

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CITY BARKMERE HELD ON NOVEMBER 10TH 2016 AT 10:00 TO THE COMMUNITY CENTRE OF THE TOWN OF BARKMERE (QUEBEC).



BARKMERE

In attendance :	The mayor	Luc Trépanier
	Councillors	Marc Fredette Chantal Raymond Stephen Lloyd Tim kalil Bruce MacNab
	General Director, and Secretary-Treasurer	Steve Deschenes
Absent		Jake Chadwick

1. RESOLUTION 2016-111 – Approval of the agenda

1. Approval of the agenda

It is proposed by Councillor Marc Fredette, and seconded by Councillor Stephen Lloyd, and it is adopted unanimously by the present members:

THAT the agenda be adopted as proposed;

2. Adoption of the minutes of the regular meeting held October 8th, 2016

3. Current business

- 3.1 Announcements
- 3.2 Correspondence
- 3.3 BLPA
- 3.4 Follow-up from last meeting
- 3.5 Question period (30 minutes)

4. Finance and Administration

- 4.1 Town Manager's report
- 4.2 Accounts payable
- 4.3 Notice of motion – Bylaw establishing general and special tax rates for the Town of Barkmere for the year 2017
- 4.4 Resolution – 2017 Schedule of Council Meetings
- 4.5 Resolution – Presentation of pecuniary interests for the year 2017
- 4.6 Resolution – Report from the Duncan Road Consultative Committee
- 4.7 Resolution – Renewal of municipal insurance (MMQ)
- 4.8 Resolution – Accounting and Bookkeeping Services
- 4.9 Resolution – Mayor's report on the financial situation of the Town

5. Publics services

5.1 Resolution – Snow removal 2016-2017 for the Village and Jesuites road

5.2 Resolution – Snow removal 2016-2017 for Duncan road

6. R.C.M. and governmental affairs

6.1 Mayor's report

7. Meeting adjournment

ADOPTED

2. Adoption of the minutes

2.1 Resolution 2016-112 – Adoption of the minutes of the regular meeting held on October 8th 2016

The adoption of the minutes of the ordinary meeting held on October 8, 2016 will be adopted at a next council of the town of Barkmere

ADOPTED

3. Current business

3.1 Announcements

The two properties located at 3 and 5 Heidi Road will be once again put for sale, to recover the municipal and school taxes. The auction will be held on Tuesday December 6th, at 10:00 AM, at 110 De Martigny Ouest, in St-Jérôme. The starting price for the two properties, which are being sold together, will be \$110,000.

3.2 Correspondence

We have received a letter from the Ministry of Municipal Affairs advising us of some new simplified rules regarding financial reporting for municipal organizations. As promised previously, the government wishes to reduce the burden of the municipalities to produce the declarations of the budget, taxation forecasts, management indicators, interim financial statements, etc. Some good news that should allow us to save on some expenses, but in the case of Barkmere, to save on the time spent voluntarily preparing all these reports.

Also, following the notice of motion of last month, we have received many letters from people worried about the intentions of the Municipal Council regarding existing roads in Barkmere. Mayor Trépanier explained once again, as the President of the CCU, Councillor Stephen Lloyd, had done, that the Council is trying to better define a gray area in our bylaws adopted in 2009, which had made all existing roads non conforming. The draft bylaw, which is still under study, aims to establish the minimum criteria that these roads will need to meet, in order to ensure the safety of the citizens, and to protect the environment near Bark Lake.

3.3 BLPA

No representative was present.

3.4 Follow up from the last meeting

The questions were all answered during the meeting.

The various works planned and contracts granted at the last meeting still need to be done, hopefully before the snow and frost make it impossible to do. The relatively mild month of November is certainly lending us a hand for this.

3.5 Question period

Question period starts at : 10 :13

Ms. Andrea Leber: What happens to the notice of motion passed last month

A notice of motion to a freeze effect of 2 months.

Ms. Andrea Leber: If an application for a vehicular access permit is filed with the City, what happens

The City's administration will deal with it because the October notice of motion has no frozen effect on vehicle access requests.

Mrs. Rita Ladouceur: why the city does not display the agenda on the website a few days before the council

We will do our utmost to post it some days before.

Mr. Kevin O'Shaughnessy: since the trailer has left, the Internet WIFI is no longer available

We will try in the spring to equip the municipal garage with an internet link from the new municipal building.

Question period ends at : 10 :34

4. Finance and Administration

4.1 Town Manager's report

We issued no building permits, two certificates of authorization and no SPAIP application and a subdivision application. We have received no confirmation of septic pumping. Concerning the transfers, we did not receive any transaction from the MRC des Laurentides.

4.2 RÉOLUTION 2016-113- Accounts payable

special budget meeting to be held Saturday December 10th 2016 at 10:00 a.m. in the Community Centre of the Town of Barkmere, Quebec.

ADOPTED

4.4 RESOLUTION 2016-114 - 2017 Schedule of Council Meetings

WHEREAS article 319 of the *Cities and Towns Act* (L.R.Q. c.C-19) requires that all towns adopt the schedule for the regular meetings of its municipal council for a year, before the beginning of the year;

CONSIDERING THAT the Town of Barkmere has decreed with bylaw 42 that regular meetings of the Town Council must be held on the second Saturday of every month;

CONSIDERING THAT year 2017 is a year for municipal elections in Quebec;

THEREFORE, Councillor Tim Kalil moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

THAT the Town of Barkmere adopts the following schedule for the regular meetings of the Town Council for year 2017. These meetings will be on Saturday at 10:00 a.m.:

January 14, 2017	July 8, 2017
February 11, 2017	August 12, 2017
March 11, 2017	September 9, 2017
April 8, 2017	
May 13, 2017	November 11, 2017
June 10, 2017	December 9, 2017

AND

THAT the present calendar will be distributed for free on the next municipal newspaper.

ADOPTED

4.5 RESOLUTION 2016-115 – Presentation of the pecuniary interests for the year 2017

WHEREAS article 358 of the *Respecting Elections and Referendums in Municipalities Act* (CQLR c E-2.2);

THEREFORE, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the Council presented the update of the statement declaration of financial interests for 2016 as per the table below;

Presentation statement of pecuniary interests declaration – 2016

Luc Trépanier	Mayor	October 8, 2016
Marc Fredette	Councillor 1	October 7, 2016
Stephen Lloyd	Councillor 2	October 7, 2016
Chantal Raymond	Councillor 3	October 4, 2016
Timothy S. Kalil	Councillor 4	October 5, 2016
Bruce MacNab	Councillor 5	October 4, 2016
Jake Michael Chadwick	Councillor 6	October 4, 2016

ADOPTED

4.6 RESOLUTION 2016-116 – Report from the Duncan Road Consultative Committee

CONSIDERING bylaw 212 creating a financial reserve for the maintenance of Duncan Road;

CONSIDERING the recommendation of the Duncan Road Consultative Committee;

CONSIDERING THAT the financial reserve is showing a positive balance that can be used to pay in part the maintenance costs for 2017;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

TO ACCEPT the report of the Duncan Road Consultative Committee;

TO provide for a sum of \$10,000 to be levied through the Duncan Road special tax for year 2017.

ADOPTED

4.7 RESOLUTION 2016-117 – Renewal of municipal insurance (MMQ)

CONSIDERING THAT the Town of Barkmere received the renewal of municipal insurance policy via e-mail on September 26th, 2016 from the “Mutuelle des municipalités du Québec”;

CONSIDERING THAT the total amount for this renewal insurance is \$ 4 854,00;

THEREFORE, Councillor Marc Fredette moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the Mayor and the Director General be authorized to renew the municipal insurance policy of the Town of Barkmere with the “Mutuelle des municipalités du Québec” and to make the payment of \$ 4 854,00;

THAT this amount be considered in the budget of the Town of Barkmere for year 2017.

ADOPTED

4.8 RESOLUTION 2016-118 – Accounting and Bookkeeping Services

CONSIDERING THAT consultant Manon Tassé has informed us that she will no longer fulfil the duties of Accounting Clerk for the Town of Barkmere;

CONSIDERING THAT the services of a resource dedicated to accounting are required;

CONSIDERING the Town administration has researched a resource and that a firm has been selected;

THEREFORE, Councillor Tim Kalil moved, Councillor Bruce Macnab seconded, and it was unanimously resolved by all present with the abstention of Councilor Marc Fredette:

THAT Services Vertex be hired as an external accounting and bookkeeping firm effective December 1, 2016;

THAT the fees be \$687.50 monthly plus applicable taxes.

ADOPTED

4.9 RESOLUTION 2016-119 – Mayor’s report on the financial situation of the Town

CONSIDERING THAT the Mayor, Mr. Luc Trépanier, made his report about the financial situation of the Town during this meeting, in accordance with article 474.1 Cities and Towns Act, CQLR c C-19;

CONSIDERING bylaw 238 of the Town of Barkmere regarding the municipal bulletin;

THEREFORE, Councillor Chantal Raymond moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

TO duly record the report of the Mayor about the financial situation of the Town and the filing of the list of contracts, as required by law and to allow the publication of the report in the next issue of the municipal newspaper.

ADOPTED

5. Publics services

5.1 RESOLUTION 2016-120 - Snow removal 2016-2017 for the Village and Jesuits road

CONSIDERING the offer received from Gilbert Miller et Fils Ltée for the snow removal and sanding contract for the Village and for Jesuits Road for the 2016-2017 season;

THEREFORE, Councillor Tim Kalil moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

THAT the snow removal and sanding contract for the 2016-2017 season be awarded to Gilbert Miller et Fils Ltée;

THAT the contract includes the following terms and conditions:

- A) Snow removal and sanding of:
- Jesuits Road;
 - Barkmere Road around the municipal parking;
 - Town Hall and municipal garage centre service areas;

- B) Presentation by the contractor of a proof of civil liability insurance;

THAT the amount of the contract is \$4,600.00 plus applicable taxes, and be paid in 2 installments: January 20th, 2017 and May 5th, 2017;

AND

THAT the Mayor and the Director General be authorized to sign a contract for snow removal that meets the terms and conditions of this resolution and the description of work submitted for contractor bids.

ADOPTED

5.2 RESOLUTION 2016-121 - Snow removal 2016-2017 for Duncan road

CONSIDERING Bylaw 212 which created a financial reserve for the maintenance expenses of Duncan Road;

WHEREAS the offer received from Gilbert Miller et Fils Ltée for the snow removal and sanding contract of Duncan Road for the 2014-2015 season;

THEREFORE, Councillor Bruce MacNab moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

THAT the snow removal and sanding contract for the 2016-2017 season be awarded to Gilbert Miller et fils Ltée;

THAT the contract includes the following terms and conditions:

- A) Snow removal and sanding of Duncan Road East, West and North;
- B) Presentation by the contractor of a proof of civil liability insurance;

THAT the amount of the contract is \$ 6 550.00 plus the applicable taxes and be paid in two (2) installments: January 20th, 2017 and May 5th, 2017;

AND

THAT the Mayor and the Director General be authorized to sign a contract for snow removal that meets the terms and conditions of this resolution and the description of work submitted for contractor bids.

ADOPTED

6. R.C.M and governmental affairs

6.1 Mayor's report

The last MRC Council was to adopt the general guidelines for the 2017 budget. The total of the quota-shares for the municipalities should increase by about

1.6%, which is exceptional, considering the cuts made in the budgets of the MRCs by the Quebec government.

The lower evaluations in Barkmere have slightly reduced our proportion of the quota-shares, from 0.75% to 0.73%, and our dues to the MRC should increase by about 1.5%. However, the MRC pushed some of its expenses in fire prevention to the two new public companies. And from that side, Barkmere will have to face an enormous increase of the costs to have its territory covered. And since alternatives are nonexistent, we are stuck to accept the conditions offered by the public company.

Some good news came from the Waste Management Company (RIDR), whose operating budget will go down by about 6% in 2017. Combined with our better performance in the ration of recycling versus burial, we should be looking at some savings on that side.

7. Meeting adjournment

The next regular Council session shall be held on December 10th, 2016, at 10:00 AM, in the Community Center at Barkmere, Quebec.

7.1 Resolution 2016-122 – End of session

The meeting was adjourned at 11 :10 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab and resolved unanimously by the present members:

THAT the session of the Town Council be adjourned.

ADOPTED

Approved By :

Certified by :

Luc Trépanier, Mayor

Steve Deschenes, General Director
and Secretary-Treasurer

