

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BARKMERE HELD ON APRIL 8<sup>th</sup> 2017 AT 10 :00 AT THE COMMUNITY CENTRE OF BARKMERE (QUEBEC).**



In attendance :	The mayor	Luc Trépanier
	Councilors	Marc Fredette Chantal Raymond Stephen Lloyd Tim Kalil Bruce MacNab Jake Chadwick
	General Director, and Secretary-Treasurer	Steve Deschenes
Absent		

**1. RESOLUTION 2017-027– Approval of the agenda**

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Tim Kalil, and it is adopted unanimously by the present members :

**THAT** the agenda be adopted as proposed;

**1. Approval of the agenda**

**2. Adoption of the minutes**

2.1 Regular meeting held March 11th , 2017

**3. Current business**

3.1 Announcements

3.2 Correspondence

3.3 BLPA

3.4 Follow-up from last meeting

3.5 Question period (30 minutes)

**4. Finance and Administration**

4.1 Town Manager's report

4.2 Accounts payable

4.3 Resolution – Appointment of a Pro-Mayor

4.4 Resolution – Boat decontamination and parking fees for 2017 season

4.5 Resolution – Purchase of furniture

4.6 Resolution – Purchase of a surveillance camera system

**5. Urban planning**

5.1 Resolution – Approval of Plans Pursuant to By-Law No. 206 - Architectural Installation and Integration Plan (PIIA) Gélinas-Ferrandez

5.2 Resolution – Approval of Plans Pursuant to By-Law No. 206 - Architectural Installation and Integration Plan (PIIA) Macrae-Gibson\_Balcer

## **6. Environnement**

- 6.1 Resolution – Purchase of pontoon boat
- 6.2 Resolution – Hiring an Environmental Technician

## **7. Infrastructures**

- 7.1 Resolution - Purchase docks for rental at the marina

## **8. R.C.M. and governmental affairs**

- 8.1 Mayor's report

## **9. Meeting adjournment**

## **2. Adoption of minutes**

### **2.1 RESOLUTION 2017-028 - Adoption of the minutes of the regular meeting held on March 11th 2017**

**CONSIDERING THAT** a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

**THEREFORE**, it is proposed by Councillor Chantal Raymond, and seconded by Councillor Jake Chadwick , and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of the municipal council held on March 11th, 2017, be adopted as proposed.

**ADOPTED**

## **3. Current business**

### **3.1 Announcements**

No announcements were made.

### **3.2 Correspondences**

The municipality of Montcalm sent us a copy of a resolution to request a concrete plan of action from the Ministry of Transportation, of Sustainable Mobility and of the Electrification of Transportation, to repair the bridge on Larose Road above the outlet of Lake Charest. This bridge is flooded every spring season or when there is an important rise in the water level.

### **3.3 BLPA**

No representatives were present.

### 3.4 Follow-up from last meeting

The agreement with the Fire Services (RINOL) is not yet signed, even though it was finalized. We are awaiting news from the Director of the company. On the other hand, the firemen and women came to Barkmere for a false alarm on Duncan Road, as the RINOL accepted to cover our territory during the negotiation of the agreement.

### 3.5 Question period (30 minutes)

No question were asked.

## 4. Finance and Administration

### 4.1 Town Manager's report

No permits were issued and no transactions were received from the MRC des Laurentides.

### 4.2 RESOLUTION 2017-029- Accounts payable

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

**THAT** the accounts listed below be ratified and paid:

Ville de Barkmere					
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant					
Town of Barkmere					
Cheque Log for 15411111 National Bank - Mont-Tremblant					
No.	Bénéficiaire	Montant	Date	Explication	
No.	Payee	Amount	Date		Explanation
EFP-603	Bell	\$83,15	2017-02-13	Ligne téléphonique Hôtel de ville	Phone lines Town Hall
EFP-604		\$200,49	2017-02-22	Paie pour période finissant 2017-02-18	Pay for period ending 2017-02-18
EFP-605		\$4 256,07	2017-02-22	Paie pour période finissant 2017-02-18	Pay for period ending 2017-02-18
EFP-606		\$2 909,61	2017-02-22	Paie pour période finissant 2017-02-18	Pay for period ending 2017-02-18
EFP-607	Hydro-Québec	\$371,61	2017-02-21	Électricité - luminaires de rue	Electricity - Street lighting
EFP-608		\$1 877,40	2017-03-08	Paie pour période finissant 2017-03-04	Pay for period ending 2017-03-04
EFP-609		\$1 433,11	2017-03-08	Paie pour période finissant 2017-03-04	Pay for period ending 2017-03-04
EFP-610		\$143,65	2017-03-08	Paie pour période finissant 2017-03-04	Pay for period ending 2017-03-04
EFP-611	Hydro-Québec	\$233,62	2017-03-22	Électricité 194 ch. Barkmere	Electricity 194 Barkmere Road
EFP-612	Hydro-Québec	\$335,65	2017-03-21	Électricité - luminaires de rue	Electricity - Street lighting
EFP-613	Hydro-Québec	\$1 244,40	2017-03-22	Électricité 199 ch. Barkmere	Electricity 199 Barkmere Road
EFP-614	Bell	\$83,15	2017-03-13	Ligne téléphonique hôtel de ville	Phone lines Town Hall
EFP-615	Mastercard	\$57,34	2017-03-08	Dépenses diverses	Miscellaneous expenses
PPA	Paiements Globaux Canada SENC	40,24	2017-03-01	Location de base mensuel carte débit	Monthly debit card base location
		\$13 269,49		Total - Règlement 213	Total - Bylaw 213
4237	Sylvain Miller	\$200,00	2017-03-11	Présentoir pour myriophylle à épi	Milfoil display
4238	Ultima Assurances et Services Financiers	\$265,00	2017-03-11	Avenant	Amendment
4239	Tremblay Savoie Lapierre	\$46,96	2017-03-11	Consultation légale	Legal consulting
4240	Steve Deschenes	\$218,28	2017-03-11	Comptes de dépenses	Expenses account
4241	DBO Expert inc.	\$81,35	2017-03-11	Contrat de service pour système Enviro-Septic	Enviro-Septic service contract
4242	Photocopies Illico	\$564,40	2017-03-11	Photos cour municipale	Photos Municipal Court
4243	Ministère de la Culture et des Comm.	\$1 522,00	2017-03-11	Projet d'acquisition	Acquisition project
4244	Ville de Sainte-Agathe-des Monts	\$344,93	2017-03-11	Ouverture dossiers cour municipale	Files opening Municipal Court
4245	Alissa Meurs	\$200,00	2017-03-11	Nettoyage Hôtel de ville	Town Hall cleaning
4246	Dave Williams Roy	\$585,21	2017-03-11	Comptes de dépenses	Expenses account
	TOTAL	\$17 297,62			

#### **4.3 RESOLUTION 2017-030– Nomination of a Pro-Mayor**

**WHEREAS** the Town of Barkmere must ensure its functioning and its representation in case the Mayor is absent;

**WHEREAS** article 56 of the Cities and Towns Act (R.S.Q. c.C-19) allows the Town Council to designate a Councillor to act as pro-mayor for a fixed period;

**WHEREAS** the mandate of Councillor Chantal Raymond as Pro-Mayor of the Town of Barkmere ends on April 8th, 2017;

**THEREFORE**, Councillor Bruce MacNab moved, Councillor Tim Kalil seconded, and it was unanimously resolved by all present:

**THAT** Councillor Jake Chadwick be appointed as Pro-Mayor of the Town of Barkmere for the period starting April 9th, 2017 and ending July 8th, 2017 inclusively.

#### **ADOPTED**

#### **4.4 RESOLUTION 2017-031 – Boat decontamination and parking fees for 2017 season**

**WHEREAS** the Council set these rates by resolution under Bylaw 162 amended by Bylaw 209;

**THEREFORE**, Councillor Marc Fredette moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

**THAT** the decontamination and parking rates are now set as:

<b>DAILY</b>	<b>RATES</b>
Boats without motors (canoes, kayaks)	\$30.00
Boats with motors of 25 hp or less, including electric motors	\$67.00
Boats with motors of 26 hp to 75 hp	\$175.00
Boats with motors of 76 hp to 140hp	\$325.00
<b>SEASONAL</b>	
Boats without motors (canoes, kayaks)	\$90.00
Boats with motors of 25 hp or less	\$285.00
Boats with motors of 26 hp to 75 hp	\$710.00
Boats with motors of 76 hp to 140hp	\$1200.00
<b>RENTER</b> (non residents renting on lake)	
Boats without motors (canoes, kayaks)	\$90.00
Boats with motors of 25 hp or less	\$207.00
Boats with motors of 26 hp to 75 hp	\$520.00

Boats with motors of 76 hp to 140hp	\$900.00
<b>VISITOR 7 DAYS</b> (Friends and family)	
Boats without motors (canoes, kayaks)	30.00\$
Boats with motors of 25 hp or less	150.00\$
Boats with motors of 26 hp to 75 hp	300.00\$
Boats with motors of 76 hp to 140hp	900.00\$

**THAT** permanent residents of Arundel, Huberdeau and Montcalm benefit from a 50% discount on rates for motor 25 hp or less, upon presentation of a proof of residency;

**AND**

**TO REPEAL** resolution 2016-028.

**ADOPTED**

**4.5 RESOLUTION 2017-032 – Purchase of furniture**

**CONSIDERING** the Town administration has moved into the new Town Hall and Community Center on October 31th, 2016;

**CONSIDERING** this building must be equipped with furniture and appliances;

**THEREFORE**, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

**That** Town administration purchase furniture and appliances to meet the operational needs of the administration and the community center as defined up to a budget of \$ 8500 excluding taxes.

**ADOPTED**

**4.6 RESOLUTION 2017-033 – Purchase of a surveillance camera system**

**CONSIDERING** the Town administration has moved into the new Town Hall and Community Center on October 31st, 2016;

**CONSIDERING** this building must be protected and monitored by a surveillance camera system;

**THEREFORE**, Councillor Tim Kalil moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**That** the municipal administration acquire a surveillance camera system for the Town Hall and the Community Center and that the budget allocated does not exceed \$ 5,000 excluding taxes.

## **ADOPTED**

### **5. Urban planning**

#### **5.1 RESOLUTION 2017-034 – Approval of Plans Pursuant to By-Law No. 206 - Architectural Installation and Integration Plan (PIIA) Gélinas-Ferrandez**

**Whereas** the construction of a two storey residential building located at 16 Priests' Road (the Gélinas-Ferrandez property), is subject to review under Architectural Installation and Integration Plan (PIIA) by-law #206;

**Whereas** the project was studied by the Consultative Committee on Urbanism (CCU), at its meeting on March 30, 2017, in accordance with the criteria set forth in the Architectural Installation and Integration Plan (PIIA) by-law #206;

**Whereas** the CCU unanimously supports the project, all while proposing certain additional suggestions;

**Whereas** the Municipal Council of the Town of Barkmere has reviewed the additional suggestions of the CCU;

**Therefore**, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**That** the Municipal Council of the Town of Barkmere approve the plans and documents submitted under the Architectural Installation and Integration Plan (PIIA) by-law #206 for the proposed construction at 16 Priests' Road;

**That** the Building Inspector issue the permit related to the review of the project pursuant to the Architectural Installation and Integration Plan (PIIA) by-law #206, all while taking into consideration the following additional suggestions:

- I. ensuring a rigorous control over any erosion occurring during the construction works, notably by way of a geotextile membrane; and
- II. ensuring that any exterior lighting associated with the building is strictly in conformity with Zoning by-law law #201.

**That** the issuance of any permit for the project be subject to the following conditions:

- a) that the colors for the project be submitted and approved by the CCU before May 5, 2017;
- b) that a construction milestone timetable be submitted to the Inspector;
- c) that no permit for the cutting of any trees be issued before the commencement of construction;
- d) that the debris currently situated between Priests' Road and the shoreline for the property be removed; and

- e) that renaturalization measures be implemented such that the driveway currently situated in the shoreline area be converted into a path which conforms with the applicable urban planning by-laws of the Town of Barkmere.

**ADOPTED**

**5.2 RESOLUTION 2017-035 – Approval of Plans Pursuant to By-Law No. 206 - Architectural Installation and Integration Plan (PIIA) Macrae-Gibson Balcer**

**Whereas** the renovation of a two storey residential building located at LDE 2143 (the Macrae-Gibson/Balcer property) is subject to review under Architectural Installation and Integration Plan (PIIA) by-law #206;

**Whereas** the project was studied by the Consultative Committee on Urbanism (CCU), at its meeting on March 30, 2017, in accordance with the criteria set forth in the Architectural Installation and Integration Plan (PIIA) by-law #206;

**Whereas** the CCU unanimously supports the project, all while proposing certain additional suggestions;

**Whereas** the Municipal Council of the Town of Barkmere has reviewed the additional suggestions of the CCU;

**Therefore**, Councillor Stephen Lloyd moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**That** the Municipal Council of the Town of Barkmere approve the plans and documents submitted under the Architectural Installation and Integration Plan (PIIA) by-law #206 for the proposed renovation on LDE 2143;

**That** the building inspector issue the permit related to the review of the project pursuant to the Architectural Installation and Integration Plan (PIIA) by-law #206, all while taking into consideration the following additional suggestions:

- I. ensuring a rigorous control over any erosion occurring during the construction works, notably by way of a geotextile membrane; and
- II. ensuring that any exterior lighting associated with the building is strictly in conformity with Zoning by law #201.

**That** the issuance of any subsequent permit for the project be subject to the condition that the stairway currently present in the shoreline area be regularized in order to be brought into conformity with the applicable urban planning by-laws of the Town of Barkmere.

**ADOPTED**

## **6. Environment**

### **6.1 RESOLUTION 2017-036 – Purchase of pontoon boat**

**CONSIDERING** the discovery in the summer of 2016 of an invasive aquatic plant in Lac des Écorces, namely Eurasian water milfoil;

**CONSIDERING** the council of the town of Barkmere wishes to continue the work of eradication of the Eurasian water milfoil this summer;

**CONSIDERING** that in order to continue this task, the Town must use a pontoon boat for the transportation of employees, volunteers and equipment;

**CONSIDERING** the Town does not own a pontoon boat and therefore must acquire one;

**CONSIDERING** the municipal administration has sought from various boat dealers a proposals to purchase a pontoon boat;

**THEREFORE**, Councillor Jake Chadwick moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**That** the municipal administration proceed with the purchase of a pontoon boat and that the budget allocated does not exceed \$ 25 500 excluding taxes.

**ADOPTED**

### **6.2 RESOLUTION 2017-037 – Hiring an Environmental Technician**

**CONSIDERING** the discovery in the summer of 2016 of an invasive aquatic plant in Lac des Écorces, namely the Eurasian water milfoil;

**CONSIDERING** the council of the town of Barkmere wishes to continue the work of eradication of the Eurasian water milfoil this summer;

**CONSIDERING** that in order to continue this task, the Town wants to add a resource dedicated to this work;

**CONSIDERING** the administration of the Town post the position of Environmental Technician and it recommends a candidate;

**THEREFORE**, Councillor Jake Chadwick moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

**That** Mrs. Anne Létourneau be hired as an Environmental Technician for the period May 15th to August 25th 2017;

**That** the hourly rate be fixed at \$ 19.

**ADOPTED**



## **7. Infrastructures**

### **7.1 RESOLUTION 2017-038 – Purchase docks for rental at the marina**

**Considering** the lack of available municipal wharfs to rent;

**Considering** the Town has determined that we should proceed with the purchase of eight (12) additional wharf spaces;

**Considering** that the Town administration has requested from various manufacturers proposals or the acquisition of docks;

**Therefore**, Councillor Tim Kalil moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**That** the Town of Barkmere awards a contract to QuaisDock to purchase twelve (12) additional spaces in accordance with the tender received;

**And**

**That** the cost of purchase of these twelve (12) new spaces does not exceed \$ 37,756.89 excluding taxes and that this purchase will be subsidized by the TECQ program.

**ADOPTED**

## **8. R.C.M. and governmental affairs**

### **8.1 Mayor's report**

The Mayor could not attend the last meeting of the MRC Council, as he had a last minute impediment.

However, he reviewed the situation with FILAU, the MRC organization with the mandate to extend high speed internet services over the whole territory of the MRC. During the general assembly of April 4th, the FILAU administrators, including Mayor Trépanier, have given the green light to transform FILAU into an independent non-profit organization. This will give more latitude to the management of FILAU to move things faster, but also to contract technical resources without having to go through the complex process of public tendering of the municipal organizations.

As for the Barkmere file, the FILAU managers are disappointed that it is not possible to install a transmission antenna on Bald Mountain at the entrance of the Lake, given that the property owner(s) are refusing. This location was by far the best one to cover the whole village and a good portion of Bark Lake. They are now looking for alternative solutions, like the site behind the location of the old Town Hall to cover the village, and then propagate the signal above Bark Lake zigzagging between the residences subscribing to the service. They have to test this solution, however, to ensure that is workable and will deliver the service properly.

Mayor Trépanier has insisted once again that the village section of Barkmere be covered, since even the cell phone service is not accessible there, and that Explornet does not represent a reliable and acceptable solution, given that the speeds of transmission are always under the threshold of what can be considered as high speed.

**9. Meeting adjournment**

The next regular Council session shall be held on May 13th,2017, at 10:00 AM, in the Community Center at Barkmere, Quebec.

**9.1 Resolution 2017-039 – End of session**

The meeting was adjourned at 10 :42 a.m.

It is proposed by Councillor Chantal Raymond, seconded by Councillor Bruce MacNab and resolved unanimously by the present members:

**THAT** the session of the Town Council be adjourned.

**ADOPTED**

Approved By :

Certified by :

\_\_\_\_\_  
Luc Trépanier, Mayor

\_\_\_\_\_  
Steve Deschenes, General Director  
and Secretary-Treasurer

