was bequeathed to the Town of Barkmere by the will of the late Christopher Healy Goulden and the deed from his widow Adelaide Mackenzie Mae and her daughter Edith M. Goulden, provided it is used as a park or recreation ground for all citizens and residents of Barkmere;

**WHEREAS** the Town of Barkmere, in order to respect the donor's wishes, has signed a lease with the Bark Lake Protective Association (BLPA) to use the northern part of Goulden Island for recreation;

**WHEREAS** the installations of the BLPA have a pressing need of repairs and/or replacement, in order to ensure the safety of the users, and to protect the shoreline of the Island;

**WHEREAS** the installations of the BLPA benefit all residents of the Town of Barkmere;

**Therefore**, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**THAT** the Town of Barkmere allocate \$40,000 from the Parks and Playgrounds Fund for the repairs and/or replacement of the installations of the Bark Lake Protective Association (BLPA) on Goulden Island;

**THAT** the BLPA must submit these projects to the Town of Barkmere so the Town validates the projects and proceeds to the purchases and works that will be retained up to the amount of \$ 40,000.

**ADOPTED**

#### **5. Public services**

##### **5.1 RESOLUTION 2016-136 – Authorization to sign the contract for the fire service of the Régie incendie Nord Ouest Laurentides**

**WHEREAS** the territory of the Town of Barkmere is currently covered by an inter-municipal agreement for his fire service with the neighbouring municipalities of Montcalm, Arundel and Huberdeau;

**WHEREAS** the inter-municipal agreement with the municipalities of Montcalm, Arundel and Huberdeau will end on December 31st;

**CONSIDERING** resolution 2015-078;

**WHEREAS** The Régie incendie Nord Ouest Laurentides is now established and operational;

**WHEREAS** the Town of Barkmere is legally obliged to have a fire protection cover on its territory;

**THEREFORE**, Councillor Stephen Lloyd moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present :

**TO AUTHORIZE** the Mayor and the General Director to sign the effects and the contract with the **Régie incendie Nord Ouest**.

**ADOPTED**

**6. R.C.M and governmental affairs**

**6.1 Mayor's report**

Nothing special for the Town of Barkmere at the last council of Mayors of the MRC des Laurentides apart from the adoption of the budget of the MRC des Laurentides with an increase of the budget of 1.6% for 2017.

**7. Meeting adjournment**

The next regular Council session shall be held on January 14th,2017, at 10:00 AM, in the Community Center at Barkmere, Quebec.

**7.1 Resolution 2016-137 – End of session**

The meeting was adjourned at 11:49 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab and resolved unanimously by the present members:

**THAT** the session of the Town Council be adjourned.

**ADOPTED**

Approved By :

Certified by :

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Luc Trépanier, Mayor

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Steve Deschenes, General Director



and Secretary-Treasurer

