



**MINUTES OF A SPECIAL SESSION OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD ON DECEMBER 10<sup>th</sup>, 2016 AT 10:05 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC**

<b>In attendance :</b>	The Mayor	Luc Trépanier
	The Councillors	Jake Chadwick Chantal Raymond Stephen Lloyd Bruce MacNab Tim Kalil Marc Fredette
	General Director	Steve Deschenes
<b>Absent :</b>		

**1. Resolution 2016-122 – Approval of the proposed agenda**

It is proposed by Councillor Bruce MacNab, and seconded by Councillor Tim Kalil, and it is adopted unanimously by the present members:

**THAT** the proposed agenda be accepted as proposed:

**1. Approval of the agenda**

**2. Finances**

2.1 2017 annual budget

2.1.1. Resolution – Adoption of the 2017 budget

2.2 Three-year Capital Expenditures Program

2.2.1. Resolution – Adoption of the 2017 Capital expenditures program

2.3 Bylaw 242 for the 2017 taxation rates

2.3.1. Resolution – Dispense of lecture of Bylaw 242

2.3.2. Resolution – Adoption of Bylaw 242

**3. Questions period**

**4. Extraordinary Meeting adjournment**

**ADOPTED**

**2. Finances**

**2.1 2016 Annual budget**

The Mayor Luc Trépanier informed us that there is an increase of approximately 5.9% of expenses compared to the budget 2016 and gives the floor to the councillor Marc Fredette who explains the variations of the budget 2016 to 2017 line by line and then present the total revenues and the required income for the general tax.

In addition, in order to reduce the burden on its taxpayers, the Town plans to use \$ 70,000 of the surplus from previous years in order to mitigate the increase in non-recurring expenses.

**2.1.1 Resolution 2016-123 Adoption of the 2017 budget**

It is proposed by Councillor Marc Fredette, and seconded by Councillor Jake Chadwick, and it is adopted unanimously by the present members:

**THAT** the 2017 annual budget, be adopted as proposed.

**ADOPTED**

## **2.2 Three-year Capital Expenditures Program**

The councillor Marc Fredette explains in detail the three-year capital program for the years 2017, 2018 and 2019.

### **2.2.1 Resolution 2016-124 - Adoption of the 2017 Capital expenditure program**

It is proposed by Councillor Marc Fredette, and seconded by Councillor Stephen Lloyd, and it is adopted unanimously by the present members:

**THAT** the 2017 Capital expenditure program, be adopted as proposed.

#### **ADOPTED**

## **2.3 Bylaw 242 for the 2017 taxation rates**

Concillors Marc Fredette, Jake Chadwick, Stephen Lloyd, Chantal Raymond, Tim Kalil and Bruce MacNab declared having read the draft of Bylaw 242 and therefore renounce to the reading of it.

### **2.3.1 Resolution 2016-125 - Dispense of Reading of Bylaw 242**

**CONSIDERING THAT** article 356 of the *Cities and Towns Act* (L.R.Q. c.C-19) allows the dispense of the reading of a bylaw;

**CONSIDERING THAT** a copy of the Bylaw 242 was given to each member of the council more than two days previous to the present meeting;

**CONSIDERING THAT** all members of the council have declared having read the Bylaw 242 and renounce to its reading;

**THEREFORE**, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

**THAT** the council of the Town of Barkmere renounces to the reading of Bylaw 242 concerning the taxation rate for year 2017.

#### **ADOPTED**

### **2.3.2 Adoption of Bylaw 242**

**Bylaw 242 establishing the general and special tax rates of the Town of Barkmere for fiscal year 2017**

**Considering that** article 485 of the *Cities and Towns Act* (L.R.Q. c.C-19) authorizes the Town of Barkmere to impose a general tax levy on the value of the properties located on its territory;

**Considering that** article 487 of the *Cities and Towns Act* authorizes the Town of Barkmere to impose special tax levies on the value of properties located in a specific sector of its territory, namely for maintenance works;

**Considering that** article 252 of the Act respecting Municipal Taxation (RSQ, c.F-2.1) authorizes the Town of Barkmere to collect the taxes with more than one installment;

**Considering that** article 480 of the *Cities and Towns Act* authorizes the Town of Barkmere to impose an additional levy not in excess of 10% of the total amount of the collectable taxes, to compensate for recovery fees;

**Considering that** article 481 of the *Cities and Towns Act* authorizes the Town of Barkmere to charge interest on the balance of unpaid taxes after their due date;

**Considering that** a Notice of Motion was given at a regular meeting of the

Council on November 12, 2016;

**Accordingly**, it is ordered and ruled by this resolution that bylaw 242 establishing the general and special tax rates for the Town of Barkmere for fiscal year 2017 be adopted.

Proposed by: Marc Fredette  
Seconded by: Bruce MacNab

**The Municipal Council of the Town of Barkmere decrees the following:**

**ARTICLE 1 – GENERAL TAX**

For fiscal year 2017, the general tax rate is fixed at \$0.569 per \$100 of evaluation, assessed to all taxable immovable properties on the 2017 evaluation roll.

**ARTICLE 2 – SPECIAL TAX FOR THE MAINTENANCE OF DUNCAN ROAD**

For fiscal year 2017, a special tax rate is fixed to \$0.068 per \$100 of evaluation, assessed on all taxable immovable properties described in article 3 of bylaw 212 of the Town of Barkmere creating a financial reserve for the maintenance of Duncan Road.

**ARTICLE 3 – SPECIAL TAX FOR THE MAINTENANCE OF PRIESTS ROAD**

For fiscal year 2017, a special tax rate is fixed to \$0.100 per \$100 of evaluation, assessed on all taxable immovable properties located in the Priests Road basin. The purpose of this tax is to pay for the maintenance of Priests Road.

**ARTICLE 4 – INSTALLMENTS**

The payment of a tax bill is made in one instalment, in Canadian dollars, due on March 1st 2017, or thirty days after the mailing of said bill, if it is mailed after January 30th 2017.

In the case where the total of the tax bill exceeds \$300.00, the payment may be made in multiple instalments, with no interest, subject to the following conditions:

-A first instalment corresponding to at least one third of the total must be paid no later than March 1st 2017, or thirty days after the mailing of the bill, if it is mailed after January 30th 2017;

-A second installment corresponding to one third of the total must be paid no later than June 1st 2017, or ninety days after the due date of the first installment;

-The balance of the taxes must be paid entirely no later than August 1st 2017, or sixty days after the due date of the second instalment.

-Default to pay an installment at its due date will nullify these terms of installments and the balance of the tax bill will become payable immediately, subject to the interest rate defined at article 5 of this bylaw.

**ARTICLE 5 – INTEREST RATE**

After the due date of the taxes, as determined by article 4, the annual interest rate is 15%, calculated on the unpaid balance at each month following.

**ARTICLE 6 – ADDITIONAL LEVY**

On September 1st 2017, any unpaid balance of taxes will be assessed a penalty of 10%, to compensate for recovery fees.

**ARTICLE 7 – ADMINISTRATIVE FEES**

Any payment or installment returned for non-sufficient funds or another reason will be subject to a \$15.00 administrative fee.

All banking and other fees deducted by the financial institution of the debtor and/or the financial institution of the Town of Barkmere and related to an electronic transfer of funds will be at the charge of the debtor.

Any transaction linked to an immovable property, including transfers, fines, etc., will be subject to a \$15.00 administrative fee.

After the due date of the payment of the transactions mentioned in the above paragraph, including the administrative fees, the annual interest rate is 15%, calculated on the unpaid balance at each month following.

## **ARTICLE 8 – COMING INTO FORCE**

This bylaw shall take effect in accordance with the law.

### **Resolution 2016-126 - Adoption of Bylaw 242**

It is proposed by Councillor Marc Fredette, and seconded by Councillor Bruce MacNab, and it is adopted unanimously by the present members:

**THAT** Bylaw 236 entitled: **Bylaw number 242 establishing the general and special tax rates of the Town of Barkmere for fiscal year 2017**, be adopted.

Note: Copies of Bylaw 242 are available for consultation at the current session.

### **ADOPTED**

## **3 Questions period**

Mrs Andrea Leber: asks why expenditure on legal costs is not broken down so that it can be easily identified in the budget.

The charter we use is the one imposed by the government and the legal fees are included in the administrative expenses. We use accumulated surpluses to pay in part for these costs.

Mr. Marc-Olivier Duchesne: Is the most recent balance sheet available?

Councilor Marc Fredette invited Mr. Duchesne after the council meeting to come and see him in order to provide him with the requested information.

Mr. Marc-Olivier Duchesne: What will you do once the cumulated surplus is depleted?

We prudently budget certain income items and, depending of economics conditions, are in a position to generate a modest surplus to mitigate the decrease in cumulated surplus.

## **4 End of Special Session**

It is 10:57 am

### **4.1 Resolution 2016-127 – End of session**

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab, and resolved unanimously by the present members:

**THAT** the session of the Town Council be adjourned.

### **ADOPTED**

Approved by:

Certified by:



