

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BARKMERE HELD ON JULY 8TH 2017 AT 10 :00 AT THE COMMUNITY CENTRE OF BARKMERE (QUEBEC).**



In attendance :	The mayor	Luc Trépanier
	Councilors	Marc Fredette Bruce MacNab Jake Chadwick Tim Kalil
	General Director, and Secretary-Treasurer	Steve Deschenes
Absent		Stephen Lloyd Chantal Raymond

**1. RESOLUTION 2017-060 – Approval of the agenda**

It is proposed by Councillor Bruce MacNab, and seconded by Councillor Jake Chadwick, and it is adopted unanimously by the present members :

**THAT** the agenda be adopted as proposed;

**1. Approval of the agenda**

**2. Adoption of the minutes**

2.1 Regular meeting held June 10th  
,2017

**3. Current business**

- 3.1 Announcements
- 3.2 Correspondence
- 3.3 BLPA
- 3.4 Follow-up from last meeting
- 3.5 Question period (30 minutes)

**4. Finance and Administration**

- 4.1 Town Manager's report
- 4.2 Accounts payable
- 4.3 Resolution – Appointment of a Pro-Mayor
- 4.4 Resolution – Purchase of a software to manage archived documentation
- 4.5 Resolution - Grant of a professional contract for archiving
- 4.6 Resolution – Support for the Arc-en-Ciel School in Huberdeau

**5. Infrastructures**

- 5.1 Resolution – Grant of a contract for the upgrading of the surface water retention system

## **6. Public Services**

**6.1** Resolution – Letter of intent to join the future inter-municipal company for waste collection and transportation

## **7. R.C.M. and governmental affairs**

**7.1** Mayor's report

## **8. Meeting adjournment**

## **2. Adoption of the minutes**

### **2.1 RESOLUTION 2017-061 - Adoption of the minutes of the regular meeting held on June 10th 2017**

**CONSIDERING THAT** a copy of the Minutes was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act,

**THEREFORE,** it is proposed by Councillor Marc Fredette, and seconded by Councillor Jake Chadwick, and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of the municipal council held on June 10th, 2017, be adopted as proposed.

**ADOPTED**

## **3. Current business**

### **3.1 Announcements**

Ms Anne Létourneau, who was hired to lead our efforts in the milfoil mildew control, made a presentation. So far, plants have been identified and removed at the same locations where we also found the milfoil last summer, but in much smaller numbers. So it's good news, that our efforts have made the progress of invasion go back. Particular attention is paid to the area of the source of the Lake, because the bottom is high, and if the plant reaches a certain height, it will be potentially chopped by the propellers of the engines, which will allow it to spread. It is therefore important to remove the plants while they are still less than 30 centimeters in these places.

In addition to the work to be done in the affected areas, the objective is to visit and list all the littoral of the Lake this summer. Research in Miller Bay has not discovered Eurasian Watermilfoil in this area of the Lake, but only native water milfoil, which is not invasive. According to Ms. Létourneau, areas with shallow water, such as in Green Bay, will also need to be monitored.

Ms. Létourneau urges people to be cautious when divers are present because it is difficult for them to see the boats when they are under the surface. Please keep a respectable distance from the pontoon boat of the Town and the water wings indicating the presence of divers. Ms. Létourneau will also display the location of the divers at the landing stage.

### **3.2 Correspondences**

The office of the Member for Argenteuil confirmed that our application for a PARAMM grant was accepted. The Council adopted a resolution to use this sum to re-asphalt the front of the municipal building and damaged parts closer to the landing area. The remainder of the grant will be used to repair and rebuild the rainwater harvesting system, which is completely blocked and no longer plays its role, causing great erosion at this location.

At the meeting with representatives of Hydro-Québec on June 20th, they announced that deforestation work for the new Grand Brûlé diversion line is expected to begin in August. Mayor Luc Trépanier and one of the members of the advisory committee, Charles Huot, argued that the holiday season was at its peak at this time of the year. They asked Hydro-Québec to require the contractor chosen to do the work in the Lake region only in October, since the work must run from August to the end of November. Hydro-Québec must also give us a list of the actions that will be taken to protect the sensitive environment of the Lake's sources.

### **3.3 BLPA**

No representative was present.

### **3.4 Follow-up from last meeting**

Regarding the high-speed Internet, FILAU sent a proposal to the City in order to finance the purchase and installation of the equipment that the organization plans to install in the territory of Barkmere. This proposal raised many questions and concerns from the members of the Council. Discussions should therefore continue.

Unfortunately, the sidewalk to the new docks has still not been completed. Techno-Pieux, which had been selected last month, has still not scheduled the work. On the other hand, the door for the municipal garage was installed.

### **3.5 Question period (30 minutes)**

Question period starts at : 10 :34

Jean Mathieu: Why has the provincial government changed the rules for the management of park funds?

This is a new rule they have determined and the money is now in the general fund of the city, but from an accounting point of view the fund is registered in an account associated with the park bottom. This does not change in any way we still have to have that bottom for future investments for parks.

Susan DeSchulthess: The area of the city's docks is often jammed with materials of all kinds which prevents a free movement for dock tenants.

We discussed it at the last caucus and we are trying to find a solution.

Susan DeSchulthess: I want to inform you that the work at Goulden Island is disastrous from an environmental point of view.

The general manager will go after the council to check the work and the inventory.

Andrea Leber: How are the city's money and special funds managed?

All expenditures made by the City's administration must be approved by resolution of the City Council.

Pierre Bellerose: When will the docks be repaired at Goulden Island?

New docks should be installed prior to the BLPA regattas

Charles Huot: There is a rumor that an owner wants to build a road access road for his future cottage.

We are aware of this issue and are making every effort to enforce all of our regulations. The municipal inspector patrolled the area for seven hours last week and found nothing. The Mayor sent a correspondence to the owner to inform him of the ins and outs of the files in court concerning the paths and legal and regulatory obligations associated with the various stakeholders, namely the MNR and the City for the construction of roads .

Jean-Guy Brunelle: Is a permit necessary to cut a dead or dangerous tree

Any tree cut on the territory of the City requires a slaughter permit issued by the City. This permit is issued according to the regulations in force and according to the inspector's judgment for dangerousness.

If a dead tree falls on a cottage, does the City become liable for the damage.

No

Question period ends at : 11 :02

#### **4. Finance and Administration**

##### **4.1 Town manager's report**

1) The divers team for the Milfoil Elimination are active, we ask for your cooperation in order to avoid sailing in the area of the intervention or fishing nearby.

2) In the event that you see a seaplane, please take a picture or note the identification number.

3) We remind you that you must acquire your vignettes for your boats

We issued 6 building permits, 5 certificates of authorization, no SPAIP application and no subdivision application. We have not received confirmation of septic pumping. In terms of transfers, we received two transactions from the MRC des Laurentides:

- 1) Sale of Céline Loranger to Serge Couture and Amélie Dagenais for the residence located at 105 chemin Barkmere
- 2) Sharing of the estate of Mrs. Solange Drouin between the Laurier family

**4.2 RESOLUTION 2017-062 – Accounts payable**

It is proposed by Councillor Marc Fredette, seconded by Councillor Jake Chadwick, and it is resolved unanimously by the members present.

**THAT** the accounts listed below be ratified and paid:

<b>Ville de Barkmere</b>					
<b>Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant</b>					
<b>Town of Barkmere</b>					
<b>Cheque Log for 15411111 National Bank - Mont-Tremblant</b>					
No.	Bénéficiaire	Montant	Date	Explication	
No.	Payee	Amount	Date		Explanation
EFP-651		\$1 877,40	2017-06-14	Paie période finissant 10 juin 2017	Pay period ending June 10,2017
EFP-652		\$1 433,11	2017-06-14	Paie période finissant 10 juin 2017	Pay period ending June 10,2017
EFP-653		\$885,70	2017-06-14	Paie période finissant 10 juin 2017	Pay period ending June 10,2017
EFP-654		\$806,30	2017-06-14	Paie période finissant 10 juin 2017	Pay period ending June 10,2017
EFP-655		\$260,72	2017-06-14	Paie période finissant 10 juin 2017	Pay period ending June 10,2017
EFP-656		\$1 877,40	2017-06-28	Paie période finissant 24 juin 2017	Pay period ending June 24,2017
EFP-657		\$1 433,11	2017-06-28	Paie période finissant 24 juin 2017	Pay period ending June 24,2017
EFP-658		\$881,36	2017-06-28	Paie période finissant 24 juin 2017	Pay period ending June 24,2017
EFP-659		\$871,10	2017-06-28	Paie période finissant 24 juin 2017	Pay period ending June 24,2017
EFP-660		\$286,22	2017-06-28	Paie période finissant 24 juin 2017	Pay period ending June 24,2017
EFP-661	Mastercard	\$1 771,54	2017-06-29	Licence système comptable + dépenses diverses	License accounting system + miscellaneous expenses
EFP-662	Bell	\$91,41	2017-07-13	Ligne téléphonique hôtel de ville	Phone lines Town Hall
EFP-663	CNESST	\$68,84	2017-07-20	Frais de gestion Revenu Québec	Management costs Revenu Quebec
EFP-664	Hydro-Québec	\$316,58	2017-07-20	Électricité 199 ch. Barkmere	Electricity 199 Barkmere Road
EFP-665	Revenu Canada	\$5 605,77	2017-07-14	Retenues à la source fédérales d'avril à juin 2017	Federal payroll remittances April to June 2017
EFP-666	Revenu Québec	\$12 896,09	2017-07-14	Retenues à la source provinciales d'avril à juin 2017	Provincial payroll remittances April to June 2017
PPA	Paiements Globaux Canada SENC	\$40,54	2017-06-01	Location de base mensuel carte débit	Monthly debit card base location
		\$31 403,19		Total- Règlement 213	Total- Bylaw 213
4311	Municipalité du Canton d'Arundel	\$1 639,00	2017-07-31	Entente premiers répondants	First responders agreement
4312	Tremblay Savoie Lapiere	\$3 453,09	2017-07-08	Consultation légale	Legal consulting
4313				Annulé	Cancelled
4314	Terraquavi	\$613,96	2017-07-08	Boudins absorbants	Sorbent booms
4315	Municipalité de Montcalm	\$4 480,59	2017-07-28	Entente chemin Duncan	Duncan Road Agreement
4316	Ministre des Finances du Québec (CEAEQ)	\$199,99	2017-07-08	Tests chimie - analyse eau	Chemical tests - water testing
4317	Jonathan O'Shaughnessy	\$800,00	2017-07-08	Ramassage sable	Sand collection
4318	Aïssa Meurs	\$944,14	2017-07-08	Nettoyage Hôtel de ville + compte de dépenses	Town Hall cleaning + expenses account
4319	Steve Deschênes	\$274,89	2017-07-08	Compte de dépenses	Expenses account
4320	Matériaux R. McLaughlin Inc	\$134,18	2017-07-15	Quincaillerie	Hardware
4321	Texel Matériaux Techniques Inc.	\$1 561,20	2017-07-21	Rideaux de turbidité - myriophylle	Turbidity curtains - milfoil
4322	Équipe Laurence	\$431,16	2017-07-21	Projet hôtel de ville	Town Hall project
4323	AQUAM Spécialiste Aquatique Inc.	\$205,81	2017-07-08	Bouées - myriophylle	Floats - milfoil
4324	Pilon & Ménard, Huissiers de justice Inc.	\$303,19	2017-07-08	Signification d'une ordonnance	Service of an order
4325	Portes Garage des Laurentides	\$4 527,85	2017-07-08	Nouvelle porte de garage	New garage door
4326	Imprimerie Léonard Inc.	\$32,39	2017-07-30	Impressions diverses	Various prints
4327	Richard O'Shaughnessy	\$983,03	2017-07-29	Quai travaux	Dock works
4328	Dave Williams Roy	\$1 353,74	2017-07-08	Compte de dépenses	Expenses account
	TOTAL	\$53 341,40			

#### **4.3 RESOLUTION 2017-063 – Nomination of a Pro-Mayor**

**WHEREAS** the Town of Barkmere must ensure its functioning and its representation in case the Mayor is absent;

**WHEREAS** article 56 of the Cities and Towns Act (R.S.Q. c.C-19) allows the Town Council to designate a Councillor to act as pro-mayor for a fixed period;

**WHEREAS** the mandate of Councillor Jake Chadwick as Pro-Mayor of the Town of Barkmere ends on July 8th, 2017;

**THEREFORE**, Councillor Bruce MacNab moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** Councillor Tim Kalil be appointed as Pro-Mayor of the Town of Barkmere for the period starting July 9th, 2017 and ending November 5th, 2017 inclusively.

**ADOPTED**

#### **4.4 RESOLUTION 2017-064 – Purchase of a software to manage archived documentation**

**CONSIDERING THAT** the Town of Barkmere needs to implement an archiving system for all administrative documents;

**CONSIDERING THAT** the implementation of an archiving system requires that the Town of Barkmere acquire an archived documentation management software;

**CONSIDERING THAT** the Town of Barkmere has obtained from the Firm Gestar a quote for a document archive management software;

**THEREFORE**, it is proposed by Tim Kalil, seconded by Bruce MacNab, and resolved unanimously by the members present:

**THAT** the Town of Barkmere purchase a license from the software Documentik from Gestar;

**THAT** the total amount for this purchase does not exceed \$ 3360 plus applicable taxes.

**ADOPTED**

#### **4.5 RESOLUTION 2017-065 – Grant of a professional contract for archiving**

**CONSIDERING THAT** the Town of Barkmere needs to implement an archiving system for all administrative documents;

**CONSIDERING THAT** the implementation of an archiving system requires that the Town of Barkmere retains the services of an external professional resource;

**CONSIDERING THAT** the Town of Barkmere has obtained from M. Carl De Montigny, a consultant in archiving, a proposal for a step-by-step service to set up the structure of documentation and archive management;

**THEREFORE**, it is proposed by Bruce MacNab, seconded by Tim Kalil, and resolved unanimously by the members present:

**THAT** the Town of Barkmere grant a fixed contract to Mr. Carl De Montigny;

**THAT** the total amount for the first stage of implementation does not exceed \$ 3,800 plus applicable taxes.

**ADOPTED**

**4.6 RESOLUTION 2017-066 – Support for the Arc-en-Ciel School in Huberdeau**

**CONSIDERING** the public consultation initiated by the Commission scolaire des Laurentides (CSL) by resolution of the Council of Commissioners during the special meeting of March 31, 2017;

**CONSIDERING** the "Proposed Amendment to Certain Services Provided at L'Arc-en-ciel School", proposing to terminate the legal obligation of the CSL to provide pre-school services for five years (kindergarten) at L'Arc-en-Ciel school;

**CONSIDERING** the resolution of the RCM of the Laurentians number 2015.03.6348, adopted unanimously by the Council of Mayors of the RCM of the Laurentians, giving its support to an educational project where parents, on a voluntary basis, send their children to the school "Le Carrefour";

**CONSIDERING** the absence of a proposal for a voluntary enrichment project within the CSL consultation;

**CONSIDERING** that such a scenario would have a negative impact on municipal property assessments for the entire territory;

**CONSIDERING THAT** it is essential to maintain educational services close to our municipalities in order to retain our families;

**CONSIDERING THAT** it is essential to keep the shortest routes possible for school transport in the interests of the safety for our children;

**THEREFORE**, it is proposed by Councilor Tim Kalil, seconded by Councilor Marc Fredette and it is resolved unanimously by the members present:

**THAT** the Town of Barkmere support the "Défense de l'arc-en-ciel" in its commitment to the integrity of educational services at L'Arc-en-ciel School;

**THAT** the Town of Barkmere request that the CSL ensure with its policies and regulations to maintain proximity to schools and educational services near targeted municipalities;

**THAT** a copy of this resolution be forwarded to the municipalities serviced by the L'Arc-en-Ciel school, which are Arundel, Huberdeau and Montcalm, and to the Commission Scolaire des Laurentides.

**ADOPTED**

**5. Infrastructures**

**5.1 RESOLUTION 2017-067 – Grant of a contract for the upgrading of the surface water retention system**

**CONSIDERING THAT** the Town has received a grant of \$13 925 under the "Programme d'aide à l'amélioration du réseau routier municipal";

**CONSIDERING THAT** the Town has received a quote from Gilbert P. Miller & Fils Ltée on June 6th, 2017 to upgrade of the surface water retention system;

**THEREFORE**, Councillor Jake Chadwick moved, Councillor Bruce MacNab seconded, and it was unanimously resolved by all present:

**TO ACCEPT** the quote from Gilbert P. Miller & Fils Ltée and to proceed with the work for a total amount of \$13,925. 00 plus applicable taxes.

**ADOPTED**

**6. Public Services**

**6.1 RESOLUTION 2017-068 – Intent to join the future inter-municipal company for waste collection and transportation**

**CONSIDERING THAT** the municipalities of Amherst, Arundel, Brébeuf, Huberdeau, Mont-Tremblant and Montcalm have demonstrated interest in regrouping in order to form an intermunicipal company for waste collection transportation in their territories;

**CONSIDERING THAT** the contract for the waste collection and transportation for the municipalities of Arundel, Barkmere and Montcalm expires on December 31, 2018;

**CONSIDERING THAT** the Town of Barkmere wishes to avail itself of articles 468 and following of the Cities and Towns Act (C.Q.L.R. c. C-19);

**THEREFORE**, it is proposed by Councilor Bruce MacNab, seconded by Councilor Tim Kalil and it is resolved unanimously by the members present:

**THAT** the Municipal Council of the Town of Barkmere indicate its intent to join the future company based on the information received and on the following conditions:

**THAT** each municipality be represented on the board of directors of the new company;

**THAT** the majority of municipalities adhere to the regrouping;

**THAT** the Municipal Council be favourable to the establishment of an intermunicipal company to operate a waste collection and transportation service;

**THAT** the Municipal Council wish to avail itself of articles 468 and following of the Cities and Towns Act (C.Q.L.R. c. C-19) to join an intermunicipal agreement in respect to the establishment of a waste collection and transportation service throughout the territory of Amherst, Arundel, Barkmere, Brébeuf, Huberdeau, Mont-Tremblant and Montcalm;

**THAT** the Municipal Councils of Huberdeau and Montcalm represent the group of municipalities with the Ministry of Municipal Affairs and Land Occupancy as part of the creation of the company.

**ADOPTED**

**7. R.C.M and governmental affairs**

**7.1 Mayor's report**

**8. Meeting adjournment**

The next regular Council session shall be held on August 12th, 2017, at 10:00 AM, in the Community Center at Barkmere, Quebec.

**9.1 Resolution 2017-069 – End of session**

The meeting was adjourned at 11 :36

It is proposed by Councillor Bruce MacNab, seconded by Councillor Tim Kalil and resolved unanimously by the present members:

**THAT** the session of the Town Council be adjourned.

**ADOPTED**

Approved By :

Certified by :

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Luc Trépanier, Mayor

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Steve Deschenes, General Director  
and Secretary-Treasurer

## Permis et Certificats d'Autorisation pour Juin 2017 - Ville de Barkmere

### PERMIS DE CONSTRUCTION

Date	Permis			Type Constuction, réno, reconstruction, agrandissement	LDE	Description
	Year	Category	Number			
08-juin-17	2017	C	05	Rénovation	7499	Nouvelles portes et fenêtres ainsi que l'agrandissement de la cuisine à même une véranda existante.
06-juin-17	2017	C	07	Construction	2143	Construction d'une nouvelle installation septique.
02-juin-17	2017	C	09	Rénovation	3847	Réfection de la toiture existante avec un bardeau d'asphalte.
12-juin-17	2017	C	10	Rénovation	0114-5	Changement de porte et fenêtre afin de sécurisé la maison.
28-juin-17	2017	C	11	Rénovation	2760	Réfection de la toiture existante avec un bardeau d'asphalte.
28-juin-17	2017	C	12	Reconstruction	5126	Reconstruction d'un balcon existant s'étant effondré sous le poids de la neige.

### CERTIFICAT D'AUTORISATION

Date	Permis			Type Constuction, réno, reconstruction, agrandissement, ouvrage	LDE	Description
	Year	Category	Number			
14-juin-17	2017	CA	06	Ouvrage rive / littoral	2143	Retrait d'un accès au lac non conforme pour fin de revégétation ainsi que la construction d'un escalier situé en bande riveraine respectant le règlementation.
12-juin-17	2017	CA	07	Rénovation	0114	Démolition d'un bâtiment principal devenu dangereux.
09-juin-17	2017	CA	08	Abattage d'arbre	0149	Abattage de 12 arbres morts.
15-juin-17	2017	CA	09	Ouvrage rive / littoral	5126	Agrandissement d'un quai existant <i>(avec démarches au Centre d'Expertise Hydrique du Québec)</i>
30-juin-17	2017	CA	10	Ouvrage rive / littoral	2402	Remplacement d'une partie de la fondation d'une remise situé en bande riveraine ainsi.