



**MINUTES OF A SPECIAL SESSION OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD ON MAY 2<sup>nd</sup>, 2018 AT 19:30 PM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC**

<b>In attendance :</b>	The Mayor	Luc Trépanier
	The Councillors	Jake Chadwick Chantal Raymond Andrea Leber Marc-Olivier Duchesne Marc Fredette
	Secretary	Martin Paul Gélinas
<b>Absent :</b>		Stephen Lloyd

**1. Resolution 2018-053 – Appointment of Secretary for this meeting**

It is proposed by Councillor Jake Chadwick, and seconded by Councillor Marc Fredette, and it is adopted unanimously by the present members:

**THAT** Me Martin Paul Gélinas be appointed as Secretary for this meeting.

**ADOPTED**

**2. Resolution 2018-054 - Approval of the proposed agenda**

It is proposed by Councillor Jake Chadwick, and seconded by Councillor Marc Fredette, and it is adopted unanimously by the present members:

**THAT** the proposed agenda be accepted with the following modifications:

- a) Adding point 1. Appointment of a Secretary
- b) Adding point 3,5. Cheques and other Banq documents signatories

**ADOPTED**

**3. HUMAN RESSOURCES**

**3.1 Resolution 2018-055 – Ratification of the agreement with Mr. Steve Deschênes**

**CONSIDERING** the agreement with Mr. Steve Deschênes regarding the terms and conditions related to the end of his employment as director general and secretary-treasurer, dated April 26, 2018;

**CONSIDERING** the confidential character of this agreement as convened within the terms of the agreement;

**THEREFORE**, Councilor Marc Olivier Duchesne moved, Councilor Chantal Raymond seconded:

**THAT** the Municipal Council of the Town of Barkmere ratify the agreement with Mr. Steve Deschênes dated April 26<sup>th</sup> 2018, which constitutes the last day of work of Mr. Deschênes as director general and secretary-treasurer for the Town of Barkmere;

**THAT** the Town of Barkmere, the members of the Council, the employees and third parties privy to the agreement or some of the terms of the agreement, be held not to reveal any of the terms of this agreement, verbally or in writing.

After the vote asked by Councilor Andres Leber, the motion was approved at the majority. Councilors Jake Chadwick, Chantal Raymond, Marc-Olivier Duchesne and Marc Fredette had voted in favor and Councillor Andrea Leber had voted against.

**ADOPTED AT MAJORITY**

**3.2 Resolution 2018-056 – Acceptance of the resignation of Mr. Dave Williams Roy and motion of thanks**

**CONSIDERING** the letter of resignation from Mr. Dave Williams Roy, sent by him to the Mayor and dated April 20<sup>th</sup>, 2018;

**CONSIDERING THAT** Mr. Roy indicated that he will be ended his employment at the Town of Council Special Session Minutes – May 2<sup>nd</sup> 2018 - Town of Barkmere

Barkmere on Friday May 4<sup>th</sup>, 2018;

**CONSIDERING THAT** Mr. Roy has been employed by the Town of Barkmere for more than five years;

**THEREFORE**, Councillor Chantal Raymond moved, Councillor Marc-Olivier Duchesne seconded, and it was unanimously resolved by all present:

**THAT** the Municipal Council of the Town of Barkmere accept the resignation of Mr. Dave Williams Roy as Building, Environment and Navigation Inspector, as well as Supervisor of Facilities and Equipment for the Town of Barkmere;

**THAT** the Municipal Council thank Mr. Roy for his services and efforts during the five plus years spent at his employment for the Town and to the service of the taxpayers.

**ADOPTED**

**3.3 Resolution 2018-057 – Hiring of a Director General and Secretary Treasurer**

**CONSIDERING THAT** the Town of Barkmere does not have a Director General and Secretary Treasurer since April 26<sup>th</sup>, 2018, and will not have an assistant director general after May 4<sup>th</sup>, 2018;

**CONSIDERING THAT** the *Cities and Towns Act* (CQLR c. C-19) forces all towns at all time to fulfill minimally the positions of Director General and Secretary Treasurer;

**CONSIDERING** the offer received from Mr. Martin-Paul Gélinas, Director General and Secretary Treasurer of the municipality of Lac-Tremblant-Nord;

**THEREFORE**, Councillor Chantal Raymond moved, Councillor Jake Chadwick seconded, and it was unanimously resolved by all present:

**THAT** the Town of Barkmere hire Mr. Martin-Paul Gélinas as interim Director General and Secretary Treasurer for the Town of Barkmere, as of May 2<sup>nd</sup> 2018;

**THAT** Mr. Gélinas be also appointed as person responsible for the access to the documents of the municipality;

**THAT** the hourly rate of Mr. Gélinas be \$60.00, for one day per week, plus the required time for the Council meetings and the preparation of said meetings;

**THAT** the Municipal Council of the Town of Barkmere may terminate at all time the employment of Mr. Gélinas, without penalty nor other fixed sum payable.

**ADOPTED**

**3.4 Resolution 2018-058 – Hiring of a Municipal Inspector and Supervisor of Facilities and Equipment**

**CONSIDERING** the resignation of Mr. Dave Williams Roy effective May 4<sup>th</sup> 2018;

**CONSIDERING** bylaw 204 regarding Permits and Certificates;

**CONSIDERING** the offer received from Mr. Paul Thessreault, consultant;

**THEREFORE**, Councillor Andrea Leber moved, Councillor Marc Fredette seconded, and it was unanimously resolved by all present:

**THAT** the Town of Barkmere enlist the services of Mr. Paul Thessereault as Building, Environment and Navigation Inspector, as well as Supervisor of Facilities and Equipment, as of May 4<sup>th</sup> 2018;

**THAT** M. Paul Thessreault be the designated officer under bylaw 204 regarding Permits and Certificates, and be given the authorities defined therein;

**THAT** the hourly rate of Mr. Thessereault be \$47.00, for four days per week (28 hours), from Wednesday to Saturday, payable as consulting fees to company 7631375 Canada Inc.;

**THAT** the duration of the services of Mr. Thessereault be of five weeks, and will be re-evaluated at the meeting of the Municipal Council of June 9<sup>th</sup> 2018.

**ADOPTED**

**3.5 Resolution 2018-059 –National Bank signatories**

**CONSIDERING THAT** cheques and other banking documents must be signed by the Mayor and the Treasurer of the Town, according to the *Cities and Towns Act* (CQLR c. C-19);

**CONSIDERING THAT** the Town of Barkmere hired Mr. Martin-Paul Gélinas as Director General and Secretary-Treasurer;

**CONSIDERING THAT** it is important to have a substitute to sign these cheques and other banking documents in the case where it would be impossible for one of the two main signatories be people in the following positions to perform this responsibility;

**THEREFORE**, Councilor Marc-Olivier Duchesne moved, Councilor Chantal Raymond seconded, and it was unanimously resolved by all present:

**TO AUTHORIZE** the following positions and persons to act as a signatory of cheques and other banking documents of payment of the Town:

Luc Trépanier, Mayor  
Martin-Paul Gélinas, Secretary Treasurer  
Marc Frédette, substitute

**TO AUTHORIZE** the Mayor, Luc Trépanier, and the Secretary Treasurer, Martin-Paul Gélinas, to sign the necessary documents at the National Bank to give effect to this resolution.

**ADOPTED**

**4. CHANGE OF TIME FOR THE MUNNICIPAL MEETINGS OF MAY 12<sup>TH</sup> 2018 AND June 9<sup>th</sup> 2018.**

**Resolution 2018-060 –National Bank signatories**

**CONSIDERING THAT** the Director General and Secretary Treasurer, Mr. Martin-Paul Gélinas, also holds these positions for the municipality of Lac-Tremblant-Nord;

**CONSIDERING THAT** the next two meetings of the Municipal Council of the Town of Barkmere are scheduled for the same days and times that those of Lac-Tremblant-Nord;

**THEREFORE**, Councilor Jake Chadwick moved, Councilor Andrea Leber seconded, and it was unanimously resolved by all present:

**THAT** the regular meetings of the Municipal Council of the Town of Barkmere on May 12<sup>th</sup> 2018 and June 9<sup>th</sup> 2018 start at 2:00 PM instead of 10:00 AM;

**THAT** the Town of Barkmere notify its residents of this change of hour, on its website, by e-mail and by posting the notice at the Town Hall.

**ADOPTED**

**5. Question period**

**The mayor declared open the question period. After few questions the period is closed.**

**6. End of Special Session**

It is 20:10 pm

**Resolution 2018-061 – End of session**

It is proposed by Councillor Chantal Raymond, seconded by Councillor Marc-Olivier Duchesne, and resolved unanimously by the present members:

**THAT** the session of the Town Council be adjourned.

**ADOPTED**

Approved by:

Certified by:

\_\_\_\_\_  
Luc Trépanier, Mayor

\_\_\_\_\_  
Me Martin Paul Gélinas, Secretary

