

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BARKMERE HELD ON JANUARY 12<sup>th</sup> 2019 AT 10:00 AT THE COMMUNITY CENTRE OF BARKMERE (QUEBEC).**

*In case of discrepancy, the French version prevails over the English translation.*



In attendance :

The Mayor: Luc Trépanier  
The Councillors : Stephen Lloyd  
Chantal Raymond  
Andrea Leber, et  
Jake Chadwick  
forming quorum.

Councillors Marc-Olivier Duchesne and Marc Frédette are absent.

The Secretary-Treasurer and Director General Martin Paul Gélinas is present.

*Unless otherwise indicated, the Mayor avails himself of his right not to vote. The votes unanimously are therefore unanimous votes cast by the councillors.*

**1. RESOLUTION 2019 –001 – Approval of the agenda**

It is proposed by Councillor Jake Michael Chadwick  
Seconded by Councillor Chantal Raymond,  
and it is adopted unanimously by the council members present.

**THAT** the agenda be adopted as proposed, with the addition of item 4.6 – *Document tabling*:

1. **Approval of the agenda**
2. **Adoption of the minutes**
  - 2.1 Regular meeting held on December 8<sup>th</sup> 2018.
  - 2.2 Special meeting held on December 8<sup>th</sup> 2018
3. **Current business**
  - 3.1 Announcements
  - 3.2 Correspondence
  - 3.3 BLPA
  - 3.4 Social Activities Barkmere
  - 3.5 Follow-up from last meeting
  - 3.6 Question period (30 minutes)
4. **Finance and Administration**
  - 4.1 Resolution - Accounts payable
  - 4.2 Adoption - Bylaw 252 – On remuneration of elected officers
  - 4.3 Adoption – Bylaw 254 establishing general and special tax rates for the Town of Barkmere for the year 2019
  - 4.4 Nomination of an independent Auditor for the fiscal years 2018, 2019 and 2020
  - 4.5 Undertaking required by the FARPCNQ
  - 4.6 Tabling – Notice of demission from Councillor Andrea Leber
5. **Environment**
  - 5.1 Application for Financial assistance under the aquatic Invasive Plants Control Program of Fondation de la Faune du Québec – Appointment of signatory
6. **Urban Planning**
  - 6.1 General Manager report
7. **Infrastructure and Services**
8. **Legal Business**
9. **R.C.M and Regional Business**
  - 9.1 Latest Mayors' Council
10. **Meeting adjournment**

**CARRIED UNANIMOUSLY**

**2. Adoption of the minutes**

**2.1 Resolution No. 2019-002 – Adoption of the minutes of the regular meeting held on December 8<sup>th</sup> 2018**

**CONSIDERING THAT** a copy of the Minutes of the regular meeting held on December 8<sup>th</sup> 2018 was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act, the secretary-treasurer is exempt from reading.

**THEREFORE,**

It is proposed by Councillor Chantal Raymond  
Seconded by Councillor Stephen Lloyd  
and it is adopted unanimously by the present members:

**THAT** the minutes of the regular meeting of council held on December 8<sup>th</sup>, 2018 be adopted as deposited by the secretary-treasurer.

**2.2 Resolution No. 2019-003 – Adoption of the minutes of the special meeting held on December 8<sup>th</sup> 2018**

**CONSIDERING THAT** a copy of the Minutes of the special meeting held on December 8<sup>th</sup> 2018 was given to each member of the Town Council not less than twenty-four hours before the present council meeting, thus conforming to Article 333 of the Cities and Towns Act, the secretary-treasurer is exempt from reading.

**THEREFORE,**

It is proposed by Councillor Chantal Raymond  
Seconded by Councillor Jake Michael Chadwick  
and it is adopted unanimously by the present members:

**THAT** the minutes of the special meeting of council held on December 8<sup>th</sup>, 2018 be adopted as deposited by the secretary-treasurer.

**CARRIED UNANIMOUSLY**

**3. Current business**

**3.1 Announcements**

No announcement were made.

**3.2 Correspondence**

No particular correspondence was received since the last meeting.

**3.3 BLPA**

No intervention.

**3.4 Social committee for Barkmere**

Mrs. Lyne Valois informs the meeting that the yoga activities will be suspended for a period of three months.

**3.5 Follow-up from last meeting**

The Mayor informed the meeting that the snowmobile purchased in December 2018 had been delivered and that, as a result, the municipal inspector would be able to carry out year-round inspections.

**3.6 Question period (30 minutes)**

A question period is held. At 10:12 the question period was closed by the Mayor.

**4. Finance and Administration**

**4.1 RESOLUTION 2019-004 – Accounts payable**

It is proposed by Councillor Jake Michael Chadwick,  
seconded by Councillor Stephen Lloyd  
and it is resolved unanimously by the members present:

**THAT** the accounts listed below be ratified and paid:

**Town of Barkmere - Cheque Log for 15411111 National Bank - Mont-Tremblant**

<b>No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Date</b>	<b>Explanation</b>
EFP-883	Hydro-Québec	\$740,28	2018-12-24	Electricity street lighting
PPA	Paiements Globaux Canada SENC	<u>\$40,24</u>	2019-01-03	Monthly location debit card December 2018
		<b><u>\$780,52</u></b>		<b>Total - Bylaw 213</b>
4559	Groupe Contant	\$10 613,32	2018-12-28	Snowmobile
4560	Dunton Rainville	\$4 024,13	2019-01-12	Legal consulting
4561	Cameron Miller	\$422,00	2019-01-12	Trapping chemin de la Montagne
4562	MRC des Laurentides	\$679,08	2019-01-12	Phone line installation
4563	Les Services R.C. Miller	\$713,49	2019-01-12	Container rental (2017)
4564	Ménage Tremblant Net inc.	\$251,51	2019-01-12	Town Hall cleaning
4565	Groupe CCL	\$681,31	2019-01-12	Tax bill forms
4566	FILAU Fibres Internet Laurentides	\$1 246,86	2019-01-12	Grant remittance net of debt repayment

4567	Chantal Raymond	\$17,46	2019-01-12	Replace cheque 4506
		<u>\$18 649,16</u>		<b>Total - Cheques</b>
		<u>\$16 476,65</u>		<b>Wages and benefits</b>
		<u>\$35 906,33</u>		<b>Grand Total</b>

**CARRIED UNANIMOUSLY**

**4.2 RESOLUTION 2019-005 – Adoption by-law 252 Remuneration of elected officers.**

**WHEREAS** the *Act respecting the remuneration of elected municipal officers (CQLR c. T-11.001)*, which determines the powers of Council on matter of fixing the remuneration of elected municipal officers;

**WHEREAS** that the Town of Barkmere did not establish the remuneration of its elected officers by means of a bylaw, but was conforming to the municipal remuneration stated by this Act;

**WHEREAS** this Act was amended in several ways by the *Act mainly to recognize that municipalities are local governments and to increase their autonomy and powers (SQ 2017, c. 13)* and by the *Act to amend various legislative provisions concerning municipal affairs and the Société d'habitation du Québec (SQ 2018, c. 8)*;

**WHEREAS** following these amendments, the Act does not fix a minimal remuneration for elected municipal officers, and that the Town must now proceed with a bylaw;

**WHEREAS** article 2 of the *Act respecting the remuneration of elected municipal officers*, such bylaw can be retroactive to January 1<sup>st</sup> of the year of its enactment;

**WHEREAS** a notice of motion was given during the meeting of the Municipal Council on October 13<sup>th</sup>, 2018 and the draft bylaw was presented;

It is proposed by Councillor Jake Michael Chadwick,  
seconded by Councillor Stephen Lloyd  
and it is resolved unanimously by the members present:

**THAT** The Municipal Council of the Town of Barkmere adopts bylaw 252 on the remuneration of elected municipal officers.

**CARRIED UNANIMOUSLY**

**4.3 RESOLUTION 2019-006 - BY-LAW 254 - establishing general and special taxes rates for the Town of Barkmere for the year 2019**

**Considering that** article 485 of the *Cities and Towns Act (L.R.Q. c.C-19)* authorizes the Town of Barkmere to impose a general tax levy on the value of the properties located on its territory;

**Considering that** article 487 of the *Cities and Towns Act* authorizes the Town of Barkmere to impose special tax levies on the value of properties located in a specific sector of its territory, namely for maintenance works;

**Considering that** article 252 of the *Act respecting Municipal Taxation (RSQ, c.F-2.1)* authorizes the Town of Barkmere to collect the taxes with more than one installment;

**Considering that** article 480 of the *Cities and Towns Act* authorizes the Town of Barkmere to impose an additional levy not in excess of 10% of the total amount of the collectable taxes, to compensate for recovery fees;

**Considering that** article 244.1 of the *Act respecting Municipal Taxation* which authorizes municipalities to provide that a tariff be established to finance its property, services and activities;

**Considering that** article 481 of the *Cities and Towns Act* authorizes the Town of Barkmere to charge interest on the balance of unpaid taxes after their due date;

**Considering that** a Notice of Motion was given by Councillor Marc Frédette at a regular meeting of the Council held on December 8, 2018;

It is proposed by Councillor Jake Michael Chadwick,  
seconded by Councillor Chantal Raymond,  
and it is resolved unanimously by the members present:

**THAT** The Municipal Council of the Town of Barkmere adopts bylaw 254 establishing general and special taxes rates for the Town of Barkmere for the year 2019.

**Accordingly**, it is ordered and ruled by this resolution that bylaw 254 establishing the general and special tax rates for the Town of Barkmere for fiscal year 2019 be adopted.

**CARRIED UNANIMOUSLY**

**4.4 RESOLUTION 2019-007 – Appointment of external auditor**

**CONSIDERING THAT** as per section 108 of the Cities and Town Act it is required to appoint an Auditor for at least three years;

**THEREFORE**,

Councillor Stephen Lloyd moved  
Councillor Chantal Raymond seconded,  
and it was unanimously resolved by all present:

**THAT** the Town of Barkmere appoint André Charest C.P.A. as Auditor for financial years 2018, 2019 et 2020;

**AND**

**TO AUTHORIZE** the Director General to sign documents to confirm this appointment.

**CARRIED UNANIMOUSLY**

**4.5 RESOLUTION 2019-008 – Undertaking required by FARPCNQ**

**WHEREAS** the city of Barkmere proceeded to hire the notary Martin Paul Gélinas, who is employed exclusively by the Town of Barkmere;

**WHEREAS** under the FARPCNQ insurance program, a notary who works exclusively for the Town of Barkmere may, according to certain requirements, benefit from class B and thus be exempted from payment of the insurance premium;

**WHEREAS** the Town of Barkmere intends to respect the said requirements as required by FARPCNQ so that Mtre. Martin Paul Gélinas, can benefit from class B and thus benefit from an exemption from the payment of the insurance premium:

Councillor Jake Michael Chadwick moved,  
Councillor Chantal Raymond seconded,  
and it was unanimously resolved by all present that The Town of Barkmere:

a) guarantees undertakes to take up the cause, to answer financially for the consequences of any error or omission of Me Martin Paul Gélinas, notary, in the exercise of its functions, and to compensate the FARPCNQ for any disbursements or any compensation he would have to pay as a result of an error or omission of this notary in the performance of his duties even beyond the end of the employment relationship;

b) Waive all recourse proceedings against this notary and against the Chambre des notaires du Québec as insurer out of the assets held specifically for this purpose at the FARPCNQ, among other things, in favor of the Chambre des notaires du Québec and the FARPCNQ; and,

c) authorize Mayor Luc Trépanier, to sign and sign for the Town of Barkmere, and on his behalf, if applicable, any deed, document, writing, contract or undertaking, if any, to give effect to this resolution in order to link the City of Barkmere.

**CARRIED UNANIMOUSLY**

**4.6 Filing of a document by the Secretary-Treasurer pursuant to section 316 of the LERM**

The Secretary-Treasurer announces that he has received the resignation of Mrs. Andrea Leber from her position as a member of the Municipal Council effective January 14, 2019 and that he is filing this letter in accordance with the provisions of section 316 of the Act respecting elections and referendums in municipalities

**5. Environment**

**5.1 RESOLUTION 2019-009 – Application for Financial Assistance under the aquatic Invasive plants Control Program of Fondation de la Faune du Québec - Appointment of signatory**

**WHEREAS** the financial assistance program for the fight against aquatic invasive alien plants set up by the Fondation de la Faune du Québec;

**WHEREAS** the Town of Barkmere is eligible to apply for assistance under this program;

Councillor Jake Michael Chadwick moved,  
Councillor Stephen Lloyd seconded,  
and it was unanimously resolved by all present:

**THAT** the Town of Barkmere :

- a) Prepare and submit an application for financial assistance under the assistance program for the fight against aquatic invasive alien plants set up by the Fondation de la Faune du Québec; and,
- b) Authorize the Director General to sign for and on behalf of the Town such request for assistance as well as any other document useful to give effect to the present.

**6. Urban Planning**

**6.1- Tabling of Permits list**

The council of the Town of Barkmere takes note of the deposit by the secretary treasurer of the list of permits and certificates issued by the municipal inspector for the month of December 2018.

**7. Public Services**

**8. Legal Business**

**9. R.C.M. and governmental affairs**

9.1 A resume of the Council of Mayors of the R.C.M. was made by the Mayor.

**10. Meeting adjournment**

The next regular Council meeting will be held on February 9<sup>th</sup> 2019 at 10:00 am at the Barkmere Community Center in Barkmere, Quebec.

**RESOLUTION no. 2019-0109 – End of session**

Councillor Chantal Raymond moved,  
Councillor Andrea Leber seconded,  
and it was unanimously resolved by all present :

**THAT** the session of the Town Council be adjourned at 10:30 a.m.

**CARRIED UNANIMOUSLY**

Approved By :

Certified by :

\_\_\_\_\_  
**Luc Trépanier, Mayor**

\_\_\_\_\_  
**Martin Paul Gélinas General  
Director and Secretary-Treasurer**