



MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD OCTOBER 8th, 2016 AT 10:09 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor	Luc Trépanier
	Councillors	Jake Chadwick Chantal Raymond Bruce MacNab Stephen Lloyd
	Director General	Steve Deschenes
Absent :	Councillors	Marc Fredette Tim Kalil

1. RESOLUTION 2016-094 - Approval of the agenda

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Chantal Raymond, and it is adopted unanimously by the present members:

THAT the agenda be adopted as proposed;

1. Approval of the agenda

2. Adoption of the minutes

2.1 Regular meeting held September 10th, 2016

3. Current business

- 3.1 Announcements
- 3.2 Correspondence
- 3.3 BLPA
- 3.4 Follow-up from last meeting
- 3.5 Question period (30 minutes)

4. Finance and Administration

- 4.1 Town Manager's report
- 4.2 Resolution – Fourth payment for the new municipal building
- 4.3 Accounts payable
- 4.4 Resolution – Appointment of a Pro Mayor

5. Infrastructure

- 5.1 Follow up on the construction of the Town Hall and Community Centre
- 5.2 Resolution – Grant of a contract for the networking cabling of the Town Hall and the Community Centre
- 5.3 Resolution – Grant of a contract for the construction of a decontamination ramp
- 5.4 Resolution – Grant of a contract for work improvements and road protection at the landing
- 5.5 Resolution – Grant of a contract for work improvements at the slope leading to the rental docks from Jesuits road
- 5.6 Resolution – Grant of a contract for the installation of a garage door at the old Community Centre
- 5.7 Resolution – Grant of a contract for electrical work at the old Community Center
- 5.8 Resolution – Grant of a contract for the demolition of the old Town Hall
- 5.9 Resolution – Grant of a contract for the asbestos removal in the old Town Hall
- 5.10 Resolution – Allocation of part of Parks and Playground Fund for the installation of outdoor fitness games
- 5.11 Resolution – Grant of a contract for a study on the stability of dikes on the dam of Bark Lake

6. Urban planning

- 6.1 Resolution – PIIA approved, lot 1-5 du rang 6, Jesuits Road
- 6.2 Notice of motion

7. R.C.M. and governmental affairs

- 7.1 Mayor's report

8. Meeting adjournment

ADOPTED

2. Adoption of the minutes

2.1 Resolution 2016-095– Adoption of the minutes of the regular meeting held on September 10th 2016

Recognizing that all the members of this meeting received a copy of the minutes at least 24 prior to this meeting according to provisions of the article 333 of the *Cities and Towns Act* (R.S.Q. c.C-19)

THEREFORE, it is proposed by Councillor Bruce Macnab, and seconded by Councillor Stephen Lloyd, and it is adopted unanimously by the present members:

THAT the minutes of the regular meeting of the municipal council held on September 10th, 2016, be adopted as proposed.

ADOPTED

3. Current Affairs

3.1 Announcements

The new municipal building is almost completed. We fully respect the planned budget, no additional cost is foreseen. We are slightly behind in the completion of the new Municipal Building. Three main reasons: changes were made to the exterior staircase; the color of the arborite for the counters was discontinued which delayed their construction and consequently the plumbing. Also, the wood for the ceiling of the community hall arrived late. However, we hope to be able to hold the next city council in the building.

3.2 Correspondences

We received two correspondences, one confirming the \$ 30,000 grant from the Department of Transportation, Sustainable Mobility and Transportation Electrification and the other from the Department of Municipal Affairs and Land Occupancy confirming The publication of the coming into force of the regulation amending the regulation ordering the imposition of a tax for the financing of 9-1-1 emergency centers.

3.3 BLPA

No representatives were present.

3.4 Follow up from last meeting

In follow up to the question of Ms Suzanne Sylvestre on garbage bins with a lock mechanism, Mayor Trépanier raised the question with the person in charge of waste management at the MRC. She mentioned that it was possible to have a tender to that effect, if there was a sufficient volume of request to make it worth it. However, these bins are not very popular with the companies that do the garbage collection, as it happens often that people forget to unlock them before the truck passes.

3.5 Question Period (30 minutes)

Beginning of the question period: 10:15

Mrs Susan De Schulthess: What happens with Filau?

Last June the filament servers were infected with a computer virus.
The Board of Directors has hired a subcontractor to manage the technical management.
As a result, Filau was mismanaged.
The project to install antennas in Barkmere is postponed to 2017.

Ms. Susan De Schulthess : Street sign.

They will be installed shortly.

Mr. Gilles Gareau: what happens with my building permit?

An item on this topic is on the agenda.

End of question period: 10:20

4. Finance and Administration

4.1 Town Manager's report

The construction is going very well. The date of completion is still scheduled for the next two weeks.

We have issued 5 construction permits, 3 certificates of authorization and any request for PIIA.

We received 6 confirmations of septic pumping.

Regarding transfers, we have not received transactions from the MRC des Laurentides.

4.2 Resolution 2016-096 – Fourth payment to Groupe Laverdure for the construction of the Town Hall and Community Centre

CONSIDERING resolution 2016-054;

CONSIDERING THAT the Town received payment certificate #4 from the firm Parent – Labelle Architects;

CONSIDERING the Town received the invoice from Groupe Laverdure Construction Inc. in regards to the payment certificate #4;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

THAT the Town of Barkmere, as per the recommendation of the firm Parent-Labelle Architectes, proceed with the fourth payment of \$145 400.46 including taxes for the construction of the Town Hall and Community Centre to Groupe Laverdure Construction Inc.

ADOPTED

4.3 Resolution 2016-097 – Accounts payable

It is proposed by Councillor Jake Chadwick, seconded by Councillor Bruce MacNab, and it is resolved unanimously by the members present.

THAT the accounts listed below be ratified and paid:

Ville de Barkmere					
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant					
Town of Barkmere					
Cheque Log for 15411111 National Bank - Mont-Tremblant					
No.	Bénéficiaire	Montant	Date	Explication	
No.	Payee	Amount	Date		Explanation
EFP-543	Bell	\$157,78	2016-09-20	Ligne téléphonique Hôtel de ville	Phone lines Town Hall
EFP-544		\$666,44	2016-09-21	paie période 18 sept 2016	pay period ending sept 18, 2016
EFP-545		\$1 846,27	2016-09-21	paie période 18 sept 2016	pay period ending sept 18, 2016
EFP-546		\$1 403,94	2016-09-21	paie période 18 sept 2016	pay period ending sept 18, 2016
EFP-547		\$1 881,47	2016-10-05	paie période 2 oct 2016	pay period ending oct 2, 2016
EFP-548		\$1403,94	2016-10-05	paie période 2 oct 2016	pay period ending oct 2, 2016
EFP-549		\$539,05	2016-10-05	paie période 2 oct 2016	pay period ending oct 2, 2016
EFP-550		\$101,56	2016-10-06	paie période 2 oct 2016	pay period ending oct 2, 2016
EFP-551	Bell	\$157,78	2016-10-11	Ligne téléphonique Hôtel de ville	Phone lines Town Hall
EFP-552	MasterCard	\$146,54	2016-10-11	dépenses diverses	miscellaneous expenses
		TOTAL :	\$6 900,83	Total - Règlement 213	Total - Bylaw 213
4133	Manon Tassé	\$800,00	2016-10-08	Tenue de livre	Accounting
4134	LRM industries Inc.	\$328,75	2016-10-08	Lumière lac	Light on lake
4135	Ministre des Finances (SQ)	\$33 425,00	2016-10-08	Service Sureté du Québec	Services from Sureté du Québec
4136	Steve Deschenes	\$275,76	2016-10-08	Compte de dépenses	Expenses account
4137	Dave Williams Roy	\$247,80	2016-10-08	Compte de dépenses	Expenses account
4138	Gilbert Miller & Fils Ltée	\$229,95	2016-10-08	Pépine débarcadère	Loader landing
4139	Ministre des Finances (CEH)	\$246,63	2016-10-08	Analyse biologique	biologic test
4140	Matériaux R. McLaughlin Inc.	\$314,43	2016-10-08	Matériaux divers	Various
4141	Municipalité du Canton d'Arundel	\$1 410,75	2016-10-08	Entente incendie	Fire protection agreement
4142	Médias Transcontinental S.E.N.C	\$250,64	2016-10-08	Annonce journal local	local journal publication
4143	Biofilia	\$6 202,98	2016-10-08	Conseil Myriophylle à épis	Milfoil advice
4144	DWB Consultants	\$718,59	2016-10-08	Projet Hôtel de Ville	Town Hall project
4145	Entreprise Patrick Labrosse	\$801,94	2016-10-08	Entretien coupe de gazon été 2016	landscaping contract summer 2016
4146	Équipe Laurence	\$3 909,15	2016-10-08	Étude hydraulique	hydraulic study
4147	Pompage sanitaire 2000	\$155,22	2016-10-08	Location toilette chimique	Toilet rental
4148	Tremblay Savoie Lapierre T.S.L	\$2 668,28	2016-10-08	Consultation légale	Legal consulting
4149	Groupe Laverdure construction Inc.	\$145 400,46	2016-10-08	Projet Hôtel de Ville	Town Hall project
4150	Ferme Gaetan Casavant	\$977,28	2016-10-08	Bois commandé	Ordered wood
	TOTAL	\$198 363,61		GTOTAL :	205 264,44 \$

ADOPTED

4.4 Resolution 2016-098 – Appointment of a Pro-Mayor

WHEREAS the Town of Barkmere must ensure its functioning and its representation in case the Mayor is absent;

WHEREAS article 56 of the Cities and Towns Act (R.S.Q. c.C-19) allows the Town Council to designate a Councillor to act as pro-mayor for a fixed period;

WHEREAS the mandate of Councillor Marc Fredette as Pro-Mayor of the Town of Barkmere ends on October 8th, 2016;

THEREFORE, Councillor Jake Chadwick moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

THAT Councillor Tim Kalil be appointed as Pro-Mayor of the Town of Barkmere for the period starting October 9th, 2016 and ending January 14th, 2017 inclusively.

ADOPTED

5. Infrastructure

5.1 Follow up on the construction of the Town Hall and Community centre

5.2 RESOLUTION 2016-099 – Grant of contract for the networking cabling of the Town Hall and the Community Centre

CONSIDERING the resolution 2016-054;

CONSIDERING THAT the town must proceed to the installation of the networking cabling in the new building :

THEREFORE, Councillor Stephen Lloyd moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote received by the company Laurentides Télécommunication for a total cost of \$1,254.67 plus applicable taxes for the installation of the network cables in the new Town Hall and Community Centre of the Town of Barkmere.

AND

THAT the sum be paid with the surplus allocated to the municipal building project.

ADOPTED

5.3 RESOLUTION 2016-100 – Grant of a contract for the construction of a decontamination ramp

CONSIDERING the presence of Asian milfoil in Bark Lake ;

CONSIDERING THAT the Town proceeds to the decontamination of boats accessing to Bark Lake without installations that would ensure an adequate washing;

CONSIDERING THAT the Town must ensure that the decontamination of boats is done in a way that will reduce the risk of infestation of native species by boats to nothing;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote from Gilbert P. Miller & Fils Ltée and to proceed with the work, for a maximum of \$6,550.00 plus applicable taxes to build a decontamination ramp adjacent to the municipal garage.

AND

THAT the sums be taken from the unallocated surplus of the Town.

ADOPTED

5.4 RESOLUTION 2016-101 – Grant of a contract for work improvements and road protection at the landing

CONSIDERING THAT the Town has received a grant of \$30,000 under the “Programme d’aide à l’amélioration du réseau routier municipal”;

CONSIDERING THAT the Town has received a quote from Gilbert P. Miller & Fils Ltée on September 5th, 2016 for improvements and repairs of the landing road;

THEREFORE, Councillor Bruce MacNab moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote from Gilbert P. Miller & Fils Ltée and to proceed with the work for a total amount of \$17,995. 00 plus applicable taxes.

ADOPTED

5.5 RESOLUTION 2016-102 – Grant of a contract for work improvements at the slope leading to the rental docks from Jesuits Road

CONSIDERING THAT the Town has received a grant of 30,000\$ under the “Programme d’aide à l’amélioration du réseau routier municipal”;

CONSIDERING THAT the Town has received a quote from Gilbert P. Miller & Fils Ltée on September 5th, 2016 for improvements and repairs at the renting docks landing ;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote from Gilbert P. Miller & Fils Ltée and to proceed with the work for a total amount of \$3,850.00 plus applicable taxes.

ADOPTED

5.6 RESOLUTION 2016-103– Grant of a contract for the installation of a garage door at the old Community Centre

CONSIDERING the resolution 2016-054 ;

CONSIDERING THAT the Town will no longer use the building that was housing the Community Center for that end;

CONSIDERING THAT the Municipal Council wishes to transform this building into a municipal garage;

THEREFORE, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote from Portes de garages des Laurentides for a total amount \$1,893.16 plus applicable taxes for the installation of a garage door.

AND

THAT the sums be taken from the unallocated surplus of the Town.

ADOPTED

5.7 RESOLUTION 2016-104 – Grant of a contract for electrical work at the old Community Center

CONSIDERING the resolution 2016-054;

CONSIDERING THAT the Town will no longer use the building that was housing the Community Center for that end;

CONSIDERING THAT the Municipal Council wishes to transform this building into a municipal garage;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote from Les Entreprises d'Électricité Lumitech for a total cost of \$4 768.00 plus applicable taxes for the execution of various electrical works required for the new municipal garage.

AND

THAT the sums be taken from the unallocated surplus of the Town.

ADOPTED

5.8 RESOLUTION 2016-105 – Grant of a contract for the demolition of the old Town Hall

CONSIDERING the resolution 2016-054;

CONSIDERING THAT the Town will no longer use the old Town Hall for its administration;

CONSIDERING THAT the old Town Hall is was deemed beyond repair and was shut down due to the presence of asbestos in the insulation ;

THEREFORE, Councillor Bruce MacNab moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote from Gilbert P. Miller & Fils Ltée and to proceed to the demolition for a total amount of \$3,300.00 plus applicable taxes.

AND

THAT the sums be taken from the unallocated surplus of the Town.

ADOPTED

5.9 RESOLUTION 2016-106– Grant of a contract for asbestos removal from the old Town Hall

CONSIDERING the resolution 2016-054;

CONSIDERING THAT the Town will no longer use the old Town Hall for its administration;

CONSIDERING THAT the old Town Hall is was deemed beyond repair and was shut down due to the presence of asbestos in the insulation;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote from ServiceMaster Laurentides and to proceed to the removal of asbestos before demolition for a maximum of \$4,325.00 plus applicable taxes.

AND

THAT the sums be taken from the unallocated surplus of the Town.

ADOPTED

5.10 RESOLUTION 2016-107– Allocation of a part of the Parks and Playgrounds Fund for the installation of outdoor fitness games

CONSIDERING THAT Goulden Island was bequeathed to the Town of Barkmere by the will of the late Christopher Healy Goulden and the deed from his widow Adelaide Mackenzie Mae and her daughter Edith M. Goulden, provided it is used as a park or recreation ground for all citizens and residents of Barkmere;

CONSIDERING THAT the Municipal Council wishes to proceed to the installation of outdoor fitness games on the Golden Island.

THEREFORE, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the Town of Barkmere allocate \$8,000 from the Parks and Playgrounds Fund for the installation of outdoor fitness games on Goulden Island.

ADOPTED

5.11 RESOLUTION 2016-108– Grant of a contract for a study on the stability of dikes on the dam of Bark Lake

CONSIDERING THAT the Town of Barkmere owns the Bark Lake dam, and consequently must maintain and ensure the permanence of the dam in compliance with the Dam Safety Act (C.Q.L.R. c. S-3.1.01) and the Watercourses Act (C.Q.L.R. c. R-13);

CONSIDERING THAT the dam was repaired and consolidated in November 2015;

CONSIDERING THAT the last step required in order to obtain the reclassification of the dam is to proceed with a study on the stability of the dikes;

CONSIDERING sections 573.1 and 573.3.0.2 of the Cities and Towns Act (R.S.Q., chap. C-19) and the Regulation respecting the awarding of contracts for certain professional services;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

THAT the firm Donovan Experts Conseils be mandated to evaluate the stability of dams as described in the offer of services S-GEO-16 740

THAT the amount of the contract be \$3,900.00 plus applicable taxes;

THAT the sums be taken from the surplus of the Town allocated to the rehabilitation of the dam.

ADOPTED

6. Urban Planning

6.1 RESOLUTION 2016-109 – Approval of Plans Pursuant to By-Law No. 206 - Architectural Installation and Integration Plan (PIIA)

WHEREAS the construction of a two storey residential building located on a vacant lot (the Gareau property), being lot 1-5 of range 6, situated on Priests' Point, is subject to review under Architectural Installation and Integration Plan (PIIA) by-law #206;

WHEREAS the project was studied by the Consultative Committee on Urbanism (CCU), at its meeting on August 27, 2016, in accordance with the criteria set forth in the Architectural Installation and Integration Plan (PIIA) by-law #206;

WHEREAS the CCU unanimously supports the project, all while proposing certain additional suggestions;

WHEREAS the Municipal Council of the Town of Barkmere has reviewed the additional suggestions of the CCU;

THEREFOR, Councillor Stephen Lloyd moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

THAT the Municipal Council of the Town of Barkmere approve the plans and documents submitted under the Architectural Installation and Integration Plan (PIIA) by-law #206 for the proposed construction on a vacant lot (the Gareau property), being lot 1-5 of range 6, situated on Priests' Point;

THAT the building inspector issue the permit related to the review of the project pursuant to the Architectural Installation and Integration Plan (PIIA) by-law #206, all while taking into consideration the following additional suggestions:

- i. ensuring a rigorous control over: (a) any erosion occurring during the construction works, notably by way of a geotextile membrane; and (b) a prohibition against any cutting of trees in the area between the building and the Lake; and
- ii. ensuring that any exterior lighting associated with the building is strictly in conformity with Zoning by-law law #201.

THAT the issuance of any subsequent permit for a garage or driveway for the project be subject to the condition that the “functional vehicular access” which links the project to Priests’ Road be regularized in order to be brought into conformity with the applicable urban planning by-laws of the Town of Barkmere.

ADOPTED

6.2 NOTICE OF MOTION – Modification of Bylaw 201

A notice of motion is given by Councillor Stephen Lloyd, to introduce at a future meeting of the Council a bylaw amending Zoning Bylaw 201 to revise the acquired rights (“grandfather rights”) applicable to non-conforming road constructions, in order to ensure the security of citizens and the protection of the environment.

ADOPTED

7. M.R.C and governmental affairs

7.1 Mayor’s report

During the pre-meeting of the last Mayors Council, Hydro-Quebec made a presentation on the electrification of transports and the Electrical Circuit. There are 3 types of charging terminals, one that charges fast, which is used to “fill up” but is very expensive, one that charges slowly, less expensive, but it can only used to “top up”. There are also terminal for internal use only, as for a Town that would have a fleet of electrical vehicles. The problem with a public terminal, is that they are publicized, and that we would have visitors... One thing is sure: the electrification of cars will happen, but we need to think if we want to have a charging terminal in Barkmere.

On another subject, the Mayors Council accepted that Barkmere finances the move of the fibre optic within the Pacte Rural program, instead of the new community centre.

8. Meeting adjournment

The next regular meeting will be held on November 12th 2016 at 10:00 at the community center of the Town of Barkmere, Québec.

8.1 Resolution 2016-110 – End of session

The meeting was adjourned at 11:10

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab and resolved unanimously by the present members;

That the session of the Town council be adjourned.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Steve Deschenes, Director general
and secretary-tresorer

Permis et Certificats d'Autorisation pour septembre 2016 - Ville de Barkmere

PERMIS DE CONSTRUCTION

Date	Permis			Type Constuction, réno, reconstruction, agrandissement	LDE	Description
	Year	Category	Number			
06-sept-16	2016	C	16	Construction	6425	Construction d'un patio ainsi que d'une escalier d'accès traversant la bande riveraine jusqu'au quai
07-sept-16	2016	C	19	Rénovation	0139	Renforcement de la structure du plancher du R-D-C, mise à niveau de l'électricité, mise à niveau de l'isolation, nouveau revêtement de sol intérieur
13-sept-16	2016	C	20	Rénovation	4360	Réfection de la toiture en bardeau d'asphalte du bâtiment principal
19-sept-16	2016	C	22	Rénovation	2826	Réfection de la toiture existante avec un nouveau bardeau d'asphalte de la même couleur
23-sept-16	2016	C	23	Rénovation	0107	Réfection de la toiture existante avec un nouveau bardeau d'asphalte de la même couleur

CERTIFICAT D'AUTORISATION

Date	Permis			Type Constuction, réno, reconstruction, agrandissement, ouvrage	LDE	Description
	Year	Category	Number			
13-sept-16	2016	CA	28	Ouvrage rive / littoral	4360	Réfection de la toiture en bardeau d'asphalte de l'abri à bateau
30-sept-16	2016	CA	29	Abattage d'arbres	6892	Abattage d'un (1) arbre mort et d'un arbre situé trop près et dangereux pour le bâtiment principal
30-sept-16	2016	CA	30	Abattage d'arbres	7729	Abattage d'un (1) arbre mort

VIDANGES SEPTIQUE - SEPTEMBRE 2016

Receiving date	LDE	Pumped date	Pumped by
09-sept-16	0166	2016-08-01	Pompage sanitaire Mont-Tremblant
09-sept-16	1061 2 ch. Rosie	2016-08-26	Pompage sanitaire Mont-Tremblant
09-sept-16	1061 4 ch. Rosie	2016-08-26	Pompage sanitaire Mont-Tremblant
09-sept-16	1061 6 ch. Rosie	2016-08-26	Pompage sanitaire Mont-Tremblant
09-sept-16	6486	2016-08-02	Pompage sanitaire Mont-Tremblant
29-sept-16	3549	2016-09-12	Pompage sanitaire Mont-Tremblant