

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BARKMERE HELD ON JUNE 10TH 2017 AT 10 :00 AT THE COMMUNITY CENTRE OF BARKMERE (QUEBEC).



In attendance :	The mayor	Luc Trépanier
	Councilors	Marc Fredette Chantal Raymond Bruce MacNab Jake Chadwick
	General Director, and Secretary-Treasurer	Steve Deschenes
Absent		Stephen Lloyd Tim Kalil

1. RESOLUTION 2017-046 – Approval of the agenda

It is proposed by Councillor Chantal Raymond, and seconded by Councillor Jake Chadwick, and it is adopted unanimously by the present members :

THAT the agenda be adopted as proposed;

1. Approval of the agenda

2. Adoption of the minutes

2.1 Regular meeting held May13th, 2017

3. Current business

3.1 Announcements

3.2 Correspondences

3.3 BLPA

3.4 Follow-up from last meeting

3.5 Question period (30 minutes)

4. Finance and Administration

4.1 Town Manager's report

4.2 Accounts payable

4.3 Resolution – Presentation of the 2016 financial statements: presentation of financial report and the report of the independent auditor

4.4 Resolution – Registration of the Town of Barkmere in the grant program TECQ

4.5 Resolution – Presentation of the 2017 comparative financial statements

5. Infrastructures

5.1 Resolution – Grant of contract for installation of stakes for the construction of a sidewalk to access new docks

- 5.2 Resolution – Request for a grant from the Program of assistance to improvement to the municipal road network (PAARRM) 2016-2017
- 5.3 Resolution – Purchase of composite board to cover the sidewalk
- 5.4 Resolution – Grant of contract for a carpentry garage door

6. Environment

- 6.1 Resolution – To join the organization bassins versants RPNS

7. Public services

- 7.1 Resolution – Adoption of the public security plan of the Town of Barkmere

8. R.C.M. and governmental affairs

- 8.1 Mayor's report
- 8.2 Resolution – Mayor substitution by the councilor Marc Fredette to the next Council of Mayors of the MRC des Laurentides

9. Meeting adjournment

2. Adoption of the minutes

2.1 RESOLUTION 2017-047 - Adoption of the minutes of the regular meeting held on May 13th 2017

CONSIDERING THAT a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

THEREFORE, it is proposed by Councillor Chantal Raymond, and seconded by Councillor Marc Fredette, and it is adopted unanimously by the present members:

THAT the minutes of the regular meeting of the municipal council held on May 13th, 2017, be adopted as proposed.

ADOPTED

3. Current business

3.1 Announcements

Mayor Trépanier mentioned some good news related to the high speed internet service. FILAU has begun the installation of antennas and equipment to service Barkmere. Already, an antenna can be seen on the side of Miller Bay, which will be use to cover the eastern side of the Lake. The Village will be covered by an antenna located in Arundel, which should currently being installed also. For the western part of the Lake, FILAU is still looking for an agreement with one of the owners of the lands located on Duncan Road East or West. We are therefore expecting the service

to be available sometime this summer; we will notify the population as soon as we get more news.

Works will also start soon on the Grand-Brulé electrical line. Let us remember that this new line will pass in Barkmere or very close to it, along the existing line at the inlet of the Lake. As promised during the meetings of the consultative committee, Hydro-Québec has given assurance that they will minimize the environmental impacts of the works and the visual impact of the additional pylons. Mayor Trépanier will be meeting with Hydro-Québec on that subject on June 20th, to get the list of measures that will be taken during the works to protect this sensitive area of our municipality.

The two lots at the entrance of the village were sold by auction last week for non-payment of taxes.

The Municipal Court of Ste-Agathe-des-Monts has rendered a decision this past week in favour of the Town of Barkmere in a case of illegal tree cutting. According to the Town bylaws, not only a fine must be paid for the infraction, but the owner of the lot must also proceed to replant trees. Judge Michel Lalande has given a court order in accordance with the bylaws. The Mayor reminds the assembly that it is possible to cut trees that are dead and/or dangerous, simply by applying for a certificate of authorization with the Town. This certificate can be obtained for free.

The first mobile Eco-Centre of the summer is being held this week at the Priest Road landing. You can bring building materials, hazardous waste and large items. Another collection will be held on August 12th and 13th.

3.2 Correspondences

We have received some correspondence of Mrs. Susan De Schulthess regarding the dock used by contractors at the Priest Road landing. She mentioned that it is not currently available for residents to moor and load their own building materials. According to Mrs. De Schulthess, the intent of the Council was that the dock would be used by both the contractor renting it and the residents as a temporary loading zone. The Town will review the conditions of rental of the contractor, as well as the original usage plans as defined by the Council in 2008-2009.

3.3 BLPA

No representative was present.

3.4 Follow-up from last meeting

The agreement with the Régie d'Incendie du Nord-Ouest des Laurentides (RINOL) was signed this past month. According to this agreement, the Town and the Régie must now agree on the conditions of another agreement for five additional years beginning in 2018. Most of the current agreement will be repeated, but the costs will increase.

The Town has purchased and installed additional rental docks, which are located between the Miller boathouses. We now need to build an access ramp, and a resolution to that effect is on the agenda of the June 10 meeting.

3.5 Question period (30 minutes)

Beginning :

Andrea Leber : With the new fire coverage agreement, the city has an obligation to bring these roads up to standards.

No

Ms. Marpole : How do we get to the new rental dock?

We will build a sidewalk. There is a resolution on the agenda.

Ms. Marpole : What happens with the file of Mr. Gordon Miller's boat shelters?

We are still working on this file and following meetings with Mr. Miller, we are waiting for some proposals from him.

End :

4. Finances and Administration

4.1 Town Manager's report

For your information, in the event of a hydrocarbon spill in the water or on the ground, we have purchased paddles and absorbent pads. You can pick them up at the municipal garage. Note that the eco-center takes place this weekend.

We issued 5 building permits, 3 certificates of authorization, no PIIA application and no subdivision application. We have not received confirmation of septic pumping. Regarding transfers, we received from the MRC des Laurentides 3 transactions:

- 1) Acquisition of assets by seizure.
- 2) Sale of Renée Provost at 3119271 canada inc. Marc Lefebvre for a boat shelter
- 3) Sale of Paul Fleming to Barbara Malcolmson Baily for a residence located at 76 Patry Road

4.2 RESOLUTION 2017-048 – Accounts payable

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

THAT the accounts listed below be ratified and paid:

Ville de Barkmere					
Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant					
Town of Barkmere					
Cheque Log for 15411111 National Bank - Mont-Tremblant					
No.	Bénéficiaire	Montant	Date	Explication	Explanation
No.	Payee	Amount	Date		
EFP-637	Hydro-Québec	\$878,31	2017-05-23	Électricité 199 ch. Barkmere	Electricity 199 Barkmere Road
EFP-638		\$1 877,40	2017-05-17	Paie période finissant 13 mai 2017	Pay period ending May 13,2017
EFP-639		\$1 433,11	2017-05-17	Paie période finissant 13 mai 2017	Pay period ending May 13,2017
EFP-640		\$189,05	2017-05-17	Paie période finissant 13 mai 2017	Pay period ending May 13,2017
EFP-641		\$806,30	2017-05-17	Paie période finissant 13 mai 2017	Pay period ending May 13,2017
EFP-642		\$1 877,40	2017-05-31	Paie période finissant 27 mai 2017	Pay period ending May 27,2017
EFP-643		\$1 433,11	2017-05-31	Paie période finissant 27 mai 2017	Pay period ending May 27,2017
EFP-644	Annulé/Cancelled				
EFP-645		\$869,26	2017-05-31	Paie période finissant 27 mai 2017	Pay period ending May 27,2017
EFP-646		\$278,90	2017-05-31	Paie période finissant 27 mai 2017	Pay period ending May 27,2017
EFP-647	Bell	\$91,41	2017-06-13	Ligne téléphonique hôtel de ville	Phone lines Town Hall
EFP-648	Mastercard	\$283,57	2017-06-05	Dépenses diverses	Miscellaneous expenses
EFP-649		\$820,71	2017-05-31	Paie période finissant 27 mai 2017	Pay period ending May 27,2017
EFP-650	Hydro-Québec	\$374,38	2017-06-21	Électricité - luminaires de rue	Electricity - Street lighting
PPA	Paiements Globaux Canada SENC	\$40,24	2017-05-01	Location de base mensuel carte débit	Monthly debit card base location
		\$11 253,15		Total- Règlement 213	Total- Bylaw 213
4286	OBVRPNS	\$100,00	2017-06-10	Adhésion 2017	2017 membership
4287	Brault & Martineau	\$200,06	2017-06-16	Réfrigérateur	Fridge
4288	Laurentides Télécommunication	\$787,59	2017-06-10	Installation antenne	Antenna installation
4289	Serrurier Magic S.E.N.C.	\$137,97	2017-06-23	Clés + barrière lac	Keys + lake barrier
4290	Municipalité du Canton d'Arundel	\$2 713,04	2017-06-15	Entente premiers répondants	First responders agreement
4291	Ministère des finances (CEH)	\$230,00	2017-06-23	Barrage droits annuels	Dam annual fees
4292	MRC des Laurentides	\$25 819,00	2017-06-30	Règlements 328-2016 & 326-2016	Bylaws 328-2016 & 326-2016
4293	Ministre des Finances (SQ)	\$33 154,00	2017-06-30	Services de la Sûreté du Québec	Services from Sûreté du Québec
4294	Groupe Québéco inc.	\$415,68	2017-06-10	Installation sortie d'eau - garage	Water outlet installation - garage
4295	Tremblay Savoie Lapierre	\$1 268,87	2017-06-10	Consultation légale	Legal consulting
4296	Tim Kalil	\$1 800,00	2017-06-10	Présentoirs pour centre communautaire	Display units for community center
4297	Matériaux R. McLaughlin Inc.	\$148,05	2017-06-15	Quincaillerie	Hardware
4298	Gilbert Miller & Fils Ltée	\$2 104,04	2017-06-27	Travaux divers et déplacement cabanon	Miscellaneous work and shed relocation
4299	Kenneth Walker	\$289,00	2017-06-10	Livraison présentoirs	Display units delivery
4300	Steve Deschênes	\$669,12	2017-06-10	Compte de dépenses	Expenses account
4301	Anne Létourneau	\$450,49	2017-06-10	Compte de dépenses	Expenses account
4302	Eastman Systems	\$339,04	2017-07-06	Impression bulletins	Newsletter printing
4303	André Charest, CPA	\$7 513,62	2017-06-10	Audit 2016	2016 audit
4304	J.V. Maintenance Inc.	\$172,46	2017-06-30	Remise à l'eau quai	Dock launch
4305	Shayne O'Shaughnessy	\$500,00	2017-07-03	Barge + main-d'oeuvre nouveaux quais flottants	Barge + labour for new floating docks
4306	Alissa Meurs	\$257,63	2017-06-10	Nettoyage Hôtel de ville + compte de dépenses	Town Hall cleaning + expenses account
4307	Chantal Raymond	\$164,18	2017-06-10	Compte de dépenses	Expenses account
4308	Photocopies Illico	\$165,75	2017-06-30	Photos cour municipale	Photos Municipal Court
4309	Dave Williams Roy	\$2 015,62	2017-06-10	Compte de dépenses	Expenses account
4310	Matériaux R. McLaughlin Inc.	\$148,05	2017-06-10	Quincaillerie	Hardware
	TOTAL	\$92 816,41			

4.3 RESOLUTION 2017-049 – Presentation of the 2016 financial statements: presentation of financial report and the report of the independent auditor

CONSIDERING article 105.1 of the Cities and Towns Act (CQLR c. C-19);

THEREFORE, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

THAT the financial reports of the Town of Barkmere, for the year 2016, be accepted and be recorded in the archives of the Town;

AND

THAT the report of the independent auditor, accompanying the 2016 financial report also be accepted and be recorded in the archives of the Town.

ADOPTED

4.4 RESOLUTION 2017-050 – Registration of the Town of Barkmere in the grant program TECQ

CONSIDERING the Town has taken note of the Guide for terms of payment of the government contribution under the program of gas tax and the contribution of Quebec (TECQ) for the years 2014-2018 ;

CONSIDERING the Town must comply with the terms of this guide that apply to it to receive the government contribution that was confirmed in a letter to the Minister of Municipal Affairs and Land Occupancy;

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

THAT

- The Town agrees to comply with the terms of the guide that apply to it;
- The Town is committed to being the solely responsible and to release Canada and Quebec as well as their ministers, officers, employees and agents from any liability for claims, demands, losses, damages and costs of all kinds based on a personal injury, death of the latter, damage to property or loss of property due to a deliberate or negligent act directly or indirectly arising from investment through financial support obtained in TECQ part of the 2014-2018 program;
- The Town approves the content and authorizes the sending to the Ministry of Municipal Affairs and Occupancy work of the programming area attached to this and all other documents required by the Ministry to receive the government contribution which was confirmed in a letter from the Minister of municipal Affairs and lands;
- • the Town is committed to achieving a minimum capital municipal infrastructure set at \$ 28 per capita per year, or a total of \$ 140 per capita for all five years of the program ;
- the Town agrees to inform the Ministry of Municipal Affairs and Land Occupancy of any changes will be made to the programming work approved by this resolution.

ADOPTED

4.5 RESOLUTION 2017-051 – Presentation of the 2017 comparative financial statements

CONSIDERING article 105.4 of the Cities and Towns Act (CQLR c. C-19);

THEREFORE, Councillor Marc Fredette moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

THAT 2017 comparative financial statements report of the Town of Barkmere, be accepted and be recorded in the archives of the Town;

ADOPTED

5. Infrastructures

5.1 RESOLUTION 2017-052– Installation of pilings for the construction of a boardwalk to access new docks

CONSIDERING resolution 2017-038;

CONSIDERING THAT in order to access the new docks and to install the docks at the shoreline, it will be necessary to construct a boardwalk;

CONSIDERING THAT this boardwalk will be built on pilings;

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

That the Town of Barkmere award a contract for the installation of pilings including the load-bearing structure of the walking surface to Techno-Pieux Laurentides and that the purchase and installation cost does not exceed \$ 15,575 excluding taxes, As provided for in their proposal;

ADOPTED

5.2 RESOLUTION 2017-053 – Request for a grant from the Program of assistance for improvement to the municipal road network (PAARRM) 2017-2018

CONSIDERING THAT the Town of Barkmere wants to improve the safety, and functionality and to reduce the environmental impact of the municipal roads;

CONSIDERING THAT the Program of assistance for the improvement of the municipal road network (PAARRM) allows this type of improvement to the municipal road network of the Town;

THEREFORE, Councillor Bruce MacNab moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

TO PRESENT a grant application in the amount of \$13,925 to the PAARRM;

AND

TO AUTHORIZE the Director General to sign and send all necessary documents pertaining to grant.

ADOPTED

5.3 RESOLUTION 2017-054 – Purchase of composite material to cover the boardwalk

CONSIDERING resolution 2017-038;

CONSIDERING THAT in order to access the new docks and to install the docks at the shoreline, it will be necessary to construct a boardwalk;

CONSIDERING THAT this boardwalk will be built on pilings;

THEREFORE, Councillor Chantal Raymond moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

That the Town of Barkmere award a contract for the installation of pilings including the load-bearing structure of the walking surface to Techno-Pieux Laurentides and that the purchase and installation cost does not exceed \$ 15,575 excluding taxes, as provided for in their proposal;

ADOPTED

5.4 RESOLUTION 2014-055 – Grant of contract for installation of a garage door

CONSIDERING the resolution 2016-103;

CONSIDERING THAT to install the garage door, we must carry out carpentry work to create an opening in the wall in order to install the garage door;

THEREFORE, Councillor Bruce MacNab moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

TO ACCEPT the quote from Portes de garages des Laurentides for a total amount \$1,700.00 plus applicable taxes for the installation of a garage door.

AND

THAT the sums be taken from the unallocated surplus of the Town.

ADOPTED

6. Environment

6.1 RESOLUTION 2017-056 – Membership in the Organisme de bassins versants des rivières Rouge, Petite-Nation et Saumon (OBVRPNS)

WHEREAS the OBVRPNS is involved since its creation in many projects to increase knowledge and expertise in lakes and protection of aquatic ecosystems;

WHEREAS the Town of Barkmere is a member of this organism;

WHEREAS the annual fee for the municipal sector is \$ 100.00;

WHEREAS the Town needs to appoint a representative;

THEREFORE, Councillor Jake Chadwick moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO PAY the 2017 annual fee in the amount of \$ 100.00 to the “Organisme de bassins versants des rivières Rouge, Petite-Nation et Saumon”;

AND

TO APPOINT Councillor Jake Chadwick as representative for the Town of Barkmere.

ADOPTED

7. Public services

7.1 RESOLUTION 2017-057 – Adoption of the public security plan of the Town of Barkmere

CONSIDERING THAT municipalities in Québec are vulnerable and struggling with natural or man-made disasters;

CONSIDERING the Council of the Town of Barkmere acknowledges that its municipality may be the victim of a disaster at any time;

CONSIDERING THAT the City Council sees the importance of having the first phase of a municipal civil protection plan covering the priority elements of the preparation of any disaster in collaboration with the representatives of the Directorate General of Civil Protection and Of the Ministry of Public Security.

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

THAT a municipal civil protection organization be created;

THAT the following persons be appointed and informed by the Municipal Council to occupy the positions of the various aspects of the municipal civil protection organization.

FONCTION	NOM
Municipal Civil Protection Coordinator	Steve Deschenes
Coordonnateur municipal de la sécurité civile adjoint	Dave Roy
Site Coordinator	Steve Deschenes & Dave Roy
Responsable Administration	Steve Deschenes
Responsable Sécurité-incendie	Jean Lacroix RINOL
Responsable Communications	Luc Trépanier
Responsable Sécurité des personnes	Steve Deschenes & Croix Rouge
Responsable Services aux personnes sinistrées	Chantal Raymond
Responsable Services techniques	Stéphane Brosseau
Responsable Transports	Stéphane Brosseau

This resolution repeals all previous appointments regarding the Municipal Civil Protection Plan of our municipality

ADOPTED

8. R.C.M and governmental affairs

8.1 Mayor's report

The Mayor has nothing in particular to report from the last MRC Council, since there were only administrative issues being discussed or issues without any impact for the Town of Barkmere. One interesting note however: director general Nancy Pelletier has participated in an exchange program with municipalities in Burkina-Faso in Africa. Apart from breaking a leg while working with the local municipalities, Nancy noticed that they already have high speed internet everywhere in this third world country. Barkmere must be part of the 4th world, since we are still waiting, notwithstanding that the cellular phone service is not even working in the village...

8.2 RESOLUTION 2017-058 – Mayor substitution by councilor Marc Fredette to the next Council of Mayors of the MRC des Laurentides

CONSIDERING THAT Mayor Luc Trépanier and Pro-Mayor Jake Chadwick cannot attend the next Council of Mayors of the MRC des Laurentides ;

THEREFORE, Councillor Bruce MacNab moved, Councillor Chantal Raymond seconded, and it was unanimously resolved by all present:

TO MANDATE councilor Marc Fredette to represent the Town of Barkmere at the meeting of Council of Mayors of the MRC des Laurentides held June 15th 2017 with the power of vote and the attributable expenditure allocations.

ADOPTED

9. Meeting adjournment

The next regular Council session shall be held on July 8th,2017, at 10:00 AM, in the Community Center at Barkmere, Quebec.

9.1 Resolution 2017-059 – End of session

The meeting was adjourned at 11 :05 a.m.

It is proposed by Councillor Bruce MacNab, seconded by Councillor Chantal Raymond and resolved unanimously by the present members:

THAT the session of the Town Council be adjourned.

ADOPTED

Approved By :

Certified by :

Luc Trépanier, Mayor

Steve Deschenes, General Director
and Secretary-Treasurer

Permis et Certificats d'Autorisation pour mai 2017 - Ville de Barkmere

PERMIS DE CONSTRUCTION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement</small>	LDE	Description
	Year	Category	Number			
03-mai-17	2017	C	01	Rénovation	2143	Rénovation à grande échelle d'un chalet existant. Le projet fût soumis et approuvé par PIIA.
09-mai-17	2017	C	02	Construction	2890	Construction de 2 remises adjacentes ainsi qu'une cabine pour dormir.
12-mai-17	2017	C	03	Rénovation	1550	Rénovation d'un cabanon existant. Nouvelle structure de toit avec pente à 2 versants.
25-mai-17	2017	C	06	Construction	5998	Construction d'un garage détaché ainsi qu'une cabione pour dormir.
31-mai-17	2017	C	08	Rénovation	5999	Réfection de la toiture existante avec un bardeau d'asphalte.

CERTIFICAT D'AUTORISATION

Date	Permis			Type <small>Constuction, réno, reconstruction, agrandissement, ouvrage</small>	LDE	Description
	Year	Category	Number			
29-mai-17	2017	CA	03	Rénovation	2504	Instalation de pieux en acier galvanisé pour corrigé un probleme de structure sur le quai à droite de l'abri à bateau.
16-mai-17	2017	CA	04	Ouvrage rive / littoral	6640	Agrandissement d'un quai flottant existant.
16-mai-17	2017	CA	05	Ouvrage rive / littoral	6640	Construction d'un escalier situé en bande riveraine.