

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BARKMERE HELD ON NOVEMBER 10th 2018 AT 10:00 AT THE COMMUNITY CENTRE OF BARKMERE (QUEBEC).



In attendance :	The Mayor	Luc Trépanier
	Councillors	Marc-Olivier Duchesne Stephen Lloyd Chantal Raymond Andrea Leber Jake Chadwick Marc Frédette
	General Director and Secretary-Treasurer	Martin Paul Gélinas

1. RESOLUTION 2018 –119 – Approval of the agenda

It is proposed by Councillor Stephen Lloyd and seconded by Councillor Marc-Olivier Duchesne, and it is adopted unanimously by the council members present.

THAT the agenda be adopted as proposed:

1. Approval of the agenda

2. Adoption of the minutes

- 2.1 1 Regular meeting held October 13th 2018

3. Current business

- 3.1 Announcements
- 3.2 Correspondences
- 3.3 BLPA
- 3.4 Activities Barkmere
- 3.5 Follow-up from last meeting
- 3.6 Question period (30 minutes)

4. Finance and Administration

- 4.1 Resolution - Accounts payable
- 4.2 ADOPTION – Bylaw 253 – Financial reserve – Jésuites Road
- 4.3 Notice of motion – Bylaw establishing general and special tax rates for the Town of Barkmere for the year 2019
- 4.4 Resolution – Presentation of pecuniary interests for the year 2019
- 4.5 Tabling comparative statements (section 105.4 CTA)

5. Environment

6. Urban Planning

- 6.1 Permits and certificates – Tabling

7. Infrastructure and Services

- 7.1 Resolution – Works on chemin des Jésuites
- 7.2 Resolution - Snow removal 2018-2019 for the City Hall and chemin des Jésuites
- 7.3 Resolution - Snow removal 2018-2019 for Duncan road

8. Legal Business

9. R.C.M and Regional Business

- 9.1 Call for projects for equipment, infrastructures, services or activities pooling in the municipal sector 2018-2019
- 9.2 Latest Mayors' Council

10. Meeting adjournment

CARRIED UNANIMOUSLY

2. Adoption of the minutes

2.1 Resolution 2018 - 120– Adoption of the minutes of the regular meeting held on October 13th 2018

CONSIDERING THAT a copy of the Minutes of the regular meeting held on October 13th 2018 was given to each member of the Town Council not less than twenty-four

hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act, the secretary-treasurer is exempt from reading.

THEREFORE, it is proposed by Councillor Chantal Raymond, and seconded by Councillor Jake Michael Chadwick and it is adopted unanimously by the present members:

THAT the minutes of the regular meeting of council held on October 13th, 2018 be adopted as deposited by the secretary-treasurer.

CARRIED UNANIMOUSLY

3. Current business

3.1 Announcements

The mayor informs the assembly of various announcements.

3.2 Correspondence

No particular correspondence was received since the last meeting.

3.3 BLPA

Any announcement was made.

3.4 Social committee for Barkmere

Mrs Lyne Valois, thanks the city for the new project on a refund policy for Inter-municipal leisure activities

3.5 Follow-up from last meeting

The Mayor reported on the situation concerning the legal file between the City and Mr. Grou.

3.6 Question period (30 minutes)

A 30 minutes question period is held. After 21 minutes, the question period was closed by the Mayor.

4. Finance and Administration

4.1 RESOLUTION 2018 - 121 – Accounts payable

It is proposed by Councillor Marc Frédette, seconded by Councillor Jake Michael Chadwick and it is resolved unanimously by the members present:

THAT the accounts listed below be ratified and paid:

Ville de Barkmere

Registre des chèques pour 15411111 Banque Nationale - Mont-Tremblant

Town of Barkmere

Cheque Log for 15411111 National Bank - Mont-Tremblant

No.	Bénéficiaire	Montant	Date	
No.	Payee	Amount	Date	Explanation
EFP-865	Hydro-Québec	\$363,80	2018-10-25	Electricity street lighting
PPA	Paiements Globaux Canada SENC	<u>\$40,24</u>	2018-11-01	Monthly location debit card October 2018
		<u>\$404,04</u>		Total - Bylaw 213
4525	Ménage Tremblant Net inc.	\$754,53	2018-11-10	Town Hall cleaning
4526	Légion Royale Canadienne Rouge River	\$100,00	2018-11-10	Wreath for Remembrance Day Ceremony
4527	Sodavex	\$33 459,74	2018-11-10	Legal consulting
4528	Ministre des Finances du Québec (CEH)	\$535,78	2018-11-30	Water lot and marina leases

4529	Luc Trépanier	\$2 196,94	2018-11-10	Mayor salary and allowance
4530	Jake Chadwick	\$732,31	2018-11-10	Councillor salary and allowance
4531	Marc-Olivier Duchesne	\$732,31	2018-11-10	Councillor salary and allowance
4532	Marc Frédette	\$732,31	2018-11-10	Councillor salary and allowance
4533	Andrea Leber	\$732,31	2018-11-10	Councillor salary and allowance
4534	Stephen Lloyd	\$732,31	2018-11-10	Councillor salary and allowance
4535	Chantal Raymond	\$732,31	2018-11-10	Councillor salary and allowance
4536	Gilbert P. Miller & Fils Ltée.	\$5 785,37	2018-11-10	Duncan Road maintenance
4537	Jonathan O'Shaughnessy	\$800,00	2018-11-10	Landscape maintenance
4538	Régie Incendie Nord-Ouest Laurentides	\$2 850,00	2018-11-10	Fire alarms rebilled to citizen
4539	Gabriel Bélanger	\$27,27	2018-11-10	Business cards
4540	Martin Paul Gélinas	\$245,83	2018-11-10	Frames for Community Centre and hardware
4542	Jake Chadwick	\$572,79	2018-11-10	Water testing, forum, and other expenses
		<u>\$51 722,11</u>		Total - Cheques
		<u>\$15 573,64</u>		Wages and benefits
		<u>\$67 699,79</u>		Grand Total

CARRIED UNANIMOUSLY

4.2 RESOLUTION No. 2018-122 - ADOPTION OF BY-LAW 253 - Financial reserve – Chemin des Jésuites

WHEREAS article 569.1 of the Cities and Towns Act (R.S.Q. c.C-19) authorizes the Town of Barkmere to create financial reserves for the specific purposes of financing the expenses of a specific sector;

WHEREAS the maintenance of Chemin des Jésuites must be entirely paid for by the property owners whose property is made accessible by Priests Road, without any additional costs to the other taxpayers of the Town of Barkmere;

WHEREAS the special taxes collected for the maintenance of Chemin des Jésuites must be used for this sole purpose, and should not be part of the general fund of the Town;

WHEREAS the Urban Plan of the Town of Barkmere set as an objective to attenuate the impacts on the environment of road access to shoreline properties;

WHEREAS a notice of motion was given during the meeting of the Municipal Council on October 13th, 2018 and the draft bylaw was presented;

It is proposed by Councillor Marc-Olivier Duchesne, seconded by Councillor Marc Frédette and it is resolved unanimously by the members present:

THAT the The Municipal Council of the Town of Barkmere adopts bylaw 253 on the creation of a financial reserve for the maintenance and repair expenses of Chemin des Jésuites:

Article 1 – Preamble

The preamble shall be an integral part of the present bylaw.

Article 2 – Financial Reserve

This bylaw creates a financial reserve for a specific sector of the Town of Barkmere, in accordance with article 569.1 of the Cities and Towns Act (R.S.Q. c.C-19).

Article 3 – Abrogations

This bylaw repeals and replaces bylaw 79 “ to order the maintenance work on Chemin des Jésuites situated within the limits of the town of Barkmere and to impose a special tax for that purpose on the taxpayers of the town of Barkmere served by this road "and all its amendments

Article 4 – Prescribed Sector

For the purpose of this bylaw, the name “Chemin des Jésuites” refers to Chemin des Jésuites located on one or more lots belonging to the Town of Barkmere and linked to the municipal landing and parking sector; the western extremity of the road being located at its intersection with the road of the main landing.

The sector of the Town concerned by the financial reserve is constituted by all taxable immovables situated adjacent to the road allowance of Chemin des Jésuites, and those properties whose owner has a right of way, granting access, vehicular or otherwise, direct or through other properties, to Chemin des Jésuites.

Article 5 – Name of the Reserve

The financial reserve created by this bylaw is named “Financial Reserve for the Maintenance and Repairs of Priests Road”, for the purposes of financial statement presentation Chemin des Jésuites

Article 6 – Objectives of the Reserve

The financial reserve is to be used for the sole purpose of paying for the direct or indirect expenses, claims, losses or damages related to the maintenance of Chemin des Jésuites, together with upgrades necessary to make the street conform with municipal, provincial or federal laws and regulations, and notably to attenuate the environmental impact of the street.

Article 7 – Projected Amount

The financial reserve is used for the funding of recurring annual expenses, and for the funding of necessary upgrades, and consequently does not have a specific projected amount.

Article 8 – Means of Funding

The financial reserve is funded by means of a special tax levied annually on all immovables described in article 4 of the present bylaw, following a recommendation from the consultative committee defined in article 11 of the present bylaw.

The Municipal Council may allocate to the financial reserve any grant or part of a grant used specifically for the financing of works on Chemin des Jésuites Road.

Article 9 – Duration of Existence

The reserve does not have a fixed duration, and remains in place as long as Chemin des Jésuites remains in existence entirely or in part within the location defined in article 4 of the present bylaw, or until Council repeals the present bylaw.

Article 10 – Allocation of Surpluses

At the end of the existence of the reserve, as specified in article 9 of the present bylaw, any excess of revenues, realized or receivable, over the expenses, realized or incurred, shall be transferred to the general fund of the Town.

Article 11 – Consultative Committee

The present bylaw hereby creates a consultative committee composed of the Mayor of the Town, another member of the Council, and three (3) owners of the immovables described in article 4 of this bylaw and named by the Council for a mandate of four (4) years.

The mandate of the committee is to recommend to the Council the list of regular maintenance works and of necessary upgrades to be carried out, in order for the Council to establish the amount of the special tax described in article 8 of the present bylaw.

Article 12 – Coming into effect

This bylaw comes into effect in conformity with the law.

4.3 NOTICE OF MOTION – BY-LAW 254 254 establishing general and special taxes rates for the Town of Barkmere for the year 2019

Pursuant to section 356 of the Act cited and cities, notice of motion is given by Councilor Marc Frédette that at a subsequent council meeting there will be adoption of By-law 254 establishing general and special taxes rates for the Town of Barkmere for the year 2019.

Councilor Marc Frédette submits a copy of the draft by-law.

The draft is available on this meeting for consultation by citizensCouncilor Marc Frédette submits a copy of the draft by-law.

The draft is available on this meeting for consultation by citizens.

4.4 TABLING - of Statements of Pecuniary Interests

The secretary-treasurer informs the citizen that the following members of the council have produce their statements of pecuniary interest in accordance with the provisions of section 358 of the *Act respecting elections and referendums in municipalities* (chapter E 2.2):

Luc Trépanier, Mayor
Jake Michael Chadwick, councillor seat # 1
Marc-Olivier Duchesne, councillor seat # 2
Marc Frédette, councillor seat # 3
Stephen Lloyd, councillor seat # 4
Andrea Leber councillor seat # 5
Chantal Raymond, councillor seat # 6.

4.5 Tabling comparative statements (section 105.4 CTA)

The Council members take notice of the filing by the Secretary-Treasurer pursuant to section 105.4 of the Cities and Towns Act of the following two comparative financial statements:

- a)) The first statement compares the revenues and expenses of the current fiscal year, carried out until the last day of October 2018, and those of the previous fiscal year that were realized during the corresponding period; and,
- b) The second compares the income and expenses expected to be realized for the current fiscal year, at the time of the preparation of the statement, and according to the information then available to the treasurer, and those provided for in the budget of this exercise.

5. Environment

6. Urban Planning

6.1- Tabling of Permits list

The council of the Town of Barkmere takes note of the deposit by the secretary treasurer of the list of permits and certificates issued by the municipal inspector for the month of October 2018.

7. Public Services

7.1 Resolution No. 2018 – 123 – Works on chemin des Jésuites

WHEREAS that works are required on the Chemin des Jésuites;

WHEREAS the program PAARRM;

WHEREAS the proposition received from Gilbert P. Miller & Fils Ltd.:

It is proposed by Councillor Marc-Olivier Duchesne, seconded by Councillor Andrea Leber and it is resolved unanimously by the members present:

THAT the Town of Barkmere accepts o perform all the required works as they are shown out on the list of works submitted to the council up to the maximum of the assistance to be received from PAARRM.

CARRIED UNANIMOUSLY

7.2 Resolution No. 2018-124 – Snow removal 2018-2019 for the City Hall and Chemin des Jésuites

CONSIDERING the offer received from *Gilbert Miller et Fils Ltée* for the snow removal and sanding contract for the Village and for Jesuits Road for the 2016-2017 season;

THEREFORE, Councillor Marc-Olivier Duchesne moved, Councillor Andrea Leber seconded, and it was unanimously resolved by all present:

THAT the snow removal and sanding contract for the 2018-2019 season be awarded to *Gilbert Miller et Fils Ltée*;

THAT the contract includes the following terms and conditions:

- A) Snow removal and sanding of:
 - Jesuits Road;
 - Barkmere Road around the municipal parking;
 - Town Hall and municipal garage centre service areas;
- B) Presentation by the contractor of a proof of civil liability insurance;

THAT the amount of the contract is \$5 000.00 (1 600\$ for chemin des Jésuites and 3 400\$ for the City Hall space) plus applicable taxes, and be paid in 2 installments: January 2nd, 2019 and May 2nd, 2019;

AND

THAT the Mayor and the Director General be authorized to sign a contract for snow removal that meets the terms and conditions of this resolution and the description of work submitted for contractor bids.

CARRIED UNANIMOUSLY

7.3 RESOLUTION No 2018-125 – Snow removal 2018-2019 for Duncan road

CONSIDERING Bylaw 212 which created a financial reserve for the maintenance expenses of Duncan Road;

WHEREAS the offer received from *Gilbert Miller et Fils Ltée* for the snow removal and sanding contract of Duncan Road for the 2018-2019 season;

THEREFORE, Councillor Jake Michael Chadwick moved, Councillor Stephen Lloyd seconded, and it was unanimously resolved by all present:

THAT the snow removal and sanding contract for the 2018-2019 season be awarded to *Gilbert Miller et fils Ltée*;

THAT the contract includes the following terms and conditions:

- A) Snow removal and sanding of Duncan Road East, West and North;
- B) Presentation by the contractor of a proof of civil liability insurance;

THAT the amount of the contract is \$ 8 10.00 plus the applicable taxes and be paid in two (2) installments: January 2nd, 2019 and May 2nd, 2019;

AND

THAT the Mayor and the Director General be authorized to sign a contract for snow removal that meets the terms and conditions of this resolution and the description of work submitted for contractor bids.

CARRIED UNANIMOUSLY

8. Legal Business

9. R.C.M. and governmental affairs

9.1 RESOLUTION No 2018-126 - Call for projects for equipment, infrastructures, services or activities pooling in the municipal sector 2018-2019

WHEREAS the Lac-à-l'épaule held on May 30, 2018 in Val-David with elected officials of the MRC des Laurentides;

WHEREAS one of the subjects was that of the equipment and sports and recreation infrastructures pooling in order to increase the offer and the quality of life of citizens on the territory of the MRC des Laurentides

WHEREAS the need to obtain an objective and distinct accounting evaluation of all possible

WHEREAS pursuant to resolution 2018.06.7542, the council members of the MRC des Laurentides have shown their interest in carrying out such a study;

WHEREAS the municipality wishes to grant the mandate to the MRC des Laurentides, which will take the necessary steps to carry out a study detailing the various possible scenarios regarding the sharing of equipment, infrastructure and municipal services;

THEREFORE, Councillor Stephen Lloyd moved, Councillor Marc-Olivier Duchesne seconded, and it was unanimously resolved by all present:

THAT the Town of Barkmere ask the MRC des Laurentides, through its director general and secretary-treasurer to deposit and sign, for and on behalf of the municipalities and the MRC des Laurentides, all documents required for filing an application grant under the Program Partage d'infrastructures sportives et de loisirs of ministère des Affaires municipales et de l'Habitation (MAMH);

THAT the Town of Barkmere authorize the MRC des Laurentides to carry out a study on equipment, infrastructures, services or activities pooling in the municipal environment by an external specialist and to make, where appropriate, a call invitations.

CARRIED UNANIMOUSLY

9.2 A resume of the Council of Mayors of the R.C.M. was made by the Mayor.

10. Meeting adjournment

The next regular Council meeting will be held on December 8th, 2018 at 10:00 am at the Barkmere Community Center in Barkmere, Quebec.

RESOLUTION no. 2018 - 127 – End of session

The meeting was adjourned at 11:20 a.m.

Councillor Chantal Raymond moved, Councillor Marc-Olivier Duchesne seconded, and it was unanimously resolved by all present

THAT the session of the Town Council be adjourned.

CARRIED UNANIMOUSLY

Approved By :

(Original signed) Luc Trépanier
Luc Trépanier, Mayor

Certified by :

(Original signed) Marin Paul Gélinas
Martin Paul Gélinas Director General
and Secretary-Treasurer