



MINUTES OF A SPECIAL SESSION OF THE TOWN COUNCIL OF THE TOWN OF BARKMERE HELD ON DECEMBER 8th, 2018 AT 10:00 AM AT THE BARKMERE COMMUNITY CENTER, BARKMERE, QUEBEC

In attendance :	The Mayor	Luc Trépanier
	The Councillors	Jake Chadwick Chantal Raymond Andrea Leber Marc-Olivier Duchesne Marc Fredette Stephen Lloyd
	Secretary Treasurer	Martin Paul Gélinas
Absent :		

1 APPROVAL OF THE AGENDA

Resolution 2018-128 - Approval of the proposed agenda

It is proposed by Councillor Stephen Lloyd, and seconded by Councillor Marc Frédette, and it is adopted unanimously by the present members:

THAT the proposed agenda be accepted:

1. Approval of the agenda
2. Finances
 - 2.1 2019 annual budget - Resolution – Adoption of the 2019 budget
 - 2.2 Three-year Capital Expenditures Program - Resolution – Adoption of the 2019-2020-2021 Capital expenditures program
3. Questions period
4. Extraordinary Meeting adjournment

ADOPTED

2 FINANCES

2.1 - 2019 BUDGET

A presentation of the 2019 budget was made by Councillor Marc Frédette.

Resolution 2018-129 – Adoption of the 2019 budget

WHEREAS in accordance with section 474 of the Cities and Towns Act (RLRQ, C-19), the council must, during the period from November 15 to December 31, prepare and adopt the city's budget for the next fiscal year and provide for revenues at least equal to the expenditures therein;

It is proposed by Councillor Marc Frédette and seconded by Councillor Jake Michael Chadwick, and it is adopted unanimously by the council members present;

1. To adopt the 2019 budget, showing expenditures amounting to \$ 646,017 and revenues at least equal to the total of these expenses, as presently held, which forms an integral part of the present resolution as if there were had been written all along;
2. To allocate \$ 91,000 from accumulated surpluses to finance the operating expenses of 2019;
3. To authorize the Director General to provide the services, to carry out the work and to meet the expenses provided for in the 2019 budget, all in accordance with the provisions of the By-law concerning the delegation of authority to authorize expenditures and to contracts in the name of the Town of Barkmere; and,
4. To publish, in accordance with section 474.3 of the Cities and Towns Act, the 2019 budget in the next edition of *Les Échos de Barkmere* distributed to all known e-mail addresses as well as on its website.

ADOPTED

2.2 Three-year Capital Expenditures Program

Councillor Marc Frédette give to the audience explanations in detail of the three-year Capital Expenditures Program for 2019, 2020 and 2021.

Resolutionb – 2018-130 - Approval of the three-year Capital Expenditures Program

WHEREAS in accordance with section 473 of the *Cities and Towns Act (RLRQ C-19)*, the council must, by December 31 of each year, adopt a capital program of the municipality for all three subsequent financial years;

It is proposed by Councillor Marc Frédette and seconded by Councillor Marc-Olivier Duchesne, and it is adopted unanimously by the council members present.

1. To approve the three-year capital expenditures program, which provides for \$198,965, \$173,500 and \$26,000 respectively for year 2019, 2020 and 2021, as indicated in the attached list of projects; and,
2. To publish, in accordance with section 474.3 of the Cities and Towns Act, the three-year Capital expenditures Program of 2019, 2020 and 2021 in the next edition of *Les Échos de Barkmere* distributed to all known e-mail addresses as well as to its website.

ADOPTED

2. Question period

The mayor declared open the question period. After few questions from the audience the question period is closed.

3. End of Special Session

Resolution 2018-131 – End of session

It is proposed by Councillor Chantal Raymond, seconded by Councillor Marc Frédette, and resolved unanimously by the present members:

THAT the session of the Town Council be adjourned at 10:37 O'clock.

ADOPTED

Approved by:

Certified by:

Luc Trépanier, Mayor

Me Martin Paul Gélinas, Secretary

Town of Barkmere
Annual Budget and Results

	Budget 2018	Budget 2019	vs 2018 Budget - %	vs 2018 Budget - \$
	Budget 2018	Budget 2019	vs 2018 Budget - %	vs 2018 Budget - \$
INCOME				
Operation				
Taxes	\$ 493 519	\$ 496 680	0,6%	\$ 3 161
Payments in Lieu of Taxes	\$ 2 836	\$ 2 836	0,0%	\$ -
Transfers, Grants	\$ 200	\$ 1 000	400,0%	\$ 800
Services Rendered	\$ -	\$ -	0,0%	\$ -
Duties and Permits	\$ 9 250	\$ 11 250	21,6%	\$ 2 000
Fines and Penalties	\$ 2 000	\$ 2 000	0,0%	\$ -
Interest Income	\$ 6 000	\$ 5 500	-8,3%	(\$ 500)
Other Income	\$ 35 751	\$ 35 751	0,0%	\$ -
Total Operation	\$ 549 556	\$ 555 017	1,0%	\$ 5 461
Investment				
Transfers, Grants	\$ -	\$ -	0,0%	\$ -
Allocation of cumulated surplus - Special Tax Credit	\$ -	\$ 12 500	0,0%	\$ 12 500
Allocation of cumulated surplus	\$ 86 000	\$ 78 500	-8,7%	(\$ 7 500)
Total Investment	\$ 86 000	\$ 91 000	5,8%	\$ 5 000
TOTAL INCOME	\$ 635 556	\$ 646 017	1,6%	\$ 10 461
EXPENSES				
General Administration	\$ 274 871	\$ 297 366	8,2%	\$ 22 495
Public Security	\$ 105 070	\$ 110 154	4,8%	\$ 5 084

Transportation	\$ 71 331	\$ 70 523	-1,1%	(\$ 808)
Sanitation, Environment	\$ 54 291	\$ 39 078	-28,0%	(\$ 15 213)
Health and Welfare	\$ -	\$ -	0,0%	\$ -
Land Use and Planning	\$ 70 156	\$ 55 981	-20,2%	(\$ 14 175)
Recreation and Culture	\$ 5 258	\$ 6 582	25,2%	\$ 1 324
Financial Expense	\$ -	\$ -	0,0%	\$ -
Other Expenses	\$ -	\$ -	0,0%	\$ -
Amortization Expense	\$ 54 578	\$ 66 333	21,5%	\$ 11 755
TOTAL EXPENSES	\$ 635 556	\$ 646 017	1,6%	\$ 10 461
Surplus (deficit)	\$ -	\$ -	0,0%	\$ -
TAXES				
General Taxes				
Taxable Value	\$ 80 745 900	\$ 81 561 000	1,01%	
General Tax	\$ 469 804	\$ 485 200	3,28%	
Tax Rate /\$100	\$ 0,582	\$ 0,5949	2,2%	
Special Tax - Lawsuits (Special Credit)		\$ (12 500,00)		
Tax Rate /\$100		\$ (0,0153)		
Tax Adjustments				
	\$ 469 804	\$ 472 700	0,6%	\$ 2 896
	\$ 0,5818	\$ 0,5796	-0,4%	
Sector Taxes				
Duncan Road	\$ 20 000	\$ 20 000	0,0%	\$ -
Expenses as per budget	\$ 20 000	\$ 20 000	0,0%	
Deficit/Surplus of Reserve	\$ -	\$ -		
Admin. And Manag. Fees	\$ -	\$ -		

Taxable Value	\$ 14 796 600	\$ 15 008 100	1,4%	
Tax Rate /\$100	\$ 0,1352	\$ 0,1333	-1,4%	
Priest Road	\$ 3 415	\$ 3 680	7,8%	
Taxable Value	\$ 2 195 000	\$ 4 501 700	105,1%	
Tax Rate /\$100	\$ 0,15558	\$ 0,08175	-47,5%	
	\$ 23 415	\$ 23 680	1,1%	\$ 265
Taxes on another basis				
Centre d'urgence 9-1-1	\$ 300	\$ 300	0,0%	\$ -
	\$ 300	\$ 300	0,0%	\$ -
TOTAL TAXES	\$ 493 519	\$ 496 680	0,6%	\$ 3 161
OPERATING INCOME				
Payments in Lieu of Taxes				
Compensation for Public Land	\$ 2 836	\$ 2 836	0,0%	\$ -
	\$ 2 836	\$ 2 836	0,0%	\$ -
Transfers, Grants				
Perequation			0,0%	\$ -
Compensation for Sales Tax			0,0%	\$ -
Public Security - Police	\$ -	\$ -	0,0%	\$ -
Transportation Quebec			0,0%	\$ -
Waste Management	\$ 200	\$ 1 000	400,0%	\$ 800
Pacte Rural	\$ -	\$ -	0,0%	\$ -
Volet II - Sustainable Development			0,0%	\$ -
Hiring Credit			0,0%	\$ -

	\$ 200	\$ 1 000	400,0%	\$ 800
Services Rendered				
Building Inspector Sharing			0,0%	
			0,0%	
Duties and Permits				
Transfer Duties	\$ 4 000	\$ 6 000	50,0%	\$ 2 000
Licenses and Permits	\$ 5 000	\$ 5 000	0,0%	\$ -
Administration Fees	\$ 250	\$ 250	0,0%	\$ -
	\$ 9 250	\$ 11 250	21,6%	\$ 2 000
Fines and Penalties				
Fines	\$ -	\$ -	0,0%	\$ -
Penalties for non-payment of taxes	\$ 2 000	\$ 2 000	0,0%	\$ -
	\$ 2 000	\$ 2 000	0,0%	\$ -
Interest Income				
Bank and Other Institutions	\$ 2 000	\$ 1 500	-25,0%	(\$ 500)
Interest on Tax Arrears	\$ 4 000	\$ 4 000	0,0%	\$ -
	\$ 6 000	\$ 5 500	-8,3%	(\$ 500)
Other Income				
Dock Rental	\$ 28 000	\$ 28 000	0,0%	\$ -
Property Rental	\$ 1 751	\$ 1 751	0,0%	\$ -
Boat Decontamination	\$ 6 000	\$ 6 000	0,0%	\$ -

	\$	35 751	\$	35 751	0,0%	\$	-
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INVESTMENT INCOME

Transfers, Grants

Pacte Rural	\$	-	\$	-	0,0%	\$	-
Grant various	\$	-	\$	-	0,0%	\$	-

	\$	-	\$	-	0,0%	\$	-
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GENERAL ADMINISTRATION EXPENSES

Council

Councillors' Compensation	\$	4 410	\$	4 410	0,0%	\$	-
Social Benefits	\$	1 203	\$	1 141	-5,1%	(\$	61)
Councillors' Expenses	\$	-	\$	3 675	0,0%	\$	3 675
Meeting Expenses	\$	3 205	\$	600	-81,3%	(\$	2 605)

	\$	8 818	\$	9 826	11,4%	\$	1 009
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Law Enforcement

Septic System Inspection	\$	6 000	\$	6 000	0,0%	\$	-
Legal Fees	\$	66 825	\$	80 000	19,7%	\$	13 175
Other Professional Fees	\$	4 775	\$	-	0,0%	(\$	4 775)
Other Contributions	\$	1 000	\$	1 000	0,0%	\$	-

	\$	78 600	\$	87 000	10,7%	\$	8 400
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Finances and Administration

Salaries	\$	81 172	\$	105 886	30,4%	\$	24 714
Social Benefits	\$	17 515	\$	21 762	24,2%	\$	4 247
Employee Expenses	\$	1 000	\$	1 000	0,0%	\$	-

Travel Expenses	\$ 1 500	\$ 250	-83,3%	(\$ 1 250)
Other Professional Fees	\$ 500	\$ 500	0,0%	\$ -
Employee Insurance plans	\$ 7 000	\$ -	0,0%	(\$ 7 000)
Public Buildings			0,0%	\$ -
Telephone	\$ 2 600	\$ 1 000	-61,5%	(\$ 1 600)
Electricity	\$ 6 000	\$ 6 000	0,0%	\$ -
Heating	\$ -	\$ -	0,0%	\$ -
Gas, Diesel	\$ 475	\$ 1 000	110,5%	\$ 525
Technology	\$ 1 250	\$ 3 255	160,4%	\$ 2 005
Alarm System	\$ 250	\$ 250	0,0%	\$ -
Maintenance	\$ 5 000	\$ 5 980	19,6%	\$ 980
Water Supply	\$ -	\$ -	0,0%	\$ -
Rent	\$ -	\$ -	0,0%	\$ -
Insurance	\$ 7 071	\$ 7 306	3,3%	\$ 236
RCM Quota-share	\$ 3 370	\$ 4 044	20,0%	\$ 674
Office Expenses	\$ 2 500	\$ 2 500	0,0%	\$ -
Accounting and Audit Fees	\$ 14 750	\$ 8 200	-44,4%	(\$ 6 550)
Bank Charges, Interest Charges	\$ 680	\$ 1 000	47,1%	\$ 320
Other Expenses	\$ 2 000	\$ 3 000	50,0%	\$ 1 000
	\$ 154 633	\$ 172 933	11,8%	\$ 18 300
Legal Office				
Stationery, courier	\$ 4 800	\$ 2 500	-47,9%	(\$ 2 300)
Translation	\$ -	\$ -	0,0%	\$ -
Publications	\$ 2 500	\$ -	0,0%	(\$ 2 500)
Website	\$ 500	\$ 50	-90,0%	(\$ 450)
Elections and Referendums	\$ -	\$ -	0,0%	\$ -
Municipal Court	\$ 1 000	\$ 1 000	0,0%	\$ -
	\$ 8 800	\$ 3 550	-59,7%	(\$ 5 250)

Evaluation					
RCM Quota-share	\$ 9 757	\$ 10 136	3,9%	\$ 379	
	\$ 9 757	\$ 10 136	3,9%	\$ 379	
Human Resource Management					
Publications	\$ 600	\$ 600	0,0%	\$ -	
	\$ 600	\$ 600	0,0%	\$ -	
Other Expenses					
RCM Quota-share	\$ 13 664	\$ 13 321	-2,5%	(\$ 343)	
	\$ 13 664	\$ 13 321	-2,5%	(\$ 343)	
	\$ 274 871	\$ 297 366	8,2%	\$ 22 495	
PUBLIC SECURITY EXPENSES					
Police	\$ 66 716	\$ 66 716	0,0%	\$ -	
Fire Protection					
RINOL	\$ 29 950	\$ 33 490	11,8%	\$ 3 540	
Equipment	\$ 500	\$ 500	0,0%	\$ -	
RCM Quota-share	\$ 598	\$ 613	2,5%	\$ 15	
	\$ 31 048	\$ 34 603	11,5%	\$ 3 555	
Civil Protection					
First Response	\$ 6 556	\$ 8 085	23,3%	\$ 1 529	
	\$ 6 556	\$ 8 085	23,3%	\$ -	

Other Public Security Expenses

Navigation	\$ 750	\$ 750	0,0%	\$ -
Telephones, pagers	\$ -	\$ -	0,0%	\$ -
	\$ 750	\$ 750	0,0%	\$ -
	\$ 105 070	\$ 110 154	4,8%	\$ 5 084

TRANSPORTATION EXPENSES

Road Network

Municipal Roadwork				
Dam	\$ -	\$ -	0,0%	\$ -
Public Roads	\$ 2 305	\$ 2 305	0,0%	\$ -
Duncan Road	\$ 20 000	\$ 20 000	0,0%	\$ -
Priest Road	\$ 3 415	\$ 3 680	7,8%	\$ 265
Snow Removal	\$ 2 415	\$ 3 570	47,8%	\$ 1 155
Street Lighting	\$ 4 100	\$ 4 100	0,0%	\$ -
	\$ 32 235	\$ 33 655	4,4%	\$ 1 420

Traffic and Parking

Salaries	\$ 13 700	\$ 11 700	-14,6%	(\$ 2 000)
Social Benefits	\$ 2 482	\$ 2 119	-14,6%	(\$ 363)
Parking Maintenance	\$ 2 500	\$ 2 500	0,0%	\$ -
Snow Removal	\$ -	\$ -	0,0%	\$ -
Municipal Landing	\$ 1 500	\$ 1 500	0,0%	\$ -
Electricity	\$ -	\$ -	0,0%	\$ -
Dock Rental	\$ 12 232	\$ 12 538	2,5%	\$ 306
Signs	\$ 1 000	\$ 1 000	0,0%	\$ -
	\$ 33 414	\$ 31 357	-6,2%	(\$ 2 057)

Public Transit

RCM Quota-share	\$ 2 182	\$ 1 861	-14,7%	(\$ 321)
Other Contributions			0,0%	\$ -
	\$ 2 182	\$ 1 861	31,1%	(\$ 321)

Other Transportation Expenses

Salaries			0,0%	\$ -
Social Benefits			0,0%	\$ -
Maintenance and Repairs	\$ 1 000	\$ 1 000	0,0%	\$ -
Tools, Equipment	\$ 1 500	\$ 1 500	0,0%	\$ -
Other Contributions	\$ 1 000	\$ 1 150	15,0%	\$ 150
	\$ 3 500	\$ 3 650	4,3%	\$ 150
	\$ 71 331	\$ 70 523	-1,1%	(\$ 808)

SANITATION EXPENSES

Waste Management

RCM Quota-share	\$ 767	\$ 788	2,7%	\$ 21
Pickup and Transportation	\$ 16 791	\$ 12 285	-26,8%	(\$ 4 506)
Disposal	\$ 5 980	\$ 6 565	9,8%	\$ 585
Recycling	\$ 114	\$ 119	4,4%	\$ 5
Dry Materials	\$ 4 139	\$ 4 321	4,4%	\$ 182
Additional Containers	\$ -	\$ 1 000	0,0%	\$ 1 000
	\$ 27 791	\$ 25 078	-9,8%	(\$ 2 713)

Environmental Protection

Professional Fees	\$ 3 500	\$ 3 500	0,0%	\$ -
Fees for Eurasia Water-Milfoil	\$ 22 500	\$ 10 000	-55,6%	(\$ 12 500)
Other Maintenance Fees	\$ 500	\$ 500	0,0%	\$ -

	\$ 26 500	\$ 14 000	-47,2%	(\$ 12 500)
	\$ 54 291	\$ 39 078	-28,0%	(\$ 15 213)
LAND USE AND PLANNING EXPENSES				
Land Use, Planning, Zoning				
Salaries	\$ 52 965	\$ 39 936	-24,6%	(\$ 13 029)
Social Benefits	\$ 10 654	\$ 8 033	-24,6%	(\$ 2 621)
Travel Expenses	\$ 800	\$ 1 520	90,0%	\$ 720
Other Professional Fees	\$ 3 000	\$ 3 000	0,0%	\$ -
RCM Quota-share	\$ -	\$ -	0,0%	\$ -
	\$ 67 419	\$ 52 489	-22,1%	(\$ 14 930)
Promotion and Economical Dev.				
Proximity Forests	\$ -	\$ -	0,0%	\$ -
RCM Quota-share	\$ 2 453	\$ 3 200	30,5%	\$ 747
	\$ 2 453	\$ 3 200	30,5%	\$ 747
Other Expenses				
RCM Quota-share	\$ 284	\$ 292	2,8%	\$ 8
	\$ 70 156	\$ 55 981	-20,2%	(\$ 14 175)
RECREATION AND CULTURE EXPENSES				
Recreational Activities				
Community Centres	\$ 1 500	\$ 1 500	0,0%	\$ -
Parks and Playgrounds	\$ 600	\$ 600	0,0%	\$ -
RCM Quota-share	\$ 757	\$ 368	-51,4%	(\$ 389)

	\$	2 857	\$	2 468	-13,6%	(\$	389)
Cultural Activities							
Community Centres	\$	750	\$	750	0,0%	\$	-
Libraries	\$	500	\$	-	0,0%	(\$	500)
Inter-municipal agreement	\$	1 000	\$	2 500	150,0%	\$	1 500
RCM Quota-share	\$	151	\$	864	472,2%	\$	713
	\$	2 401	\$	4 114	71,3%	\$	1 713
	\$	5 258	\$	6 582	25,2%	\$	1 324
RCM QUOTA-SHARE							
Administration and Land Planning	\$	13 664	\$	13 321	-2,5%	(\$	343)
Collegial Study Centre	\$	151	\$	153	1,3%	\$	2
C.L.D. and Local Development	\$	2 453	\$	3 200	30,5%	\$	747
Telecommunication - Technology	\$	3 370	\$	4 044	20,0%	\$	674
Fire Protection Management	\$	598	\$	613	2,5%	\$	15
Waste Management Planning	\$	767	\$	788	2,7%	\$	21
Evaluation Services	\$	9 757	\$	10 136	3,9%	\$	379
Geomatics	\$	-	\$	-	0,0%	\$	-
Agent Rural	\$	284	\$	292	2,8%	\$	8
Linear Park	\$	757	\$	368	-51,4%	(\$	389)
Culture	\$	-	\$	711	0,0%	\$	711
Public Transit	\$	1 998	\$	1 673	-16,3%	(\$	325)
Paratransit	\$	184	\$	188	2,2%	\$	4
IP Telephone	\$	-	\$	-	0,0%	\$	-
	\$	33 983	\$	35 487	4,4%	\$	1 504

Town of Barkmere

Three years Capital expenditures program

	Additions 2019	Additions 2020	Additions 2021
	Additions 2019	Additions 2020	Additions 2021
COST			
Infrastructures			
Parks, Playgrounds	\$ 65 000	\$ 25 000	\$ -
Wharves	\$ 100 000	\$ 100 000	\$ -
Dam	\$ -	\$ -	\$ -
Roads, Streets, Sidewalks	\$ 2 500	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -
Administrative Buildings	\$ -	\$ -	\$ -
Furniture - Office Equipment	\$ 5 125	\$ 11 000	\$ 1 000
Machinery, Tools, Equipment, Containers	\$ 26 340	\$ 37 500	\$ 25 000
Land	\$ -	\$ -	\$ -
	\$ 198 965	\$ 173 500	\$ 26 000